



Student Transportation Services

Pre-Proposal Meeting

January 24, 2018

- Introductions
- Background
- Marin Transit's Role
- Service Overview
- Key Information
- Evaluation Criteria
- Questions

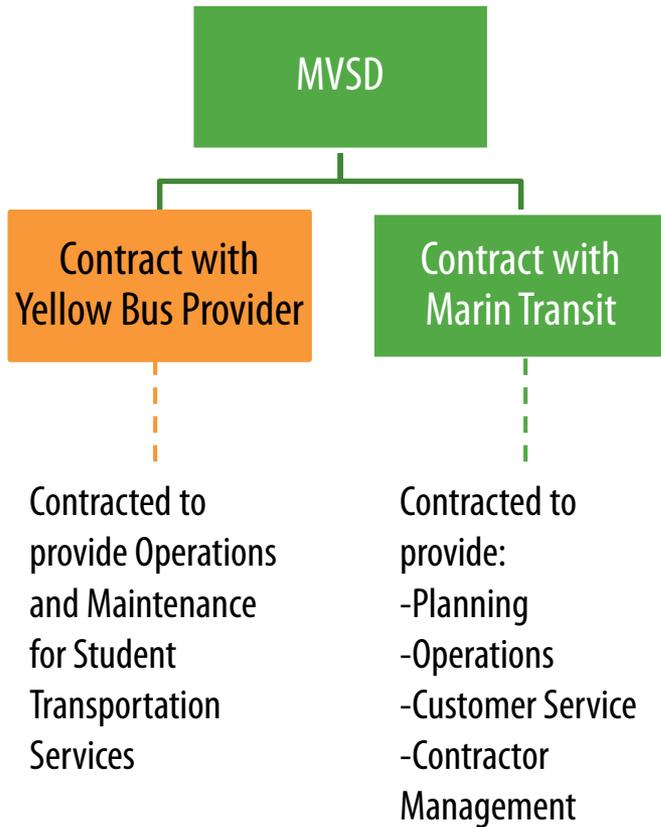
- **Marin Transit**
 - public transit service provider in Marin County
 - Manages yellow bus program serving schools in Ross Valley: White Hill Middle School, Hidden Valley Elementary, & Ross Valley Charter
 - Marin Transit is the lead agency in a joint procurement with MVSD
- **Mill Valley School District (MVSD)**
 - Contracts for yellow bus service to three schools in the district: Mill Valley Middle School, Edna Maguire, and Strawberry Point

Marin Transit's Role

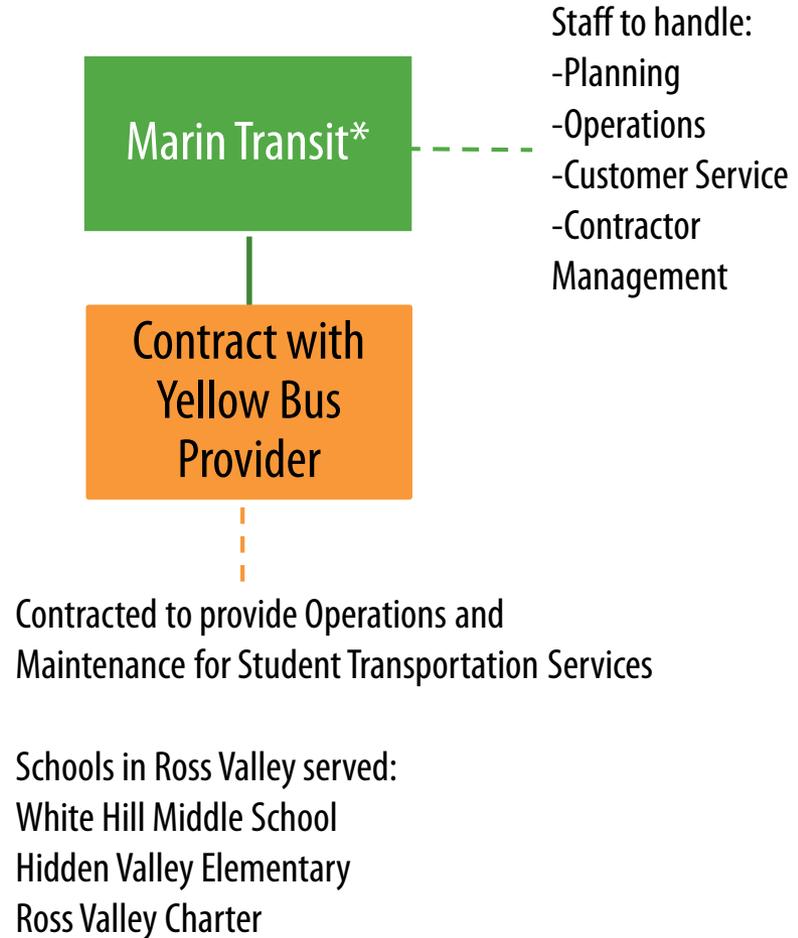


Indicates services being procured in this RFP

MVSD Contract



Marin Transit Contract



Service Overview: Mill Valley School District



AM

	Bus 1	Bus 2
AM Start	7:35a	8:00a
AM End	8:25a	8:30a

Route	Route A AM	Route C-AM
Trip Start	7:35a Mill Valley Depot	8:00a Mill Valley Depot
Trip End	8:00a Strawberry Point	8:30a Edna Maguire

Deadhead

Route	Route B AM
Trip Start	8:00a Strawberry Point
Trip End	8:25a Mill Valley MS

PM

	Bus 1	Bus 2
PM Start	2:35p	3:05p
PM End	3:35p	3:45p

Route	Route A - PM	Route C-PM
Trip Start	2:35p Strawberry Point	3:05p Edna Maguire
Trip End	2:55p Mill Valley Depot	3:45p Mill Valley Depot

Deadhead

Route	Route B PM
Trip Start	3:05p Mill Valley MS
Trip End	3:35p Strawberry Point

PM (early release)

	Bus 1	Bus 2
PM Start	1:35p	2:05p
PM End	3:05p	3:14p

Route	Route A-PM ER	Route C-Edna Maguire PM-ER
Trip Start	1:35p Strawberry Point	2:05p Edna Maguire
Trip End	1:55p Mill Valley Depot	2:40p Linden & Evergreen

Deadhead

Deadhead

Route	Route B-PM ER	Route C-Community Center PM-ER
Trip Start	2:35p Mill Valley MS	2:47p Community Center
Trip End	3:05p Strawberry Point	3:14p Miller Ave & Reed St

Parking for 18/19 provided on campus at Edna Maguire School in Mill Valley

Service Overview: Marin Transit (serving Ross Valley)



AM

	Bus 1	Bus 2	Bus 3	Bus 4	Bus 5	Bus 6
AM Start	7:15a	7:25a	7:20a	7:25a	7:20a	7:20a
AM End	8:05a	8:40a	7:40a	8:25a	8:40a	7:40a
Route	WH-1	WH-2	WH-3	WH-4	WH-5	WH-6
Trip Start	7:15a Memorial Park	7:25a Center & Bridge	7:20a Sequoia & Red Hill	7:25a SFD & Madrone	7:20a Butterfield & Meadowcroft	7:20a Butterfield & Calett
Trip End	7:35a White Hill School	7:40a White Hill School	7:40a White Hill School	7:40a White Hill School	7:40a White Hill School	7:40a White Hill School
Deadhead						
Route	HV-1	WH-7		WH-17	WH-8	
Trip Start	7:40a SFD & Claus	8:10a Center & Bridge		8:00a Center & Bridge	8:10a Butterfield & Meadowcroft	
Trip End	8:05a Hidden Valley	8:40a White Hill School		8:25a White Hill School	8:40a White Hill School	

PM

	Bus 1	Bus 2	Bus 3	Bus 4	Bus 5	Bus 6
PM Start	2:55p	3:15p	3:15p	3:15p	3:20p	3:15p
PM End	4:10p	4:10p	3:40p	4:20p	4:00p	3:40p
Route	HV-1	WH-11	WH-10	WH-9	WH-12	WH-13
Trip Start	#### Hidden Valley	3:15p White Hill School	#### White Hill School	3:15p White Hill School	3:20p White Hill School	3:15p White Hill School
Trip End	#### White Hill School	3:28p Pastori Ave & Center Blvd	#### Red Hill & Sequoia	3:30p San Anselmo Hub	4:00p Center & Bridge (via Butterf	3:40p Red Hill & Sequoia
Deadhead						
Route	WH-14	WH-16		WH-15		
Trip Start	#### White Hill School	3:45p White Hill School		3:45p White Hill School		
Trip End	#### Center & Bridge (Hu	4:10p Red Hill & Sequoia		4:20p Center & Bridge (Hub) via Bu		

Parking provided in 18/19 at 1600 Los Gamos, San Rafael

January 24, 2018

- Two different contracts
 - MVSD will hold one contract
 - Marin Transit will hold a separate contract
- Contract duration
 - Three (3) Fixed and Two (2) Option years
 - Service to begin in August 2018/19 academic year
- Parking
 - Parking will be provided in 2018/19 academic year
 - Vendor should have parking facilities if parking is no longer available in Marin County after year 1 of the contract
- Proposers must review the Draft Pupil Transportation Services Agreement (Attachment F) along with the RFP
- Service expansion possible during contract term

- Five sections to the proposal submittal:
 - Cover Letter
 - Project Approach (Attachment A)
 - References (Attachment A)
 - Experience (Attachment A)
 - Cost Proposal & Non-Collusion Affidavit (Attachments B & C)
 - To be submitted together in a separate sealed envelope

	Criteria	Pts.
1	Staffing	10
2	Safety Program	15
3	Implementation Plan	15
4	References and Experience	30
5	Cost Proposal	30

Task	Date
Request for Proposals issued by Marin Transit	Tuesday, January 16, 2018
Pre-proposal meeting (711 Grand Ave, Suite 110, San Rafael, CA 94901)	Wednesday, January 24, 2018 at 11:00 AM
Deadline for Questions Regarding this RFP*	Friday, January 26, 2018 at 5:00 PM
Proposals Due	Monday, February 12, 2018 at 3:00 PM
Interviews	Week of February 26, 2018
Award	April 2, 2018 (proposed)

*Staff will make every effort to respond to questions by 5pm on January 31, 2018

Questions?

Kelly Zalewski

School Operations Analyst

kzalewski@marintransit.org