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**ADDENDUM #1**

**MARIN COUNTY TRANSIT DISTRICT  
REQUEST FOR QUALIFICATIONS**

**ON-CALL PUBLIC INFORMATION AND OUTREACH SERVICES**

**ISSUED TUESDAY, SEPTEMBER 25, 2018**

The following Addendum is considered part of Marin Transit's Request for Qualifications for On-Call Public Information and Outreach Services. This addendum includes answers to questions submitted to Marin Transit in writing.

The Request for Qualifications, together with this Addendum #1, constitutes the entire understanding between each of the participating proposers and Marin Transit. The changes to the Request for Qualifications as set forth herein, shall be incorporated into your proposal where required.

As a reminder, the deadline to submit proposals is Monday, **October 3, 2018 at 3:00 pm.**

**SUMMARY OF QUESTIONS & ANSWERS**

**Q1. What is the budget for this RFQ?**

The maximum cost to District under the agreement will be \$100,000 for two year period. Marin Transit will establish work as needed on an individual task order basis. The budget will vary depending on the scope of individual task orders. A not to exceed amount will be set for each task order.

**Q2. What is the length of contract for this RFQ?**

The length of the contract will be 24 months from the award date, with option to extend.

**Q3. Are companies outside USA or California eligible to submit proposals for this RFQ? Can they perform the tasks (related to RFQ) outside USA?**

The companies are not required to be in the USA to submit proposals; however, depending on the Task Order, an in-person presence in Marin County may be required for consultant key personnel and/or

representatives to perform the work. The availability of key personnel must be flexible to meet the needs of the project.

**Q4. Are companies outside of USA or California required to attend the meetings in person?**

Meetings may be in-person or via telephone conferences; however, depending on the Task Order, an in-person presence may be required for consultant key personnel and/or representatives to perform the work. Marin Transit expects consulting staff on this project to be available by phone, at a minimum, during our regular business hours 8:30 am – 5:00 pm pacific time.

**Q5. Can proposals be submitted via email?**

Proposals cannot be submitted via email. Proposers must provide hard copy of proposals in accordance with the Proposal Requirements noted on page 7 and 8 of the RFQ document.