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March 2, 2020

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Marin County Transit District Second Quarter FY 2019/20 Financial Report

Dear Board Members:

board of directors

dennis rodoni
president
supervisor district 4

kate colin
vice president
city of san rafael

judy arnold
2nd vice president
supervisor district 5

damon connolly
director
supervisor district 1

eric lucan
director
city of novato

katie rice
director
supervisor district 2

kathrin sears
director
supervisor district 3

RECOMMENDATION: Accept report.

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2019/20.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

Second quarter operations expenses and revenues were consistent with the Board-adopted budget.

Operating Expenses

FY 2019/20 operating expenditures through the second quarter (Attachment A, Page 1) are \$16.0 million which is forty-eight percent of the annual budget of \$33.6 million. With these expenditures, Marin Transit successfully delivered the transit services identified in Table 1.

Operating Revenue

Marin Transit's FY2019/20 operating revenues through the second quarter (Attachment A, Page 1) are \$18.3 million or forty-nine percent of the annual budget of \$37.2 million.

Capital Budget

Through the second quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$1.7 million or seven percent of the \$22.6 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for the second of two electric buses and mid-life

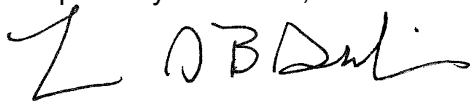
battery replacements for hybrid transit vehicles. Large expenditures for eleven 40ft hybrid vehicles and the purchase of a maintenance facility are anticipated in next quarter. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Table 1: FY 2019/20 Year to Date (YTD) thru Second Quarter Service Operations

<i>Service</i>	<i>Annual Estimated Revenue Hours</i>	<i>YTD thru Q2 Actual Revenue Hours</i>	<i>% of Annual</i>
<i>Regular Local and Trunk Line</i>	<i>116,000</i>	<i>54,425</i>	<i>47%</i>
<i>Community Shuttles</i>	<i>43,500</i>	<i>21,379</i>	<i>49%</i>
<i>Local Supplemental School¹</i>	<i>6,850</i>	<i>3,026</i>	<i>44%</i>
<i>Muir Woods Shuttle</i>	<i>6,500</i>	<i>3,573</i>	<i>55%</i>
<i>Novato Dial-A-Ride</i>	<i>2,400</i>	<i>1,271</i>	<i>53%</i>
<i>West Marin Stagecoach Service</i>	<i>16,400</i>	<i>8,127</i>	<i>50%</i>
<i>Rural Dial A Ride</i>	<i>435</i>	<i>188</i>	<i>43%</i>
<i>Transit Connect</i>	<i>8,500</i>	<i>2,848</i>	<i>34%</i>
<i>Local Paratransit Service</i>	<i>63,800</i>	<i>29,142</i>	<i>46%</i>
<i>Regional Paratransit Service</i>	<i>8,500</i>	<i>3,346</i>	<i>39%</i>
<i>Yellow School Bus Service</i>	<i>6 buses</i>	<i>-</i>	<i>-</i>
<i>Service</i>	<i>Annual Estimated Trips</i>	<i>YTD thru Q2 Actual Trips</i>	<i>% of Annual</i>
<i>Catch A Ride</i>	<i>15,400</i>	<i>7,747</i>	<i>50%</i>
<i>Volunteer Driver</i>	<i>15,700</i>	<i>6,366</i>	<i>41%</i>
<i>Notes: 1) Includes College of Marin service</i>			

FISCAL/STAFFING IMPACT: None in this report.

Respectfully submitted,



Lauren Gradia
 Director of Finance and Capital Projects

Attachment A: FY2019/20 Second Quarter Financial Report

Attachment B: FY2019/20 Budget Amendments

Attachment C: Capital Project Report

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Summary

	<u>FY19 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue					
Capital	3,587,683	18,583,692	19,648,843	1,669,195	8.50%
Vehicle Operations	34,660,941	37,159,021	37,159,020	18,344,363	49.37%
Total Revenue	<u>38,248,624</u>	<u>55,742,713</u>	<u>56,807,863</u>	<u>19,986,354</u>	<u>35.18%</u>
Expenses					
Capital	3,587,683	21,583,691	22,648,841	1,669,195	7.37%
Vehicle Operations	30,563,140	33,567,353	33,592,353	15,978,412	47.57%
Total Expenses	<u>34,150,823</u>	<u>55,151,044</u>	<u>56,241,194</u>	<u>17,647,607</u>	<u>31.38%</u>
Expenditures	<u>34,150,824</u>	<u>55,151,044</u>	<u>56,241,194</u>	<u>17,647,607</u>	<u>31.38%</u>
Net Revenue Over Expenditures	<u>4,097,801</u>	<u>591,669</u>	<u>566,668</u>	<u>2,338,747</u>	<u>412.72%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Operations Summary: Admin, Local, Yellow, Rural, Marin Access

	FY2018/19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	4,024,376	4,160,781	4,160,781	1,939,642	47%
Advertising & Other Revenue	390,093	408,000	408,000	201,950	49%
Fee for Service	1,934,611	2,097,563	2,097,563	979,964	47%
Interest	198,694	150,700	150,700	93,516	62%
Measure A	13,460,000	6,899,497	6,899,497	1,699,572	25%
Measure A Interest	85,000	0	0	85,000	0%
Measure AA	0	7,508,005	7,508,004	5,291,588	79%
Measure B	991,414	1,245,000	1,245,000	444,799	36%
Property Taxes	4,557,957	4,629,004	4,629,004	2,556,542	55%
Redevelopment Area (RDA) Fees	48,787	39,950	39,950	26,751	67%
State Transit Assistance (STA)	1,841,702	2,375,692	2,375,692	1,043,105	44%
Transit Development Act (TDA)	5,109,399	5,836,446	5,836,446	2,892,039	50%
Other State	354,858	18,800	18,800	3,047	16%
FTA Funds	1,417,148	1,338,413	1,338,413	842,835	63%
National Park Service	323,523	452,570	452,570	271,217	60%
Cost Center Revenue Transfers	(76,621)	(1,400)	(1,400)	(27,204)	1943%
Total Revenue	<u>34,660,941</u>	<u>37,159,021</u>	<u>37,159,020</u>	<u>18,344,363</u>	<u>49%</u>
Salaries and Benefits	2,326,048	2,675,000	2,675,000	1,194,343	45%
Consultant Services	320,303	727,217	727,217	129,759	18%
Professional Service-Legal	74,552	0	0	5,872	0%
Security and Maintenance	260,405	303,854	303,854	156,051	51%
Customer Service	596,949	651,950	651,950	322,888	50%
Indirect County Overhead	0	2,652	2,652	0	0%
Mobility Management Support Programs	7,344	29,800	29,800	7,044	24%
Grants to External Agencies	0	405,485	405,485	67,523	17%
Office Supplies	155,764	233,808	258,808	170,748	66%
General Insurance	36,166	40,000	40,000	47,662	119%
Contract Service Operation	24,244,754	25,631,104	25,631,104	12,351,541	51%
Membership & Prof Development	23,223	63,654	63,654	8,232	13%
Mileage and Travel	12,644	24,401	24,401	13,536	55%
Marketing	116,675	246,808	246,808	76,735	31%
Communication	90,394	227,623	227,623	115,878	51%
Fuel	2,521,500	2,663,294	2,663,294	1,306,792	51%
Vehicle Leases	26,378	24,730	24,730	12,350	50%
Office - Rental and Overhead	126,723	141,110	141,110	68,569	49%
Partner Agency Pass Through	85,000	0	0	85,000	0%
Cost Center Transfers	(461,682)	(525,136)	(525,136)	(162,111)	31%
Total Expenses	<u>30,563,140</u>	<u>33,567,353</u>	<u>33,592,353</u>	<u>15,978,412</u>	<u>24%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Administration

		Total Budget -		Total Budget -	Current Period	Percent Total
		FY19 Actual	Original	Revised	Actual	Budget Used
Revenue						
Interest	4070400	198,694	150,700	150,700	93,516	62%
Development Fees	4079950	20,494	19,950	19,950	12,059	60%
Residual ABX 126	4079954	28,293	20,000	20,000	14,692	73%
PropTax-CurrntSecured	4080101	4,020,242	4,106,048	4,106,048	2,302,793	56%
County Fee-SV2557Admin Basic Tax	4080102	(61,406)	(64,562)	(64,562)	(30,703)	48%
Property Tax-Unitary	4080103	38,901	36,050	36,050	0	0%
PropTax-CurrntUnsecur	4080104	73,364	75,000	75,000	8,087	11%
Educ Rev Augm Fund-Redist	4080105	388,770	380,000	380,000	263,214	69%
PropTax-Supp CY SECR	4080106	91,711	90,000	90,000	8,228	9%
PropTax-Supp Unsecured	4080107	791	1,000	1,000	0	0%
PropTax-Redemption	4080108	2,693	1,500	1,500	2,015	134%
Property Tax-Prior Unsecured	4080109	2,891	3,968	3,968	2,908	73%
Other	4090101	152	0	0	0	0%
Other State	4119940	<u>284</u>	<u>300</u>	<u>300</u>	<u>239</u>	<u>80%</u>
Total Revenue		4,805,874	4,819,954	4,819,954	2,677,048	56%
Transfers						
Property Tax Transfer	4700001	(554,339)	(852,865)	(852,865)	(234,274)	27%
Total Transfers		(554,339)	(852,865)	(852,865)	(234,274)	27%
Net Revenue		<u>4,251,535</u>	<u>3,967,089</u>	<u>3,967,089</u>	<u>2,442,774</u>	<u>62%</u>
Expense						
Salaries	5010200	1,462,869	1,710,720	1,710,720	874,142	51%
Employee Benefits	5020000	863,179	964,280	964,280	320,202	33%
Consultant Services	5030301	176,752	334,750	334,750	82,550	23%
Prof Svcs - Accounting and Audit	5030305	30,011	34,189	34,189	0	0%
Office Supplies	5049901	7,471	13,000	13,000	3,470	27%
Small Furn/Equip	5049902	4,230	10,000	10,000	420	4%
Software	5049903	59,386	61,800	61,800	51,906	84%
Copier Suppl & Srvc	5049904	8,276	9,442	9,442	4,336	46%
Postage	5049905	1,025	3,183	3,183	1,088	34%
Computers	5049906	16,184	20,600	20,600	0	0%
Communication - Phone	5050201	24,931	32,167	32,167	12,024	37%
Insurance - Gen Liability	5060301	36,166	40,000	40,000	47,662	119%
Membership & Prof Development	5090101	23,223	63,654	63,654	8,232	13%
Mileage and Travel	5090202	12,644	24,401	24,401	13,536	55%
Marketing	5090801	8,938	13,113	13,113	9,031	69%
County Fee - Special District	5100401	0	2,652	2,652	0	0%
Office Rental	5121200	<u>126,723</u>	<u>141,110</u>	<u>141,110</u>	<u>68,569</u>	<u>49%</u>
Total Expense		2,862,007	3,479,060	3,479,060	1,497,166	43%
Transfers						
Salary/Benefit Transfers	5100100	(2,257,540)	(2,514,176)	(2,514,176)	(1,135,522)	45%
Transfer Overhead	5100101	(450,733)	(589,463)	(589,463)	(305,342)	52%
Total Transfers		(2,708,274)	(3,103,639)	(3,103,639)	(1,440,864)	46%
Total Expense		<u>153,733</u>	<u>375,421</u>	<u>375,421</u>	<u>56,301</u>	<u>15%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Local Service

		FY19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Advertising Revenue	4060301	240,960	258,000	258,000	122,536	47%
Lease of Property	4070301	149,133	150,000	150,000	79,414	53%
Other Gov Agency Payments	4090101	1,725	0	0	0	0%
Measure A Sales Tax	4092001	9,822,215	6,201,178	6,201,178	1,699,572	27%
Measure A Sales tax - Interest	4092003	85,000	0	0	85,000	0%
Measure AA Sales Tax	4092005	0	3,918,822	3,918,821	3,175,220	100%
State Transit Assistance	4110101	1,140,266	1,274,541	1,274,541	522,530	41%
Transit Development Act (TDA)	4110102	5,109,399	5,836,446	5,836,446	2,892,039	50%
State Transit Assistance - Lifeline	4110103	0	391,151	391,151	195,576	50%
State Transit Assistance - Revenue Based	4110104	598,064	650,000	650,000	325,000	50%
State- Low Carbon Transit Ops Program	4119904	335,795	0	0	0	0%
National Park Service	4139951	323,371	452,570	452,570	271,217	60%
Special Fares - Paid By Another Agency	4020000	686,293	701,250	701,250	357,110	51%
Fare Revenue	4140100	<u>2,414,173</u>	<u>2,439,800</u>	<u>2,439,800</u>	<u>1,186,516</u>	<u>49%</u>
Total Revenue		20,906,394	22,273,758	22,273,757	10,911,730	49%
Transfers						
Property Tax Transfer	4700001	0	68,950	68,950	207,070	300%
Program Revenue Transfer	4700002	<u>81,326</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>0%</u>
Total Transfers		81,326	148,950	148,950	207,070	139%
Net Revenue		<u>20,987,720</u>	<u>22,422,708</u>	<u>22,422,707</u>	<u>11,118,800</u>	<u>50%</u>
Expense						
Consultant Services	5030301	95,480	210,000	210,000	18,985	9%
Fare Processing Charges	5030310	15,923	17,000	17,000	6,824	40%
Customer Service	5030320	288,777	300,000	300,000	158,870	53%
Custodial Service	5030602	12,236	21,954	21,954	8,036	37%
Security Services	5030701	246,378	280,000	280,000	147,020	53%
Fuel	5040101	1,698,478	1,737,000	1,737,000	857,848	49%
Electric Power	5040160	7,022	49,200	49,200	14,825	30%
Small Furn/Equipment	5049902	2,819	5,000	5,000	3,159	63%
Software	5049903	50	30,000	30,000	2,671	9%
Communication-AVL	5050205	2,317	109,115	109,115	57,092	52%
Communication-Data	5050206	2,284	3,012	3,012	1,300	43%
Purchased Transportation - In Report	5080101	16,901,437	17,812,316	17,812,316	8,735,949	49%
Marketing	5090801	67,090	95,707	95,707	45,444	47%
Expense Transfer - GGT Pass Through	5100404	<u>85,000</u>	<u>0</u>	<u>0</u>	<u>85,000</u>	<u>0%</u>
Total Expense		19,425,292	20,670,305	20,670,305	10,143,023	49%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	1,302,319	1,477,231	1,477,231	768,994	52%
Cost Center Transfer Overhead	5100101	<u>260,109</u>	<u>275,172</u>	<u>275,172</u>	<u>206,783</u>	<u>75%</u>
Total Transfers		1,562,428	1,752,403	1,752,403	975,777	56%
Total Expense		<u>20,987,720</u>	<u>22,422,708</u>	<u>22,422,708</u>	<u>11,118,800</u>	<u>50%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Yellow Bus Service

		FY2018/19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by other Agency	4030000	145,000	151,000	151,000	0	0%
Local Government Payments	4090101	108,425	106,550	106,550	47,962	45%
Measure A Sales Tax	4092001	261,467	0	0	0	0%
Measure AA Sales Tax	4092005	0	600,000	600,000	184,971	31%
Fare Revenue - Yellow Bus	4140105	<u>354,831</u>	<u>441,937</u>	<u>441,937</u>	<u>192,832</u>	<u>44%</u>
Total Revenue		869,722	1,299,487	1,299,487	425,766	33%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>31,326</u>	<u>31,326</u>	<u>0</u>	<u>0%</u>
Total Transfers		0	31,326	31,326	0	0%
Net Revenue		<u>869,722</u>	<u>1,330,813</u>	<u>1,330,813</u>	<u>425,766</u>	<u>32%</u>
Expense						
Consultant Services	5030301	31,649	0	0	2,705	0%
Fare Processing Charges	5030310	9,461	18,107	18,107	6,866	38%
Custodial Service	5030602	1,791	1,900	1,900	855	45%
Small Furn/Equip	5049902	572	4,750	4,750	136	3%
Software	5049903	447	0	0	400	0%
Communication-AVL	5050205	6,094	15,390	15,390	0	0%
Communication-Data	5050206	8,633	9,500	9,500	4,105	43%
Yellow Bus School Service	5080103	619,009	642,967	642,967	266,408	41%
Marketing	5090801	85	4,000	4,000	193	5%
Grants to Yellow Bus Prgms	5098050	0	405,485	405,485	67,523	17%
Leases and Rentals	5120401	<u>26,378</u>	<u>24,730</u>	<u>24,730</u>	<u>12,350</u>	<u>50%</u>
Total Expense		704,119	1,126,829	1,126,829	361,542	32%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	138,037	156,840	156,840	45,961	29%
Cost Center Transfer Overhead	5100101	<u>27,566</u>	<u>47,144</u>	<u>47,144</u>	<u>12,359</u>	<u>26%</u>
Total Transfers		165,603	203,984	203,984	58,320	29%
Total Expense		<u>869,722</u>	<u>1,330,813</u>	<u>1,330,813</u>	<u>419,862</u>	<u>32%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Rural Service

		Total Budget -	Total Budget -	Current Period	Percent Total
		FY19 Actual	Original	Revised	Actual Budget Used
Revenue					
Measure A Sales Tax	4092001	990,000	174,580	174,580	0 0%
Measure AA Sales Tax	4092005	0	714,128	714,128	861,706 121%
Fed-FTA 5311 Rural	4139920	215,088	213,885	213,885	0 0%
Fare Revenue	4140100	<u>110,245</u>	<u>121,794</u>	<u>121,794</u>	<u>49,613</u> 41%
Total Revenue		1,315,333	1,224,386	1,224,386	911,319 74%
Transfers					
Property Tax Transfer	4700001	<u>477,718</u>	<u>712,648</u>	<u>712,648</u>	<u>0</u> 0%
Total Transfers		477,718	712,648	712,648	0 0%
Net Revenue		<u>1,793,051</u>	<u>1,937,034</u>	<u>1,937,034</u>	<u>911,319</u> 47%
Expense					
Consultant Services	5030301	5,399	15,000	15,000	3,406 23%
Fuel	5040101	208,435	230,000	230,000	109,792 48%
Communication-AVL	5050205	165	0	0	132 0%
Communication-Data	5050206	7,572	16,409	16,409	13,756 84%
Purchased Transportation - In Report	5080101	831	1,061	1,061	416 39%
Purchased Transportation - Regional	5080102	1,435,669	1,482,772	1,482,772	733,085 49%
Marketing	5090801	<u>7,397</u>	<u>33,138</u>	<u>33,138</u>	<u>5,170</u> 16%
Total Expense		1,665,468	1,778,380	1,778,380	865,757 49%
Transfers					
Cost Center Salary/Benefit Transfers	5100100	106,346	121,987	121,987	45,562 37%
Cost Center Transfer Overhead	5100101	<u>21,237</u>	<u>36,667</u>	<u>36,667</u>	<u>12,252</u> 33%
Total Transfers		127,584	158,654	158,654	57,814 36%
Total Expense		<u>1,793,051</u>	<u>1,937,034</u>	<u>1,937,034</u>	<u>923,571</u> 48%

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Marin Access

		Total Budget -	Total Budget -	Current Period	Percent Total
		FY19 Actual	Original	Revised	Actual Budget Used
Revenue					
Measure A Sales Tax	4092001	2,386,318	523,739	523,739	0%
Measure AA Sales Tax	4092005	0	2,275,056	2,275,056	1,069,691 47%
Measure B	4099950	991,414	1,245,000	1,245,000	444,799 36%
State Transit Assistance	4110101	103,372	60,000	60,000	0 0%
State Prop Tx Relief HOPTR	4119910	18,779	18,500	18,500	2,808 15%
Fed-FTA 5307 Urbanized Area Formula	4139910	715,573	687,028	687,028	539,346 79%
Fed-FTA 5310 Mobility	4139915	486,487	437,500	437,500	303,489 69%
Fare Revenue	4140100	313,834	305,000	305,000	153,570 50%
Misc.-Reimbursement	4601001	3,003	0	0	0 0%
GGBHTD Payment for Local Paratransit	4601003	1,054,043	1,145,995	1,145,995	549,589 48%
GGBHTD Payment for Regional Paratransit	4601004	<u>767,416</u>	<u>845,018</u>	<u>845,018</u>	<u>382,413</u> <u>45%</u>
Total Revenue		6,840,238	7,542,835	7,542,835	3,445,704 46%
Transfers					
Property Tax Transfer	4700001	0	38,541	38,541	0 0%
Program Revenue Transfer	4700002	<u>(81,326)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>0</u> <u>0%</u>
Total Transfers		(81,326)	(41,459)	(41,459)	0 0%
Net Revenue		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,501,376</u>	<u>3,445,704</u> <u>46%</u>
Expense					
Consultant Services	5030301	29,377	96,171	96,171	14,108 15%
Fare Processing Charges	5030310	801	2,000	2,000	327 16%
Customer Service	5030320	308,172	351,950	351,950	164,018 47%
Fuel	5040101	607,565	647,094	647,094	324,327 50%
Equipment	5049902	0	0	0	431 0%
Software	5049903	55,141	76,034	101,034	102,599 102%
Communication- Mobile Data Terminal	5050203	0	5,000	5,000	0 0%
Communication-MERA Radio	5050204	22,744	20,969	20,969	20,291 97%
Communication-Data	5050206	14,988	15,000	15,000	6,895 46%
Purchased Transportation - In Report	5080101	4,541,478	4,878,268	4,878,268	2,252,464 46%
Purchased Transportation - Regional	5080102	747,161	814,780	814,780	363,635 45%
Marketing	5090801	33,165	100,850	100,850	16,896 17%
Misc-Exp Transit User Training	5098001	1,019	9,800	9,800	6,444 66%
Gap Grant	5098002	<u>6,325</u>	<u>20,000</u>	<u>20,000</u>	<u>600</u> <u>3%</u>
Total Expense		6,367,936	7,037,915	7,062,915	3,273,036 46%
Transfers					
Cost Center Salary/Benefit Transfers	5100100	326,007	358,697	358,697	147,248 41%
Cost Center Transfer Overhead	5100101	<u>64,970</u>	<u>104,764</u>	<u>104,764</u>	<u>39,595</u> <u>38%</u>
Total Transfers		390,977	463,461	463,461	186,843 40%
Total Expense		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,526,376</u>	<u>3,459,879</u> <u>46%</u>

Marin Transit
 FY2019/20 Q2 Budget Report
 From 7/1/2019 Through 12/31/2019

Detail: Marin Access

		FY19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	2,386,318	523,739	523,739	0	0%
Measure AA Sales Tax	4092005	0	2,275,056	2,275,056	1,069,691	47%
Measure B	4099950	991,414	1,245,000	1,245,000	444,799	36%
State Transit Assistance	4110101	103,372	60,000	60,000	0	0%
State Prop Tx Relief HOPTR	4119910	18,779	18,500	18,500	2,808	15%
Fed-FTA 5307 Urbanized Area Formula	4139910	715,573	687,028	687,028	539,346	79%
Fed-FTA 5310 Mobility	4139915	486,487	437,500	437,500	303,489	69%
Fare Revenue	4140100	313,834	305,000	305,000	153,570	50%
Misc.-Reimbursement	4601001	3,003	0	0	0	0%
GGBHTD Payment for Local Paratransit	4601003	1,054,043	1,145,995	1,145,995	549,589	48%
GGBHTD Payment for Regional Paratransit	4601004	<u>767,416</u>	<u>845,018</u>	<u>845,018</u>	<u>382,413</u>	<u>45%</u>
Total Revenue		6,840,238	7,542,835	7,542,835	3,445,704	46%
Transfers						
Property Tax Transfer	4700001	0	38,541	38,541	0	0%
Program Revenue Transfer	4700002	<u>(81,326)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>0</u>	<u>0%</u>
Total Transfers		(81,326)	(41,459)	(41,459)	0	0%
Net Revenue		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,501,376</u>	<u>3,445,704</u>	<u>46%</u>
Expense						
Consultant Services	5030301	29,377	96,171	96,171	14,108	15%
Fare Processing Charges	5030310	801	2,000	2,000	327	16%
Customer Service	5030320	308,172	351,950	351,950	164,018	47%
Fuel	5040101	607,565	647,094	647,094	324,327	50%
Equipment	5049902	0	0	0	431	0%
Software	5049903	55,141	76,034	101,034	102,599	102%
Communication- Mobile Data Terminal	5050203	0	5,000	5,000	0	0%
Communication-MERA Radio	5050204	22,744	20,969	20,969	20,291	97%
Communication-Data	5050206	14,988	15,000	15,000	6,895	46%
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Marketing	5090801	33,165	100,850	100,850	16,896	17%
Misc-Exp Transit User Training	5098001	1,019	9,800	9,800	6,444	66%
Gap Grant	5098002	<u>6,325</u>	<u>20,000</u>	<u>20,000</u>	<u>600</u>	<u>3%</u>
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Transfers						
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Cost Center Transfer Overhead	5100101	<u>64,970</u>	<u>104,764</u>	<u>104,764</u>	<u>39,595</u>	<u>38%</u>
Total Transfers		390,977	463,461	463,461	186,843	40%
Total Expense		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,526,376</u>	<u>3,459,879</u>	<u>46%</u>

Attachment B

FY2019/20 Q2
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2020-01	07/01/2019	Add budget for route scheduling software	Operations	LCL	NA		30,000	5,640	35,640
2020-02	10/07/2019	Add budget for Via Technology Contract Extension	Operations	TCT	NA	Software	0	25,000	25,000
2020-03	12/2/2019	Roll forward of unspent FY2019 Capital Project budgets;	Capital	CPT	EV	5230101 Vehicles	0	860,245	860,245
					XB	5230101 Vehicles	1,710,000	(5,403)	1,704,597
					HM	5230101 Vehicles	130,000	(23,687)	103,313
					BI	5230101 Bus Stops	15,000	118,578	133,578
					BS	5230101 Bus Stops	5,000	(5,000)	0
					BW	5230101 Bus Stops	0	20,150	20,150
					FR	5230104 Facility	6,364,192	23,650	6,387,842
					OA	5230102 Equipment	51,000	(12,410)	38,590
					TB	5230102 Equipment	0	35,698	35,698
					AY	5230102 Equipment	174,500	5,331	179,831
2020-04	12/2/2019	Add STA- SGR and STA Cap Rev unspent funds to XHF project and increase project budget by \$30,000	Capital	CPT	XB	4110105 STA SGR SB1	286,651	26,496	313,148
						4119901 STA CAP Rev	0	139,089	139,089
						4092002 Measure A -Capital	711,282	(135,585)	575,697
						5230101 Vehicles	1,710,000	30,000	1,740,000
2020-05	12/2/2019	Increase Hybrid Battery replacement budget to include final engine rebuild costs	Capital	CPT	HM	5230101 Vehicles	103,313	\$21,000	\$124,313

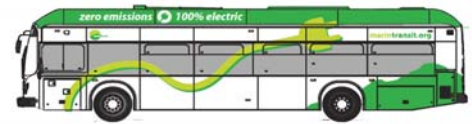
Capital Projects Report FY2019/20

This capital project report provides detail FY2019/20. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2020	Total Project Expenditures
Vehicles	\$19,584,022	\$823,907	\$1,827,774
Bus Stop Improvements	\$2,802,635	\$109,978	\$2,758,348
Facility	\$9,600,000	\$350,729	\$562,887
Technology Projects	\$1,006,394	\$112,056	\$622,937
Ongoing Capital Expenses	\$720,000	\$272,524	\$0 (annual)
	\$33,713,051	\$1,669,194	\$5,771,946

Purchase Two Electric Vehicles Total Project Budget \$1,662,022

Concept: Purchase Two Electric Vehicles
Funding: \$1,190,640 Federal Section 5307
 \$135,022 State - BAAQMD
 \$75,000 TAM - Measure B
 \$261,360 Measure A



Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in November 2016. The vehicle were procured from BYD Motors and delivered in September 2018. A ribbon cutting ceremony was held October 18. One vehicle went into service February 2019. The second vehicle went into service in July 2019.

VEHICLES

Project ID	Budget	Expended to		Completion	
		Date	Percent Complete	Date	
EA	\$1,662,022	\$1,496,239	100%	Sep-19	

Purchase 11 - 40ft Hybrids (Replace 7 Artics) Total Project Budget \$9,057,000

Concept: Purchase eleven 40ft hybrids to replace eight 60ft Artics
Funding: \$7,216,000 Federal Section 5307
 \$216,827 State Transit Assistance - State of Good Repair
 \$1,624,173 Measure A



Description: Replace eight 60ft articulated vehicles that are beyond their useful life

Status: Board authorized purchase of the vehicles in April 2019. Five of the vehicles were delivered in December 2019, with the remaining to arrive in January 2020. Vehicles will then be tested and additional on board equipment will be installed before entering service.

VEHICLES

Project ID	Budget	Expended to		Anticipated Completion	
		Date	Percent Complete	Date	
LD	\$9,057,000	\$2,414	5%	Mar-20	

VEHICLES

Purchase 16 Paratransit Vehicles (Replacements) Total Project Budget \$1,472,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$1,207,040 Federal 5307
\$264,960 Measure A

Description: Purchase 16 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PC	\$1,472,000	\$0	0%	Sep-20

VEHICLES

Purchase 9 Shuttle Replacements Total Project Budget \$1,161,000

Concept: Purchase Nine Shuttle Replacements

Funding: \$952,020 Federal Section 5307
\$208,980 Measure A

Description: Replace 9 Shuttles that are beyond their useful life

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
SC	\$1,161,000	\$0	0%	Dec-20

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement) Total Project Budget \$850,000

Concept: Purchase four 35ft XHF vehicles

Funding: \$697,000 Federal 5307
\$153,000 Measure A

Description: Purchase of two replacement 35-foot XHFs

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XC	\$850,000	\$0	0%	Apr-20

VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement) Total Project Budget \$1,710,000

Concept: Purchase two 35ft XHF vehicles
Funding: \$559,600 Federal Section 5307
 \$286,651 State Transit Assistance - State of Good Repair
 \$712,254 Measure A
 \$151,495 Paul Sarbanes



Description: Purchase of four replacement 30-foot XHF's

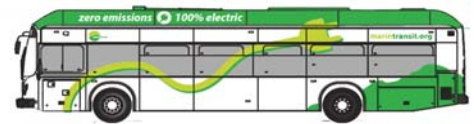
Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. This purchase was approved by your Board in April 2019. Delivery of these vehicles is expected in May 2020.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XB	\$1,710,000	\$9,072	1%	Jun-20

VEHICLES

Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$3,240,000

Concept: Replace two 60ft Artics with four 40ft Electric Buses
Funding: \$2,656,800 Federal Section 5307
 \$583,200 Measure A



Description: Purchase of four 40-foot Battery Electric Buses to replace two 60-foot Articulated buses beyond

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
EA	\$3,240,000	\$0	0%	Jun-21

VEHICLES

Hybrid Mid Life Battery Replacements Total Project Budget \$300,000

Concept: Replace batteries on the 2007 Hybrid Vehicles
Funding: \$217,566 Measure A
 \$182,434 FTA 5307



Description: Replace batteries in the 7 hybrid vehicles

Status: As a preventative maintenance measure, under the existing maintenance contract, GGBHTD will replaced the batteries on the 2007 Hybrid Vehicles.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
HM	\$300,000	\$320,049	107%	Dec-19

BUS STOP IMPROVEMENTS

Bus Stop Improvements (State of Good Repair)

Total Project Budget \$ 2,201,130

Concept: Improve bus stops in Marin County
Funding: \$1,600,000 Federal Section 5309
 \$400,000 PTMISEA
 \$201,130 Measure A

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County .
 Phase 3: Additional bus stop improvements of up to 11 stops.

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - Construction began in February 2019. There were some delays due to permitting through Caltrans and increased traffic controls requested by some jurisdictions. Construction is complete and the project is in the closeout phase.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 3 Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
BI	\$2,201,130	\$2,176,758	100%	Dec-19	

BUS STOP IMPROVEMENTS

Bus Stop Assessments

Total Project Budget \$115,000

Concept: Update Bus Stop Assessments
Funding: \$115,000 Measure A

Description: Project to update the District's 2005 bus stop conditions assessment to quantify & prioritize future improvements

Status: Marin Transit hired a consultant to conduct an assessment of bus stop conditions and develop preliminary plans for future bus stop improvements. The assessment is complete and preliminary plans for 20 stops are complete.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
BS	\$115,000	\$115,233	100%	Dec-19	

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - ROW Purchase & Capital Improvements

Total Project Budget

\$6,600,000

Concept: Acquire property and develop a maintenance facility
Funding: \$2,200,000 Measure A
 \$4,400,000 FTA 5339

Description: Purchase land for a new facility

Status: Marin Transit continues to actively search for and evaluate available land to purchase in the county.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
FR	\$6,600,000	\$562,887	9%	NA	

ADMIN AND OPERATIONS FACILITY

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location



Status: Marin Transit is evaluating and identifying opportunities for land acquisition.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
YF	\$3,000,000	\$0	0%	NA	

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS **Total Project Budget \$1,006,394**

Concept: District technology projects

Funding: \$300,000 Federal Job Access Funds (JARC)
 \$312,000 Federal Section 5307
 \$394,394 Measure A

<u>Projects:</u>		<u>Total Project</u>	<u>Expended to</u>
		<u>Cost</u>	<u>Date</u>
OA	On Board Equipment 2016	\$210,000	\$172,334
AY	AVL Replacements	\$180,000	\$17,747
RT	Realtime Signs	\$212,394	\$772
TB	Techonology Backbone	\$375,000	\$404,825
ME	MERA	\$29,000	\$27,259



Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. The technology Backbone project is in its closeout phase, and Real Time Signs contract has been awarded with work to begin in 2020.



ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses **Annual Budget** **\$720,000**

Concept: Ongoing capital expenses



Funding: \$720,000 Measure A

		Total Project		
<u>Projects:</u>		Budgets	<u>Annual Budget</u>	<u>Expended in</u>
				FY2019
GG	Golden Gate Capital Costs	\$18,000	\$18,000	\$4,269
BM	Bus Stop Maintenance	\$100,000	\$100,000	\$25,278
VR	Major Vehicle Repairs	\$202,000	\$202,000	\$42,347
IF	Infrastructure Support	\$400,000	\$400,000	\$55,915

Description: Ongoing capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.