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March 4, 2019

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District Second Quarter
FY 2018/19 Financial Report**

Dear Board Members:

board of directors

damon connolly
president
supervisor district 1

dennis rodoni
vice president
supervisor district 4

kate colin
2nd vice president
city of san rafael

judy arnold
director
supervisor district 5

stephanie moulton-peters
director
city of mill valley

katie rice
director
supervisor district 2

kathrin sears
director
supervisor district 3

eric lucan
alternate
city of novato

RECOMMENDATION: Accept report and approve associated budget amendments.

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2018/19.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

Second quarter operations expenses and revenues were consistent with the Board-adopted budget.

Operating Expenses

FY 2018/19 operating expenditures through the second quarter (Attachment A, Page 1) are \$15,385,275, which is 47 percent of the annual budget of \$32,471,027. With these expenditures, Marin Transit successfully delivered the transit services listed in Table 1.

Operating Revenue

Marin Transit's FY 2018/19 operating revenues through the second quarter (Attachment A, Page 1) are \$17,261,941 or 49 percent of the annual budget of \$35,558,675.

Table 1: FY 2018/19 Year to Date (YTD) thru Second Quarter Service Operations

| Service | Annual Estimated Revenue Hours | YTD thru Q2 Actual Revenue Hours | % of Annual |
|---|---------------------------------------|---|--------------------|
| Regular Local and Trunk Line | 116,000 | 54,438 | 47% |
| Community Shuttles | 43,500 | 21,321 | 49% |
| Local Supplemental School1 | 7,100 | 2,928 | 41% |
| Muir Woods Shuttle | 6,810 | 3,735 | 55% |
| Novato Dial-A-Ride | 2,400 | 1,104 | 46% |
| West Marin Stagecoach Service | 16,400 | 8,139 | 50% |
| Rural Dial A Ride | 435 | 178 | 41% |
| Transit Connect | 10,988 | 3,515 | 32% |
| Local Paratransit Service | 62,491 | 29,695 | 48% |
| Regional Paratransit Service | 9,500 | 3,675 | 39% |
| Yellow School Bus Service | 6 buses | 6 buses | - |
| Service | Annual Estimated Trips | YTD thru Q2 Actual Trips | % of Annual |
| Catch A Ride | 15,000 | 7,169 | 48% |
| Volunteer Driver | 14,800 | 7,233 | 49% |
| Notes: 1) Includes College of Marin service | | | |

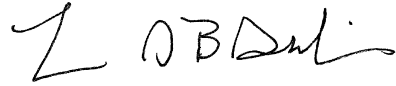
Capital Budget

Through the second quarter, Marin Transit’s expenditures in the Capital Budget (Attachment A, Page 1) were \$867,979 or five percent of the \$20.4 million budget. Capital revenues tie closely to expenditures as they tend to be on a reimbursement basis. Capital expenditures this quarter appear lower than normal. Marin Transit holding payment for delivered several vehicles until outstanding contract items are complete. In total, the District anticipates that it will pay \$2.5 million in expenditures for these vehicles in the third quarter. Attachment C provides a Capital Report for all major Marin Transit capital projects for the current period.

FISCAL/STAFFING IMPACT: This item includes the adoption of two capital budget amendments (Attachment B). Amendment 2019-04 will add remaining federal revenue from a completed vehicle purchase to the Hybrid Battery Replacement project, which reduces the local funding needed by \$182,434. Amendment 2019-05 moves federal Paul Sarbanes Grant funding from Pohnono Bus Stop Improvements to help fund an upcoming XHF vehicle replacement for use on the Muir Wood Shuttle. The Pohnono Bus Stop Improvements were accomplished by purchasing the mobile information kiosk, which lowered the project

expenditures from the initial budget. There is still \$50,000 in funds remaining for improvements at Pohono to purchase and install additional signage for the Muir Woods Shuttle.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L Gradia". The signature is fluid and cursive, with the first letter being a large capital "L".

Lauren Gradia
Director of Finance and Capital Projects

Attachment A: FY2018/19 Second Quarter Financial Report

Attachment B: FY2018/19 Budget Amendments

Attachment C: Capital Project Report

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Summary

| | <u>FY2017/18 Actual</u> | <u>Total Budget - Original</u> | <u>Total Budget - Revised</u> | <u>Current Period Actual</u> | <u>Percent Total Budget Used</u> |
|-------------------------------|-------------------------|------------------------------------|-----------------------------------|----------------------------------|--------------------------------------|
| Revenue | | | | | |
| Capital | 11,485,678 | 11,333,301 | 13,041,596 | 867,979 | 6.66% |
| Vehicle Operations | 32,344,147 | 35,552,321 | 35,558,675 | 17,260,941 | 48.54% |
| Total Revenue | <u>43,829,824</u> | <u>46,885,622</u> | <u>48,600,271</u> | <u>18,128,920</u> | <u>37.30%</u> |
| Expenditures | | | | | |
| Capital | 11,517,302 | 14,333,301 | 16,041,596 | 867,979 | 5.41% |
| Vehicle Operations | 28,610,278 | 32,464,675 | 32,471,027 | 15,385,275 | 47.38% |
| Total Expenditures | <u>40,127,579</u> | <u>46,797,976</u> | <u>48,512,623</u> | <u>17,121,233</u> | <u>35.29%</u> |
| Net Revenue Over Expenditures | <u>3,702,245</u> | <u>87,646</u> | <u>87,648</u> | <u>1,007,687</u> | <u>1149.70%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Operations Summary: Admin, Local, Yellow, Rural, Marin Access

| | FY2017/18 Actual | Total Budget - Original | Total Budget - Revised | Current Period Actual | Percent Total Budget Used |
|--------------------------------------|---------------------|----------------------------|---------------------------|--------------------------|------------------------------|
| Fare Revenue | 4,044,536 | 4,227,620 | 4,227,620 | 2,045,736 | 48.39% |
| Advertising & Other Revenue | 424,774 | 412,206 | 412,206 | 201,430 | 48.86% |
| Reimbursements (GGBHTD, WSW) | 1,943,098 | 2,026,564 | 2,026,564 | 967,345 | 47.73% |
| Interest | 118,552 | 70,250 | 70,250 | 95,311 | 135.67% |
| Measure A | 13,255,076 | 14,046,064 | 14,046,065 | 6,320,422 | 45.00% |
| Measure A Interest | 85,000 | 85,000 | 85,000 | 85,000 | 100.00% |
| Measure B | 817,779 | 1,120,000 | 1,120,000 | 303,203 | 27.07% |
| Property Taxes | 4,294,379 | 4,436,683 | 4,436,683 | 2,192,725 | 49.42% |
| Development Fees | 47,832 | 58,200 | 58,200 | 24,117 | 41.43% |
| State Transit Assistance (STA) | 1,285,220 | 1,841,702 | 1,841,702 | 942,537 | 51.17% |
| Transit Development Act (TDA) | 4,614,306 | 5,109,399 | 5,109,399 | 2,554,700 | 50.00% |
| Other State | 147,950 | 354,524 | 354,524 | 188,725 | 53.23% |
| FTA Funds | 1,151,839 | 1,351,823 | 1,351,823 | 1,233,211 | 91.22% |
| National Park Service | 154,887 | 458,000 | 458,000 | 160,934 | 35.13% |
| Transfer to Capital Budget | (41,080) | (45,713) | (39,360) | (54,455) | 138.35% |
| Total Revenue | <u>32,344,147</u> | <u>35,552,321</u> | <u>35,558,675</u> | <u>17,260,941</u> | <u>48.54%</u> |
| | | | | | |
| Salaries and Benefits | 2,025,436 | 2,556,016 | 2,556,016 | 1,114,304 | 43.59% |
| Professional Service | 555,159 | 558,531 | 558,531 | 176,413 | 31.58% |
| Professional Service - Legal | 72,323 | 150,000 | 150,000 | 43,146 | 28.76% |
| Security and Maintenance | 260,715 | 296,504 | 296,504 | 138,370 | 46.66% |
| Customer Service | 528,266 | 783,263 | 783,263 | 302,163 | 38.57% |
| Indirect County Overhead | 2,009 | 2,575 | 2,575 | 0 | 0.00% |
| Mobility Management Support Programs | 8,363 | 24,835 | 24,835 | 3,850 | 15.50% |
| Office Supplies | 193,344 | 217,536 | 223,888 | 115,141 | 51.42% |
| General Insurance | 27,860 | 29,870 | 29,870 | 36,166 | 121.07% |
| Contract Service Operation | 22,693,306 | 25,119,706 | 25,119,706 | 12,121,124 | 48.25% |
| Membership & Prof Development | 20,502 | 61,800 | 61,800 | 7,422 | 12.01% |
| Mileage and Travel | 15,925 | 23,690 | 23,690 | 7,945 | 33.53% |
| Marketing | 98,035 | 243,881 | 243,881 | 69,854 | 28.64% |
| Communication | 171,216 | 198,436 | 198,436 | 62,322 | 31.40% |
| Fuel | 2,161,544 | 2,431,546 | 2,431,546 | 1,262,621 | 51.92% |
| Misc Services | 321 | 1,044 | 1,044 | 0 | 0.00% |
| Vehicle and Vehicle Parking Leases | 23,280 | 23,980 | 23,980 | 11,990 | 50.00% |
| Office - Rental and Overhead | 98,832 | 137,000 | 137,000 | 58,833 | 42.94% |
| Partner Agency Pass Through | 85,000 | 85,000 | 85,000 | 85,000 | 100.00% |
| Transfer to Capital Budget | (431,158) | (480,538) | (480,538) | (231,391) | 48.15% |
| Total Expenses | <u>28,610,278</u> | <u>32,464,675</u> | <u>32,471,027</u> | <u>15,385,275</u> | <u>47.38%</u> |
| Net Revenue Over Expenditures | <u>3,733,869</u> | <u>3,087,647</u> | <u>3,087,649</u> | <u>1,875,666</u> | <u>60.75%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail: Administration

| | | FY2017/18 | Total Budget - | Total Budget - | Current Period | Percent Total |
|----------------------------------|---------|------------------|------------------|------------------|------------------|--------------------|
| | | <u>Actual</u> | <u>Original</u> | <u>Revised</u> | <u>Actual</u> | <u>Budget Used</u> |
| Revenue | | | | | | |
| Interest | 4070400 | 118,552 | 70,250 | 70,250 | 95,311 | 135.67% |
| Development Fees | 4079950 | 19,358 | 18,200 | 18,200 | 10,626 | 58.38% |
| Residual ABX 126 | 4079954 | 23,474 | 40,000 | 40,000 | 13,491 | 33.73% |
| PropTax-CurrntSecured | 4080101 | 3,770,414 | 3,947,211 | 3,947,211 | 1,973,606 | 50.00% |
| County Fee-SV2557Admin Basic Tax | 4080102 | (59,624) | (62,681) | (62,681) | (30,703) | 48.98% |
| Property Tax-Unitary | 4080103 | 35,759 | 35,000 | 35,000 | 0 | 0.00% |
| PropTax-CurrntUnSecur | 4080104 | 75,311 | 73,000 | 73,000 | 140 | 0.19% |
| Educ Rev Augm Fund-Redist | 4080105 | 374,098 | 350,000 | 350,000 | 230,981 | 65.99% |
| PropTax-Supp CY SECR | 4080106 | 91,626 | 87,685 | 87,685 | 13,721 | 15.65% |
| PropTax-Supp Unsecured | 4080107 | 1,311 | 1,000 | 1,000 | 367 | 36.70% |
| PropTax-Redemption | 4080108 | 1,516 | 1,500 | 1,500 | 2,197 | 146.47% |
| Property Tax-Prior Unsecured | 4080109 | 3,969 | 3,968 | 3,968 | 2,416 | 60.88% |
| Other | 4090101 | 151 | 0 | 0 | 0 | - |
| Other State | 4119940 | <u>334</u> | <u>300</u> | <u>300</u> | <u>284</u> | <u>94.67%</u> |
| Total Revenue | | 4,456,249 | 4,565,433 | 4,565,433 | 2,312,437 | 50.65% |
| Transfers | | | | | | |
| Property Tax Transfer | 4700001 | <u>(327,767)</u> | <u>(961,798)</u> | <u>(961,797)</u> | <u>(328,138)</u> | <u>34.12%</u> |
| Total Transfers | | (327,767) | (961,798) | (961,797) | (328,138) | 34.12% |
| Net Revenue | | <u>4,128,481</u> | <u>3,603,635</u> | <u>3,603,636</u> | <u>1,984,299</u> | <u>55.06%</u> |
| Expense | | | | | | |
| Salaries | 5010200 | 1,289,452 | 1,673,909 | 1,673,909 | 819,107 | 48.93% |
| Employee Benefits | 5020000 | 735,983 | 882,107 | 882,107 | 295,197 | 33.46% |
| Consultant Services | 5030301 | 156,324 | 175,000 | 175,000 | 63,794 | 36.45% |
| Prof Svcs - Legal | 5030304 | 72,323 | 150,000 | 150,000 | 43,146 | 28.76% |
| Prof Svcs - Accounting and Audit | 5030305 | 31,091 | 32,561 | 32,561 | 0 | 0.00% |
| Office Supplies | 5049901 | 7,726 | 14,000 | 14,000 | 4,686 | 33.47% |
| Small Furn/Equip | 5049902 | 5,494 | 13,000 | 13,000 | 2,555 | 19.65% |
| Software | 5049903 | 57,032 | 60,000 | 60,000 | 47,611 | 79.35% |
| Copier Suppl & Srvc | 5049904 | 8,382 | 9,167 | 9,167 | 4,115 | 44.89% |
| Postage | 5049905 | 883 | 3,090 | 3,090 | 1,012 | 32.75% |
| Computers | 5049906 | 23,077 | 20,000 | 20,000 | 14,611 | 73.06% |
| Communication - Phone | 5050201 | 26,028 | 31,230 | 31,230 | 11,983 | 38.37% |
| Insurance - Gen Liability | 5060301 | 27,860 | 29,870 | 29,870 | 36,166 | 121.08% |
| Membership & Prof Development | 5090101 | 20,502 | 61,800 | 61,800 | 7,422 | 12.01% |
| Mileage and Travel | 5090202 | 15,925 | 23,690 | 23,690 | 7,945 | 33.54% |
| Marketing | 5090801 | 7,531 | 12,731 | 12,731 | 6,338 | 49.78% |
| County Fee - Special District | 5100401 | 2,009 | 2,575 | 2,575 | 0 | 0.00% |
| Office Rental | 5121200 | <u>98,832</u> | <u>137,000</u> | <u>137,000</u> | <u>58,833</u> | <u>42.94%</u> |
| Total Expense | | 2,586,453 | 3,331,730 | 3,331,730 | 1,424,522 | 42.76% |
| Transfers | | | | | | |
| Salary/Benefit Transfers | 5100100 | (1,879,313) | (2,341,936) | (2,341,936) | (1,096,931) | 46.84% |
| Transfer Overhead | 5100101 | <u>(312,530)</u> | <u>(473,809)</u> | <u>(473,809)</u> | <u>(218,958)</u> | <u>46.21%</u> |
| Total Transfers | | (2,191,843) | (2,815,745) | (2,815,745) | (1,315,889) | 46.73% |
| Total Expense | | <u>394,611</u> | <u>515,985</u> | <u>515,985</u> | <u>108,632</u> | <u>21.05%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail: Local Service

| | | FY2017/18 | Total Budget - | Total Budget - | Current Period | Percent Total |
|---|---------|-------------------|-------------------|-------------------|-------------------|--------------------|
| | | <u>Actual</u> | <u>Original</u> | <u>Revised</u> | <u>Actual</u> | <u>Budget Used</u> |
| Revenue | | | | | | |
| Special Fares - Paid By Another Agency | 4020000 | 452,559 | 416,387 | 416,387 | 362,770 | 87.12% |
| Advertising Revenue | 4060301 | 280,788 | 245,552 | 245,552 | 126,685 | 51.59% |
| Lease of Property | 4070301 | 143,986 | 166,654 | 166,654 | 74,745 | 44.85% |
| Donations | 4070500 | 5,000 | 0 | 0 | 0 | - |
| Fee For Service | 4090101 | 1,679 | 0 | 0 | 1,725 | - |
| Measure A Sales Tax | 4092001 | 9,759,362 | 10,173,000 | 10,173,000 | 4,920,898 | 48.37% |
| Measure A Sales tax - Interest | 4092003 | 85,000 | 85,000 | 85,000 | 85,000 | 100.00% |
| State Transit Assistance | 4110101 | 1,224,816 | 1,744,814 | 1,744,814 | 869,165 | 49.81% |
| Transit Development Act (TDA) | 4110102 | 4,614,306 | 5,109,399 | 5,109,399 | 2,554,700 | 50.00% |
| State- Low Carbon Transit Operations Prog | 4119904 | 128,676 | 335,724 | 335,724 | 185,624 | 55.29% |
| Fed-FTA 5307 Urbanized Area Formula | 4139910 | 222,210 | 0 | 0 | 0 | - |
| National Park Service | 4139951 | 154,736 | 458,000 | 458,000 | 160,934 | 35.14% |
| Fed-FTA 5304 State Planning | 4139961 | 20,000 | 0 | 0 | 0 | - |
| Fare Revenue | 4140100 | <u>2,661,614</u> | <u>2,773,337</u> | <u>2,773,337</u> | <u>1,238,450</u> | <u>44.66%</u> |
| Total Revenue | | 19,754,732 | 21,507,867 | 21,507,867 | 10,580,696 | 49.19% |
| Transfers | | | | | | |
| Property Tax Transfer | 4700001 | 23,281 | 373,760 | 378,760 | 0 | 0.00% |
| Program Revenue Transfer | 4700002 | <u>85,151</u> | <u>80,000</u> | <u>80,000</u> | <u>0</u> | <u>0.00%</u> |
| Total Transfers | | 108,432 | 453,760 | 458,760 | 0 | 0.00% |
| Net Revenue | | <u>19,863,164</u> | <u>21,961,627</u> | <u>21,966,627</u> | <u>10,580,696</u> | <u>48.17%</u> |
| Expense | | | | | | |
| Consultant Services | 5030301 | 233,346 | 206,000 | 206,000 | 47,938 | 23.27% |
| Fare Processing Charges | 5030310 | 31,948 | 14,653 | 14,653 | 7,959 | 54.32% |
| Customer Service | 5030320 | 267,781 | 301,393 | 301,393 | 148,027 | 49.11% |
| Custodial Service | 5030602 | 15,943 | 21,315 | 21,315 | 3,682 | 17.27% |
| Security Services | 5030701 | 243,313 | 273,389 | 273,389 | 133,952 | 49.00% |
| Fuel | 5040101 | 1,488,446 | 1,695,743 | 1,695,743 | 851,002 | 50.18% |
| Small Furn/Equipment | 5049902 | 0 | 0 | 5,000 | 2,379 | - |
| Software | 5049903 | 20,750 | 22,660 | 22,660 | 50 | 0.22% |
| Communication-AVL | 5050205 | 69,257 | 91,592 | 91,592 | 2,317 | 2.53% |
| Communication-Data | 5050206 | 2,311 | 2,925 | 2,925 | 990 | 33.85% |
| Purchased Transportation - In Report | 5080101 | 16,119,070 | 17,539,220 | 17,539,220 | 8,504,550 | 48.49% |
| Marketing | 5090801 | 61,053 | 101,065 | 101,065 | 41,580 | 41.14% |
| Expense Transfer - GGT Pass Through | 5100404 | 85,000 | 85,000 | 85,000 | 85,000 | 100.00% |
| Signs | 5122010 | <u>321</u> | <u>1,044</u> | <u>1,044</u> | <u>0</u> | <u>0.00%</u> |
| Total Expense | | 18,638,538 | 20,355,999 | 20,360,999 | 9,829,426 | 48.28% |
| Transfers | | | | | | |
| Cost Center Salary/Benefit Transfers | 5100100 | 1,050,010 | 1,417,739 | 1,417,739 | 626,185 | 44.17% |
| Cost Center Transfer Overhead | 5100101 | <u>174,617</u> | <u>187,889</u> | <u>187,889</u> | <u>125,085</u> | <u>66.57%</u> |
| Total Transfers | | 1,224,626 | 1,605,628 | 1,605,628 | 751,270 | 46.79% |
| Total Expense | | <u>19,863,164</u> | <u>21,961,627</u> | <u>21,966,627</u> | <u>10,580,696</u> | <u>48.17%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail: Yellow Bus Service

| | | FY2017/18 | Total Budget - | Total Budget - | Current Period | Percent Total |
|---|---------|----------------|-----------------|----------------|----------------|--------------------|
| | | <u>Actual</u> | <u>Original</u> | <u>Revised</u> | <u>Actual</u> | <u>Budget Used</u> |
| Revenue | | | | | | |
| Yellow Bus Fares - Paid by other Agency | 4030000 | 145,000 | 145,000 | 145,000 | 72,500 | 50.00% |
| Fee For Service | 4090101 | 121,485 | 109,910 | 109,910 | 54,691 | 49.76% |
| Measure A Sales Tax | 4092001 | 201,490 | 227,000 | 227,000 | 124,650 | 54.91% |
| Fare Revenue - Yellow Bus | 4140105 | <u>372,485</u> | <u>402,740</u> | <u>402,740</u> | <u>160,893</u> | <u>39.95%</u> |
| Total Revenue | | 840,459 | 884,650 | 884,650 | 412,734 | 46.66% |
| Net Revenue | | <u>840,459</u> | <u>884,650</u> | <u>884,650</u> | <u>412,734</u> | <u>46.66%</u> |
| Expense | | | | | | |
| Consultant Services | 5030301 | 5,485 | 3,000 | 3,000 | 27,345 | 911.50% |
| Fare Processing Charges | 5030310 | 12,215 | 15,521 | 15,521 | 8,372 | 53.94% |
| Custodial Service | 5030602 | 1,459 | 1,800 | 1,800 | 736 | 40.89% |
| Small Furn/Equip | 5049902 | 0 | 1,800 | 1,800 | 352 | 19.56% |
| Software | 5049903 | 690 | 0 | 0 | 218 | NA |
| Communication-AVL | 5050205 | 13,180 | 12,825 | 12,825 | 6,094 | 47.52% |
| Communication-Data | 5050206 | 8,311 | 9,270 | 9,270 | 3,368 | 36.33% |
| Yellow Bus School Service | 5080103 | 616,786 | 624,240 | 624,240 | 276,573 | 44.31% |
| Marketing | 5090801 | 2,343 | 0 | 0 | 85 | - |
| Leases and Rentals | 5120401 | <u>23,280</u> | <u>23,980</u> | <u>23,980</u> | <u>11,990</u> | <u>50.00%</u> |
| Total Expense | | 683,749 | 692,436 | 692,436 | 335,133 | 48.40% |
| Transfers | | | | | | |
| Cost Center Salary/Benefit Transfers | 5100100 | 134,366 | 147,462 | 147,462 | 64,683 | 43.86% |
| Cost Center Transfer Overhead | 5100101 | <u>22,345</u> | <u>44,753</u> | <u>44,753</u> | <u>12,917</u> | <u>28.86%</u> |
| Total Transfers | | 156,711 | 192,215 | 192,215 | 77,600 | 40.37% |
| Total Expense | | <u>840,459</u> | <u>884,651</u> | <u>884,651</u> | <u>412,734</u> | <u>46.66%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail: Rural Service

| | | FY2017/18 | Total Budget - | Total Budget - | Current Period | Percent Total |
|--------------------------------------|---------|------------------|------------------|------------------|----------------|--------------------|
| | | <u>Actual</u> | <u>Original</u> | <u>Revised</u> | <u>Actual</u> | <u>Budget Used</u> |
| Revenue | | | | | | |
| Measure A Sales Tax | 4092001 | 1,139,691 | 988,648 | 988,648 | 495,000 | 50.07% |
| Fed-FTA 5311 Rural | 4139920 | 208,393 | 198,750 | 198,750 | 102,137 | 51.39% |
| Fare Revenue | 4140100 | <u>119,005</u> | <u>121,794</u> | <u>121,794</u> | <u>55,850</u> | <u>45.86%</u> |
| Total Revenue | | 1,467,088 | 1,309,192 | 1,309,192 | 652,987 | 49.88% |
| Transfers | | | | | | |
| Property Tax Transfer | 4700001 | <u>0</u> | <u>542,325</u> | <u>543,677</u> | <u>259,537</u> | <u>28.81%</u> |
| Total Transfers | | 0 | 542,325 | 543,677 | 259,537 | 28.81% |
| Net Revenue | | <u>1,467,088</u> | <u>1,851,517</u> | <u>1,852,869</u> | <u>912,524</u> | <u>26.20%</u> |
| Expense | | | | | | |
| Consultant Services | 5030301 | 21,754 | 16,883 | 16,883 | 1,954 | 11.57% |
| Fuel | 5040101 | 192,010 | 203,676 | 203,676 | 119,010 | 58.43% |
| Small Furn/Equip | 5049902 | 0 | 0 | 1,352 | 165 | 12.20% |
| Communication-AVL | 5050205 | 15,936 | 15,931 | 15,931 | 7,572 | 47.53% |
| Communication-Data | 5050206 | 831 | 1,030 | 1,030 | 416 | 40.39% |
| Purchased Transportation - In Report | 5080101 | 1,146,382 | 1,453,681 | 1,453,681 | 714,039 | 49.12% |
| Marketing | 5090801 | <u>11,960</u> | <u>32,173</u> | <u>32,173</u> | <u>4,307</u> | <u>13.39%</u> |
| Total Expense | | 1,388,874 | 1,723,373 | 1,724,726 | 847,463 | 49.14% |
| Transfers | | | | | | |
| Cost Center Salary/Benefit Transfers | 5100100 | 67,062 | 98,308 | 98,308 | 54,231 | 55.16% |
| Cost Center Transfer Overhead | 5100101 | <u>11,152</u> | <u>29,835</u> | <u>29,835</u> | <u>10,830</u> | <u>36.30%</u> |
| Total Transfers | | 78,215 | 128,143 | 128,143 | 65,061 | 50.77% |
| Total Expense | | <u>1,467,089</u> | <u>1,851,517</u> | <u>1,852,869</u> | <u>912,524</u> | <u>49.25%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail: Marin Access

| | | FY2017/18 | Total Budget - | Total Budget - | Current Period | Percent Total |
|---|---------|-------------------------|-------------------------|-------------------------|-------------------------|----------------------|
| | | <u>Actual</u> | <u>Original</u> | <u>Revised</u> | <u>Actual</u> | <u>Budget Used</u> |
| Revenue | | | | | | |
| Measure A Sales Tax | 4092001 | 2,154,534 | 2,657,416 | 2,657,417 | 779,874 | 29.35% |
| Measure B | 4099950 | 817,779 | 1,120,000 | 1,120,000 | 303,203 | 27.07% |
| State Transit Assistance | 4110101 | 60,404 | 96,888 | 96,888 | 73,372 | 75.73% |
| State Prop Tx Relief HOPTR | 4119910 | 18,940 | 18,500 | 18,500 | 2,817 | 15.23% |
| Fed-FTA 5307 Urbanized Area Formula | 4139910 | 701,236 | 715,573 | 715,573 | 715,573 | 100.00% |
| Fed-FTA 5310 Mobility | 4139915 | 0 | 437,500 | 437,500 | 415,501 | 94.97% |
| Fare Revenue | 4140100 | 293,873 | 368,362 | 368,362 | 155,273 | 42.15% |
| Misc.-Reimbursement | 4601001 | 7,913 | 9,000 | 9,000 | 3,003 | 33.37% |
| GGBHTD Payment for Local Paratransit | 4601003 | 1,039,016 | 1,051,448 | 1,051,448 | 523,215 | 49.76% |
| GGBHTD Payment for Regional Paratransit | 4601004 | <u>773,004</u> | <u>856,206</u> | <u>856,206</u> | <u>384,712</u> | <u>44.93%</u> |
| Total Revenue | | 5,866,699 | 7,330,893 | 7,330,894 | 3,356,543 | 45.79% |
| Transfers | | | | | | |
| Property Tax Transfer | 4700001 | 263,406 | 0 | 0 | 14,146 | - |
| Program Revenue Transfer | 4700002 | <u>(85,151)</u> | <u>(80,000)</u> | <u>(80,000)</u> | <u>0</u> | <u>0.00%</u> |
| Total Transfers | | 178,255 | (80,000) | (80,000) | 14,146 | -9.06% |
| Net Revenue | | <u>6,044,954</u> | <u>7,250,893</u> | <u>7,250,894</u> | <u>3,370,689</u> | <u>24.09%</u> |
| Expense | | | | | | |
| Consultant Services | 5030301 | 62,997 | 94,913 | 94,913 | 19,050 | 20.07% |
| Customer Service | 5030320 | 260,485 | 481,870 | 481,870 | 154,136 | 31.99% |
| Fuel | 5040101 | 481,088 | 532,126 | 532,126 | 292,610 | 54.99% |
| Software | 5049903 | 69,310 | 73,819 | 73,819 | 37,387 | 50.65% |
| Communication- Mobile Data Terminal | 5050203 | 4,790 | 5,000 | 5,000 | 0 | 0.00% |
| Communication-MERA Radio | 5050204 | 19,178 | 20,358 | 20,358 | 22,089 | 108.50% |
| Communication-Data | 5050206 | 11,394 | 8,275 | 8,275 | 7,494 | 90.56% |
| Purchased Transportation - In Report | 5080101 | 4,053,344 | 4,662,727 | 4,662,727 | 2,252,977 | 48.32% |
| Purchased Transportation - Regional | 5080102 | 757,724 | 839,839 | 839,839 | 372,984 | 44.41% |
| Marketing | 5090801 | 15,148 | 97,913 | 97,913 | 17,544 | 17.92% |
| Misc-Exp Transit User Training | 5098001 | 4,913 | 9,835 | 9,835 | 0 | 0.00% |
| Gap Grant | 5098002 | <u>3,450</u> | <u>15,000</u> | <u>15,000</u> | <u>3,850</u> | <u>25.67%</u> |
| Total Expense | | 5,743,821 | 6,841,674 | 6,841,674 | 3,180,121 | 46.48% |
| Transfers | | | | | | |
| Cost Center Salary/Benefit Transfers | 5100100 | 258,196 | 309,769 | 309,769 | 158,958 | 51.32% |
| Cost Center Transfer Overhead | 5100101 | <u>42,938</u> | <u>99,450</u> | <u>99,450</u> | <u>31,609</u> | <u>31.78%</u> |
| Total Transfers | | 301,134 | 409,220 | 409,220 | 190,568 | 46.57% |
| Total Expense | | <u>6,044,955</u> | <u>7,250,894</u> | <u>7,250,894</u> | <u>3,370,689</u> | <u>46.49%</u> |

Marin Transit
 FY2018/19 Q2 Budget Report
 From 7/1/2018 Through 12/31/2018

Detail:Capital Budget

| | Total Project Budget | FY2018/19 Budget | FY2018/19 Budget Revised | Current Period Actual | Total Project Expenditure |
|--|----------------------|-------------------|--------------------------|-----------------------|---------------------------|
| EV Purchase 2 Electric Vehicles (Replacements) | 1,662,022 | 163,633 | 1,598,378 | 25,527 | 89,171 |
| PA Purchase Three Paratransit Vehicles | 267,000 | 5,000 | 265,671 | 266,542 | 267,871 |
| SA Purchase One Shuttle (Expansion) | 130,000 | 5,000 | 130,000 | 98,803 | 98,803 |
| SB Purchase 1- Replacement Shuttle | 125,000 | 125,000 | 125,000 | - | - |
| XA Purchase 2 New XHF Vehicles | 925,000 | 920,000 | 925,000 | 3,039 | 3,039 |
| XB Purchase 4 Replacement Rural Vehicles | 1,600,000 | 1,600,000 | 1,600,000 | - | - |
| HM Hybrid Mid-Life Battery Replacements | 400,000 | 400,000 | 400,000 | - | - |
| Subtotal Vehicles | 5,109,022 | 3,218,633 | 5,044,049 | 393,911 | 458,884 |
| BI Bus Stop Improvements SGR (BI) | 2,201,130 | 691,796.00 | 683,418.71 | 40,881 | 1,558,592 |
| BS Bus Stop Assessment Update | 115,000 | 14,982 | 33,864 | 15,885 | 97,021 |
| BW Muir Woods Infrastructure Improvements | 638,000 | 217,729 | 228,495 | 27,737 | 437,242 |
| TR San Rafael Transit Center | 100,000 | 100,000 | 100,000 | - | - |
| Subtotal Bus Stop Improvements | 3,054,130 | 1,024,507 | 1,045,778 | 84,503 | 2,092,855 |
| FC Facility Preliminary Design & Env | 174,418 | 18,398 | - | - | 174,418 |
| FR Facility ROW Purchase | 5,500,000 | 5,500,000 | 5,439,192 | 87,884 | 148,692 |
| OF Office Furniture | 45,000 | 45,000 | 30,910 | 7,279 | 21,369 |
| YF Yellow Bus Parking Facility | 3,000,000 | 3,000,000 | 3,000,000 | - | - |
| Subtotal Facility | 8,719,418 | 8,563,398 | 8,470,102 | 95,163 | 344,479 |
| OA On Board Equipment - 2016 | 210,000 | 65,955 | 65,240 | 13,260 | 158,020 |
| TB Mobility Management Technology Backbone | 375,000 | 155,319 | 111,870 | 28,319 | 291,449 |
| ME MERA | 29,000 | 29,000 | 29,000 | 27,325 | 27,325 |
| RD Radio Communication Upgrade | 168,000 | 121,695 | 120,762 | 1,520 | 48,758 |
| AY AVL Replacement Equipment | 180,000 | 180,000 | 180,000 | 169 | 169 |
| CR Clipper | 400,000 | 300,000 | 300,000 | - | - |
| Subtotal Technology Projects | 1,362,000 | 851,969 | 806,872 | 70,593 | 525,721 |
| GG Golden Gate Capital Costs (GG) | | 18,000 | 18,000 | 8,692 | NA |
| BM Bus Stop Maintenance (BM) | | 100,000 | 100,000 | 49,641 | NA |
| VR Major Vehicle Repairs (VR) | | 200,000 | 200,000 | 28,795 | NA |
| IF Infrastructure Support (IF) | | 356,794 | 356,794 | 136,680 | NA |
| Subtotal Ongoing Capital Expenses | - | 674,794 | 674,794 | 223,808 | - |
| Total Expenditures | 18,244,570 | 14,333,301 | 16,041,595 | 867,978 | 3,421,939 |

Attachment B

FY2018/19 Q2
Budget Amendments

| Number | Board Authorization | Description | Function | Program | Project | GL | Original | Change | Final |
|--------------------|---------------------|--|------------|---------|---------|-------------------------------|-----------|------------|-----------|
| 2018-08 | 06/04/2018 | Moved \$40,000 of the project budget for office furniture for new office space from FY2019 to FY2018 | Capital | Capital | OF | 5230103 Furniture & Fixtures | \$45,000 | (\$40,000) | \$5,000 |
| 4110105 2019-01 | 12/3/2018 | Roll forward of unspent FY2018 Capital Project budgets; and update all Prior Years and Total Budgets | Capital | Capital | EV | 5230101 Vehicles | 163,633 | 1,434,745 | 1,598,378 |
| | | | | | PA | 5230101 Vehicles | 5,000 | 260,671 | 265,671 |
| | | | | | SA | 5230101 Vehicles | 5,000 | 125,000 | 130,000 |
| | | | | | XA | 5230101 Vehicles | 920,000 | 5,000 | 925,000 |
| | | | | | BI | 5230104 Bus Stops | 691,796 | (8,377) | 683,419 |
| | | | | | BS | 5230104 Bus Stops | 14,982 | 18,882 | 33,864 |
| | | | | | BW* | 5230104 Bus Stops | 217,729 | 10,766 | 228,495 |
| | | | | | FC | 5230103 Facility | 18,398 | (18,398) | 0 |
| | | | | | FR | 5230103 Facility | 5,500,000 | (60,808) | 5,439,192 |
| | | | | | OF | 5230103 Furniture & Fixtures | 5,000 | 25,910 | 30,910 |
| | | | | | OA | 5230102 Equipment | 65,955 | (715) | 65,240 |
| | | | | | TB | 5230102 Equipment | 155,319 | (43,449) | 111,870 |
| RD | 5230102 Equipment | 121,695 | (933) | 120,762 | | | | | |
| 2019-02 | 12/3/2018 | Add SB1 SGR Funding to replacement of four rural transit vehicles | Capital | Capital | XB | 4110105 STA SGR SB1 | 0 | 211,538 | 211,538 |
| | | | | | | 4092002 Measure A | 1,019,737 | (211,538) | 808,199 |
| 2019-03 | 12/3/2018 | Add Equipment budget to Local and Rural to allow for low value fare collection and other equipment | Operations | Local | NA | 5049902 Small Furn/Equip | 0 | \$5,000 | \$5,000 |
| | | | | | | 4700001 Property Tax Transfer | 0 | \$5,000 | \$5,000 |
| | | | | Rural | NA | 5049902 Small Furn/Equip | 0 | \$1,352 | \$1,352 |
| | | | | | | 4092001 Measure A | 0 | \$1,352 | \$1,352 |

| Number | Board Authorization | Description | Function | Program | Project | GL | Original | Change | Final |
|---------|---------------------|---|----------|---------|---------|-----------------------|----------|-----------|---------|
| 2019-04 | Pending | Add remaining Federal Revenue from completed vehicle purchases to Hybrid Battery Replacement | Capital | Capital | HM | 4092002 Measure A Cap | 400,000 | (182,434) | 217,566 |
| | | | | | HM | 4139910 Fed- FTA 5307 | 0 | 182,434 | 182,434 |
| 2019-05 | Pending | Move Paul Sarbanes funding (FTA 5320) from Pohono Bus Stop Improvements to funding for XHF bus purchase to be used on Muir Woods Shuttle Service. | Capital | Capital | BW | 4139950 Fed-FTA 5320 | 228,495 | (151,495) | 77,000 |
| | | | | | BW | 5230104 Bus Stops | 228,495 | (151,495) | 77,000 |
| | | | | | XB | 4139950 Fed- FTA 5320 | 0 | 151,494 | 151,494 |
| | | | | | XB | 4092002 Measure A Cap | | (151,494) | |

*Corrected from Q1

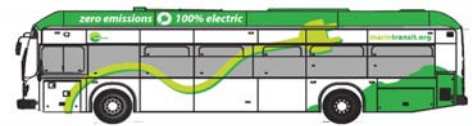
Capital Projects Report through December

This capital project report provides detail through the Second Quarter of FY2018/19. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

| | Total Project Budgets | Total Expended FY2019 to date | Total Project Expenditures |
|--------------------------|-----------------------|-------------------------------|----------------------------|
| Vehicles | \$5,109,022 | \$393,911 | \$441,820 |
| Bus Stop Improvements | \$3,054,130 | \$84,503 | \$2,042,753 |
| Facility | \$8,719,418 | \$95,163 | \$330,722 |
| Technology Projects | \$1,362,000 | \$70,593 | \$474,894 |
| Ongoing Capital Expenses | \$674,794 | \$223,808 | \$223,808 (annual) |
| | \$18,919,364 | \$867,978 | \$3,513,997 |

Purchase Two Electric Vehicles Total Project Budget \$1,662,022

Concept: Purchase Two Electric Vehicles
Funding: \$1,190,640 Federal Section 5307
 \$135,022 State - BAAQMD
 \$75,000 TAM - Measure B
 \$261,360 Measure A



Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in November 2016. The vehicle were procured from BYD Motors and delivered in September 2018. A ribbon cutting ceremony was held October 18. MCTD's partner, Golden Gate Transit, is taking the lead in installing fareboxes, Clipper and vehicle tracking/monitoring equipment. Drivers and maintenance staff are being trained and the functionality of the bus is being tested. Vehicles will go into service next quarter.

VEHICLES

| Project ID | Budget | Expended to | | Anticipated |
|------------|-------------|-------------|------------------|-------------|
| | | Date | Percent Complete | Completion |
| EV | \$1,662,022 | \$72,122 | 4% | Jun-19 |

Purchase Three Paratransit Vehicles Total Project Budget \$267,000

Concept: Purchase three Paratransit cutaway vehicles
Funding: \$218,940 Federal Section 5307
 \$48,060 Measure A



Description: Replace three paratransit vehicles that are beyond their useful life

Status: Board authorized purchase of the vehicles in August 2017. The purchase order was submitted in December 2017 with delivery scheduled for May 2018. Vehicle production was delayed and vehicles were delivered in July 2018.

VEHICLES

| Project ID | Budget | Expended to | | Anticipated |
|------------|-----------|-------------|------------------|-------------|
| | | Date | Percent Complete | Completion |
| PA | \$267,000 | \$267,856 | 100% | Jul-18 |

VEHICLES

Purchase One Shuttle (Expansion) Total Project Budget \$130,000

Concept: Purchase One Shuttle

Funding: \$130,000 State Transit Assistance- SGR

Description: Purchase one shuttle to replace a contractor-owned vehicle beyond its useful life



Status: Board authorized purchase of the vehicle in December 2017 for the Community Shuttle route. Vehicle delivery was completed in August of 2018. On board equipment was installed and the vehicle placed in service.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| SA | \$130,000 | \$98,803 | 100% | Aug-18 |

VEHICLES

Purchase One Shuttle (Replacement) Total Project Budget \$125,000

Concept: Purchase One Shuttle

Funding: \$102,500 Federal Section 5307
\$22,500 Measure A

Description: Replace one shuttle vehicle beyond it's useful life.



Status: Board authorized purchase of the vehicle in December 2017. Vehicle delivery is anticipated in February of 2019.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| SB | \$125,000 | \$0 | 0% | Mar-19 |

VEHICLES

Purchase Two 35ft XHF Vehicles (Expansion) Total Project Budget \$925,000

Concept: Purchase two 35ft XHF vehicles

Funding: \$920,000 State Transit Assistance
\$5,000 Measure A

Description: Purchase of two expansion 35-foot XHFs



Status: The Board authorized the purchase of these vehicles in December 2017 for school service and Muir Woods shuttle routes. Purchase allows retirement of 2 active retirement vehicles. Delivery is anticipated in February 2019.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| XA | \$925,000 | \$3,039 | 20% | Apr-19 |



VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement)

Total Project Budget \$1,600,000

Concept: Purchase two 35ft XHF vehicles

Funding: \$505,120 Federal Section 5307
 \$286,651 State Transit Assistance - State of Good Repair
 \$808,229 Measure A



Description: Purchase of four replacement 30-foot XHFs

Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. The proposed schedule anticipates seeking board approval of procuring these vehicles through a cooperative vehicle purchasing agreement next quarter.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| XB | \$1,600,000 | \$0 | 0% | Dec-19 |

VEHICLES

Hybrid Mid Life Battery Replacements

Total Project Budget \$400,000

Concept: Replace batteries on the 2007 Hybrid Vehicles

Funding: \$400,000 Measure A

Description: Replace batteries in the 7 hybrid vehicles



Status: As a preventative maintenance measure, under the existing maintenance contract, GGBHTD will replace the batteries on the 2007 Hybrid Vehicles. Local funds will be used unless state or federal funds are identified.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| HM | \$400,000 | \$0 | 0% | Jun-19 |

BUS STOP IMPROVEMENTS

Bus Stop Improvements (State of Good Repair)

Total Project Budget \$ 2,201,130

Concept: Improve bus stops in Marin County
Funding: \$1,600,000 Federal Section 5309
 \$400,000 PTMISEA
 \$201,130 Measure A

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County . Phase 3: Additional bus stop improvements of up to 11 stops.

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - Mark Thomas & Co completed plans and specifications for the final round of the State of Good Repair grant. The improvements support accessibility and passenger amenities. A contract for construction management was approved by the board in February 2018. In September 2018, the Board approved Coastside Concrete as the contractor. Construction began in December.



| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Phase 3</u> |
|-------------------|---------------|--------------------|-------------------------|-------------------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Anticipated Completion</u> |
| BI | \$2,201,130 | \$1,558,592 | 71% | Jun-19 |

Muir Woods Infrastructure Improvements

Total Project Budget \$638,000

Concept: Improve boarding locations and purchase signage for the Muir Woods Shuttle
Funding: \$638,000 Federal Transit In the Parks

Description: Project includes funding for permanent changeable message signs and improvements to bus stops related to the Muir Woods Shuttle

Status: Marin Transit continues work with multiple partner agencies to determine needed vehicle, signage, and capital improvements to improve the passenger experience.



BUS STOP IMPROVEMENTS

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| BW | \$638,000 | \$437,242 | 69% | Jun-19 |

BUS STOP IMPROVEMENTS

Bus Stop Assessments **Total Project Budget \$115,000**

Concept: Update Bus Stop Assessments

Funding: \$115,000 Measure A

Description: Project to update the District's 2005 bus stop conditions assessment to quantify & prioritize future improvements

Status: Marin Transit hired a consultant to conduct an inventory of bus stop conditions. Additional work is underway to use the new data to develop preliminary plans for future bus stop improvements.



| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Completion</u> |
|-------------------|---------------|--------------------|-------------------------|-------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Date</u> |
| BS | \$115,000 | \$97,021 | 84% | Dec-19 |

BUS STOP IMPROVEMENTS

San Rafael Transit Center **Total Project Budget \$100,000**

Concept: Develop integrated bus and rail operation

Funding: \$ 100,000 Measure A

Description: In preparation for a SMART service extension to Larkspur, Marin Transit is working with the City of San Rafael, GGBHTD and SMART to relocate the transit center. Until a new facility is constructed, efforts are underway to modify the existing center. Local funds will be used for staff time & costs related to design and construction.

Status: The agencies revised and updated the Memorandums of Understanding to reestablish roles and responsibilities. Design and construction work to modify the existing location are underway.



| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Completion</u> |
|-------------------|---------------|--------------------|-------------------------|-------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Date</u> |
| TR | \$100,000 | \$0 | 5% | NA |

ADMIN AND OPERATIONS FACILITY

Operations and Maintenance Facility **Total Project Budget \$174,418**

Concept: Develop a maintenance facility

Funding: \$52,169 Measure A
\$122,249 FTA 5307

Description: Evaluate facility needs and develop plans to acquire a District-owned maintenance facility

Status: Board authority to analyze facility needs was given June 2016. With consultant assistance, the District has been evaluating potential facility locations and space needs for fixed route, paratransit & yellow bus services.



| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated Completion</u> |
|-------------------|---------------|--------------------|-------------------------|-------------------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Date</u> |
| FC | \$174,418 | \$174,418 | 100% | NA |

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - ROW Purchase & Capital Improvements **Total Project Budget \$5,500,000**

Concept: Acquire property and develop a maintenance facility

Funding: \$1,100,000 Measure A
\$4,400,000 FTA 5307

Description: Purchase land for a new facility

Status: Marin Transit continues to actively search for and evaluate available land to purchase in the county.



| Project ID | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| FR | \$5,500,000 | \$148,692 | 3% | NA |

ADMIN AND OPERATIONS FACILITY

Office Furniture **Total Project Budget \$45,000**

Concept: Expand Administrative Offices for District Staff

Funding: \$45,000 Property Tax

Description: Furniture and other capital expenses for office expansion

Status: Marin Transit is purchasing additional conference room furniture, storage cabinet electronic equipment to be completed by December 2018.



| Project ID | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| OF | \$45,000 | \$21,369 | 47% | Jun-19 |

ADMIN AND OPERATIONS FACILITY

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.



| Project ID | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| YF | \$3,000,000 | \$0 | 0% | NA |

TECHNOLOGY PROJECTS **Total Project Budget \$1,194,000**

Concept: District technology projects
Funding: \$300,000 Federal Job Access Funds (JARC)
 \$312,000 Federal Section 5307
 \$582,000 Measure A



| <u>Projects:</u> | | | <u>Total Project</u> | <u>Expended to</u> |
|------------------|------------------------------|------------------|----------------------|--------------------|
| | | | <u>Cost</u> | <u>Date</u> |
| OA | On Board Equipment 2016 | | \$210,000 | \$158,020 |
| AY | AVL Replacements | AVL Replacements | \$180,000 | \$169 |
| TB | Mobility Technology Backbone | | \$375,000 | \$291,449 |
| ME | | MERA | \$29,000 | \$27,325 |
| CR | | Clipper | \$400,000 | \$0 |

Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements.

Radio Communication Upgrades - Needs Assessment **Total Project Budget \$168,000**

Concept: Conduct a current Radio Communications Needs Assessment
Funding: \$30,240 Measure A
 \$137,760 FTA 5307



Description: Evaluate current radio communications practices and determine areas for improvement with action plan

Status: Marin Transit board approved a contract with DeltaWRX in September 2017 to complete a radio assessment at each of Marin Transit's contractors. In December 2017, DeltaWRX presented the assessment to staff. A second phase was initiated to fulfill consultant recommendations. Due to lower than expected needs, funding was moved to the AVL Replacement Equipment project in the FY2019 Capital Budget.

| <u>Project ID</u> | <u>Budget</u> | <u>Expended to</u> | | <u>Anticipated</u> |
|-------------------|---------------|--------------------|-------------------------|--------------------|
| | | <u>Date</u> | <u>Percent Complete</u> | <u>Completion</u> |
| RD | \$168,000 | \$48,758 | 29% | Apr-19 |



ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses **Annual Budget** **\$674,794**

Concept: Ongoing capital expenses

Funding: \$674,794 Measure A

| <u>Projects:</u> | | Total Project Budgets | Annual Budget | Expended in FY2019 |
|------------------|---------------------------|-----------------------|---------------|--------------------|
| GG | Golden Gate Capital Costs | \$18,000 | \$18,000 | \$8,692 |
| BM | Bus Stop Maintenance | \$100,000 | \$100,000 | \$49,641 |
| VR | Major Vehicle Repairs | \$200,000 | \$200,000 | \$28,795 |
| IF | Infrastructure Support | \$356,794 | \$356,791 | \$136,680 |



Description: Ongoing capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.