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January 23, 2017



Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Marin County Transit District First Quarter FY 2016/17 Financial Report

Dear Board Members:

RECOMMENDATION: Accept report, and approve associated budget amendments.

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the first quarter of Fiscal Year 2016/17.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

Both first quarter operations expenses and revenues were consistent with the Board-adopted budget.

Operating Expenses

FY 2016/17 operating expenditures through the first quarter (Attachment A, Page 1) are \$6,726,963, which is 23 percent of the annual budget of \$29,320,520. With these expenditures, Marin Transit successfully delivered the transit services listed in Table 1.

Operating Revenue

Marin Transit's FY2016/17 operating revenues through the first quarter (Attachment A, Page 1) are \$7,398,476 or 23 percent of the annual budget of \$32,604,512.

Table 1: FY 2016/17 Year to Date (YTD) thru First Quarter Service Operations

Service	Annual Estimated Revenue Hours	YTD thru Q1 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,035	27,324	24%
Community Shuttles	42,965	10,565	25%
Local Supplemental School ¹	6,786	1,005	15%
Muir Woods Shuttle	4,950	2,433	49%
Novato Dial-A-Ride	2,650	483	18%
West Marin Stagecoach Service	16,500	4,369	26%
Rural Dial A Ride	260	84	32%
Local Paratransit Service	62,455	13,624	22%
Regional Paratransit Service	10,560	2,301	22%
Yellow School Bus Service	6 buses	6 buses	N/A
Service	Annual Estimated Trips	YTD thru Q1 Actual Trips	% of Annual
Catch A Ride	16,096	3,545	22%
Volunteer Driver	14,000	4,281	31%

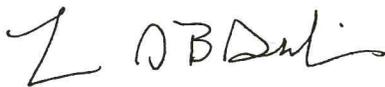
Notes: 1) Includes College of Marin service

Capital Budget

Through the first quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$252,386 or 2 percent of the \$11.5 million budget. Capital revenues tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for security cameras and ongoing capital expenses. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

FISCAL/STAFFING IMPACT: This item includes the adoption of three administrative budget amendments that update capital project codes (FY17-03), update starting capital project balances to include final FY2016 actuals (FY17-02), and make a cost neutral transfer of yellow school bus operations budget between line items (FY17-05). The net fiscal impact of the budget amendment is to reduce the annual Capital budget by \$96,189 though this does not impact the total capital project costs.

Respectfully submitted,



Lauren Gradia
 Director of Finance and Capital Projects

- Attachment A: FY2016/17 First Quarter Financial Report
- Attachment B: FY2016/17 Budget Amendments
- Attachment C: Capital Project Report

Marin Transit
 FY2016/17 Q1 Budget Report
 From 7/1/2016 Through 9/30/2016

(In Whole Numbers)

	<u>FY2015/16</u>	<u>Total Budget -</u>	<u>Total Budget -</u>	<u>Current Period</u>	<u>Percent Total</u>
	<u>Actual</u>	<u>Original</u>	<u>Revised</u>	<u>Actual</u>	<u>Budget Used</u>
Revenue					
Capital	10,956,514	10,132,854	11,481,667	251,286	2.19%
Vehicle Operations	<u>28,975,129</u>	<u>32,604,512</u>	<u>32,604,512</u>	<u>7,398,476</u>	<u>22.69%</u>
Total Revenue	39,931,643	42,737,366	44,086,179	7,649,762	17.35%
Expenses					
Capital	10,916,276	10,132,854	11,481,667	252,386	2.20%
Vehicle Operations	25,133,710	29,320,520	29,320,520	6,726,963	22.94%
Total Expenses	<u>36,049,987</u>	<u>39,453,374</u>	<u>40,802,186</u>	<u>6,979,349</u>	<u>17.11%</u>
Expenditures	36,049,987	39,453,374	40,802,186	6,979,349	17.11%
Net Revenue Over Expenditures	<u>3,881,656</u>	<u>3,283,993</u>	<u>3,283,992</u>	<u>670,413</u>	<u>20.41%</u>
Emergency Reserve	4,188,952	4,886,753	4,886,753	4,886,753	
Contingency Reserve	8,377,903	9,773,507	9,773,507	8,448,266	
Capital Reserve	2,854,987	4,077,199	4,320,987	2,854,987	
Fund balance (total reserve)	<u>15,421,842</u>	<u>18,737,459</u>	<u>18,981,247</u>	<u>16,190,006</u>	
Restricted Fund Balance	307,037	31,624	31,624	209,286	
Expenditure of Restricted LCTOP funds		275,413	275,413	97,751	

Marin Transit
 FY2016/17 Q1 Budget Report
 From 7/1/2016 Through 9/30/2016

OPERATIONS: Admin, Local, Rural, Marin Access

	FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,967,387	4,026,199	4,026,199	1,062,893	26.40%
Measure A Interest	85,000	85,000	85,000	85,000	100.00%
Advertising & Other Revenue	386,914	356,838	356,838	98,756	27.68%
Fee for Service	2,050,543	2,102,372	2,102,372	454,781	21.63%
Interest	14,044	8,910	8,910	0	0.00%
Measure A	10,668,263	12,873,329	12,873,329	2,509,802	19.50%
Measure B	730,335	917,386	917,386	134,924	14.71%
Property Taxes	3,803,898	3,986,849	3,986,849	891,294	22.36%
Redevelopment Area (RDA) Fees	52,032	33,959	33,959	0	0.00%
State Transit Assistance (STA)	1,316,134	1,666,660	1,666,660	416,665	25.00%
Transit Development Act (TDA)	4,562,778	4,640,233	4,640,233	1,160,058	25.00%
Other State	294,833	294,947	294,947	0	0.00%
FTA Funds	900,033	1,435,140	1,435,140	555,679	38.72%
National Park Service	150,865	176,690	176,690	43,916	24.85%
Cost Center Revenue Transfers	(7,930)	0	0	(15,291)	--
Total Revenue	<u>28,975,129</u>	<u>32,604,512</u>	<u>32,604,512</u>	<u>7,398,477</u>	<u>22.69%</u>
Salaries and Benefits	1,703,223	2,243,260	2,243,260	484,020	21.58%
Consultant Services	268,485	545,014	545,014	43,832	8.04%
Consultant - Legal	58,301	105,000	105,000	108	0.10%
Security and Maintenance	268,880	242,570	242,570	67,637	27.88%
Customer Service	407,388	760,154	760,154	133,671	17.58%
Indirect County Overhead	2,009	5,000	5,000	0	0.00%
Mobility Management Support Programs	51,728	49,270	49,270	528	1.07%
Office Supplies	133,684	145,620	145,620	52,784	36.25%
General Insurance	29,580	25,036	25,036	22,324	89.17%
Contract Service Operation	20,409,907	22,319,868	22,319,868	5,349,565	23.97%
Membership & Prof Development	23,809	57,927	57,927	6,182	10.67%
Mileage and Travel	13,122	22,430	22,430	4,689	20.91%
Marketing	127,154	229,773	229,773	29,546	12.86%
Communication	125,007	149,940	149,940	84,689	56.48%
Fuel	1,619,443	2,574,660	2,574,660	432,841	16.81%
Misc Services	16,451	19,000	19,000	0	0.00%
Vehicle & Vehicle Parking Leases	400	0	0	2,850	--
Office - Rental and Overhead	94,469	98,000	98,000	23,806	24.29%
Partner Agency Pass Through	85,000	85,000	85,000	85,000	100.00%
Cost Center Transfers	(304,331)	(357,002)	(357,002)	(97,107)	27.20%
Total Expenses	<u>25,133,710</u>	<u>29,320,520</u>	<u>29,320,520</u>	<u>6,726,965</u>	<u>22.94%</u>
Net Revenue Over Expenditures	<u>3,841,419</u>	<u>3,283,992</u>	<u>3,283,992</u>	<u>671,512</u>	<u>20.45%</u>

Marin Transit
FY2016/17 Q1 Budget Report
From 7/1/2016 Through 9/30/2016

Administration

		Total Budget - FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Lease of Property	4070301	0	0	0	0	--
Interest	4070400	14,044	8,910	8,910	0	0.00%
Redevelopment Fees	4079950	15,634	13,582	13,582	0	0.00%
Residual ABX 126	4079954	36,398	20,377	20,377	0	0.00%
PropTax-CurrntSecured	4080101	3,351,726	3,563,269	3,563,269	890,817	25.00%
County Fee-SV2557Admin Basic Tax	4080102	(45,873)	(51,419)	(51,419)	0	0.00%
Property Tax-Unitary	4080103	32,057	31,878	31,878	0	0.00%
PropTax-CurrntUnSecur	4080104	67,380	66,581	66,581	0	0.00%
Educ Rev Augm Fund-Redist	4080105	296,376	279,500	279,500	0	0.00%
PropTax-Supp CY SECR	4080106	97,091	88,406	88,406	0	0.00%
PropTax-Supp Unsecured	4080107	1,099	1,149	1,149	0	0.00%
PropTax-Redemption	4080108	1,547	2,516	2,516	477	18.96%
Property Tax-Prior Unsecured	4080109	2,494	4,969	4,969	0	0.00%
Other State	4119940	283	208	208	0	0.00%
Misc.-Reimbursement	4601001	<u>8</u>	<u>0</u>	<u>0</u>	<u>0</u>	--
Total Revenue		3,870,264	4,029,926	4,029,926	891,294	22.12%
Transfers						
Property Tax Transfer	4700001	(436,699)	(288,966)	(288,966)	(99,414)	34.40%
Total Transfers		(436,699)	(288,966)	(288,966)	(99,414)	34.40%
Net Revenue		<u>3,433,565</u>	<u>3,740,960</u>	<u>3,740,960</u>	<u>791,880</u>	<u>21.17%</u>
Expense						
Salaries and Benefits	5010200	1,695,077	2,231,260	2,231,260	481,464	21.58%
Consultant Services	5030301	71,917	125,000	125,000	17,498	14.00%
Prof Svcs - Legal	5030304	29,546	105,000	105,000	108	0.10%
Prof Svcs - Accounting and Audit	5030305	22,404	30,900	30,900	0	0.00%
Office Supplies	5049901	7,558	8,487	8,487	4,417	52.04%
Small Furn/Equip	5049902	10,644	12,360	12,360	4,444	35.95%
Software	5049903	51,280	59,483	59,483	34,730	58.39%
Copier Suppl & Srvc	5049904	8,889	8,240	8,240	1,601	19.43%
Postage	5049905	2,576	2,500	2,500	821	32.84%
Computers	5049906	10,285	9,000	9,000	6,703	74.48%
Communication - Phone	5050201	25,572	28,000	28,000	6,802	24.29%
Insurance - Gen Liability	5060301	29,580	25,036	25,036	22,324	89.17%
Membership & Prof Development	5090101	23,809	57,927	57,927	6,182	10.67%
Mileage and Travel	5090202	13,122	22,430	22,430	4,689	20.91%
Marketing	5090801	5,009	12,000	12,000	1,615	13.46%
County Transfer - Special District	5100401	2,009	5,000	5,000	0	0.00%
Office Rental	5121200	<u>94,469</u>	<u>98,000</u>	<u>98,000</u>	<u>23,806</u>	<u>24.29%</u>
Total Expense		2,103,748	2,840,623	2,840,623	617,205	21.73%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	(1,803,745)	(1,963,509)	(1,963,509)	(489,475)	24.93%
Cost Center Transfer Overhead	5100101	(432,445)	(420,144)	(420,144)	(103,769)	24.70%
Total Transfers		(2,236,190)	(2,383,653)	(2,383,653)	(593,243)	24.89%
Total Expense		<u>(132,443)</u>	<u>456,970</u>	<u>456,970</u>	<u>23,962</u>	<u>5.24%</u>
Net Revenue Over Expenditures		<u>3,566,007</u>	<u>3,283,990</u>	<u>3,283,990</u>	<u>767,918</u>	<u>23.38%</u>

Marin Transit
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 From 7/1/2016 Through 9/30/2016

Local

		Total Budget -	Total Budget -	Current Period	Percent Total
	FY16 Actual	Original	Revised	Actual	Budget Used
Revenue					
Advertising Revenue	4060301	229,202	229,202	229,202	59,348 25.89%
Lease of Property	4070301	157,712	127,636	127,636	39,408 30.88%
Fee For Service	4090101	30,096	248,675	248,675	22,673 9.12%
Measure A Sales Tax	4092001	7,575,766	9,214,741	9,214,741	2,056,132 22.31%
Measure A Sales tax - Interest	4092003	85,000	85,000	85,000	85,000 100.00%
State Transit Assistance -Population Based	4110101	403,908	283,659	283,659	70,915 25.00%
Transit Development Act (TDA)	4110102	4,562,778	4,640,233	4,640,233	1,160,058 25.00%
State Transit Assistance - Lifeline	4110103	0	528,650	528,650	132,163 25.00%
State Transit Assistance - Revenue Based	4110105	849,454	800,000	800,000	200,000 25.00%
State- Low Carbon Transit Operations Program	4119904	275,413	275,413	275,413	0 0.00%
Fed-FTA 5307 Urbanized Area Formula	4139910	0	222,210	222,210	0 0.00%
Fed- FTA 5307 STP	4139912	0	123,080	123,080	0 0.00%
National Park Service	4139951	121,412	176,690	176,690	42,561 24.09%
Fed-FTA 5304 State Planning	4139961	17,875	0	0	0 --
Fare Revenue	4140100	3,225,599	3,309,873	3,309,873	872,259 26.35%
Fare Revenue - Yellow Bus	4140105	<u>280,880</u>	<u>280,000</u>	<u>280,000</u>	<u>73,376 26.21%</u>
Total Revenue		<u>17,815,096</u>	<u>20,545,062</u>	<u>20,545,062</u>	<u>4,813,893 23.43%</u>
Transfers					
Property Tax Transfer	4700001	0	0	0	66,941 --
Program Revenue Transfer	4700002	<u>84,073</u>	<u>100,000</u>	<u>100,000</u>	<u>0 0.00%</u>
Total Transfers		<u>84,073</u>	<u>100,000</u>	<u>100,000</u>	<u>66,941 66.94%</u>
Net Revenue		<u>17,899,168</u>	<u>20,645,062</u>	<u>20,645,062</u>	<u>4,880,835 23.64%</u>
Expense					
Salaries and Benefits	5010200	8,146	12,000	12,000	2,556 21.30%
Consultant Services	5030301	89,607	218,000	218,000	0 0.00%
Prof Svcs - Legal	5030304	140	0	0	0 --
Fare Processing Charges	5030310	35,010	30,000	30,000	20,529 68.43%
Customer Service	5030320	274,305	310,154	310,154	69,798 22.50%
Custodial Service	5030602	14,923	17,000	17,000	6,622 38.95%
Security Services	5030701	253,957	225,570	225,570	61,015 27.05%
Fuel	5040101	999,401	1,733,163	1,733,163	294,032 16.97%
Communication-AVL	5050205	52,128	66,341	66,341	59,701 89.99%
Communication-Data	5050206	2,323	5,000	5,000	2,791 55.82%
Purchased Transportation - In Report	5080101	13,734,693	15,792,912	15,792,912	3,877,985 24.56%
Yellow Bus School Service	5080103	587,129	607,435	582,435	90,010 15.45%
Marketing	5090801	79,140	95,481	95,481	21,646 22.67%
Expense Transfer - GGT Pass Through	5100404	85,000	85,000	85,000	85,000 100.00%
Leases and Rentals - Passenger Vehicles	5120401	400	0	25,000	2,850 11.40%
Signs	5122010	<u>16,451</u>	<u>19,000</u>	<u>19,000</u>	<u>0 0.00%</u>
Total Expense		<u>16,232,750</u>	<u>19,217,056</u>	<u>19,217,056</u>	<u>4,594,535 23.91%</u>
Transfers					
Cost Center Salary/Benefit Transfers	5100100	1,121,960	1,190,005	1,190,005	315,762 26.53%
Cost Center Transfer Overhead	5100101	<u>269,046</u>	<u>238,001</u>	<u>238,001</u>	<u>66,941 28.13%</u>
Total Transfers		<u>1,391,006</u>	<u>1,428,006</u>	<u>1,428,006</u>	<u>382,703 26.80%</u>
Total Expense		<u>17,623,756</u>	<u>20,645,062</u>	<u>20,645,062</u>	<u>4,977,239 24.11%</u>
Net Revenue Over Expenditures		<u>275,412</u>	<u>1</u>	<u>1</u>	<u>(96,404)</u>

Marin Transit
 FY2016/17 Q1 Budget Report
 From 7/1/2016 Through 9/30/2016

Rural

		FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	888,950	1,094,151	1,094,151	263,026	24.04%
Fed-FTA 5311 Rural	4139920	201,366	210,793	210,793	50,016	23.73%
National Park Service	4139951	29,453	0	0	1,355	--
Fare Revenue	4140100	<u>135,574</u>	<u>137,604</u>	<u>137,604</u>	<u>36,457</u>	<u>26.49%</u>
Total Revenue		1,255,344	1,442,548	1,442,548	350,853	24.32%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,241</u>	--
Total Transfers		0	0	0	4,241	--
Net Revenue		<u>1,255,344</u>	<u>1,442,548</u>	<u>1,442,548</u>	<u>355,095</u>	<u>24.62%</u>
Expense						
Salaries and Benefits	5010200	0	0	0	0	--
Consultant Services	5030301	5,463	15,914	15,914	0	0.00%
Fare Processing Charges	5030310	1,095	1,200	1,200	0	0.00%
Fuel	5040101	181,657	211,871	211,871	33,295	15.71%
Communication-AVL	5050205	13,898	16,000	16,000	12,106	75.66%
Communication-Data	5050206	762	1,000	1,000	208	20.80%
Purchased Transportation - In Report	5080101	900,476	1,035,609	1,035,609	278,594	26.90%
Purchased Transportation - Separate Report	5080102	29,453	0	0	1,355	--
Marketing	5090801	<u>21,690</u>	<u>30,000</u>	<u>30,000</u>	<u>5,290</u>	<u>17.63%</u>
Total Expense		1,154,494	1,311,594	1,311,594	330,847	25.22%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	81,344	104,125	104,125	20,006	19.21%
Cost Center Transfer Overhead	5100101	<u>19,506</u>	<u>26,828</u>	<u>26,828</u>	<u>4,241</u>	<u>15.81%</u>
Total Transfers		100,850	130,953	130,953	24,248	18.52%
Total Expense		<u>1,255,344</u>	<u>1,442,547</u>	<u>1,442,547</u>	<u>355,095</u>	<u>24.62%</u>
Net Revenue Over Expenditures		<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	

Marin Transit
FY2016/17 Q1 Budget Report
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Special

		Total Budget -	Total Budget -	Current Period	Percent Total
	FY16 Actual	Original	Revised	Actual	Budget Used
Revenue					
Fee For Service	4090101	0	0	0	--
Measure A Sales Tax	4092001	2,203,546	2,564,437	2,564,437	190,644 7.43%
Measure B	4099950	730,335	917,386	917,386	134,924 14.71%
State Transit Assistance -Population Based	4110101	62,772	54,351	54,351	13,588 25.00%
State Prop Tx Relief HOPTR	4119910	19,138	19,326	19,326	0 0.00%
Fed-FTA 5307 Urbanized Area Formula	4139910	461,944	625,164	625,164	452,719 72.42%
Fed-FTA 5310 Mobility	4139915	137,113	186,270	186,270	49,157 26.39%
Fed-FTA 5317 New Freedom	4139941	81,735	67,623	67,623	3,787 5.60%
Fare Revenue	4140100	325,334	298,722	298,722	80,800 27.05%
Misc.-Reimbursement	4601001	20,901	30,318	30,318	1,696 5.59%
GGBHTD Payment for Local Paratransit	4601003	1,055,428	966,024	966,024	244,040 25.26%
GGBHTD Payment for Regional Paratransit	4601004	944,111	857,355	857,355	186,371 21.74%
Total Revenue		6,042,355	6,586,976	6,586,976	1,357,726 20.61%
Transfers					
Property Tax Transfer	4700001	428,769	288,966	288,966	12,941 4.48%
Program Revenue Transfer	4700002	(84,073)	(100,000)	(100,000)	0 0.00%
Total Transfers		344,696	188,966	188,966	12,941 6.85%
Net Revenue		6,387,052	6,775,942	6,775,942	1,370,667 20.23%
Expense					
Consultant Services	5030301	35,990	124,000	124,000	5,805 4.68%
Prof Svcs - Legal	5030304	28,615	0	0	0 --
Prof Svcs - Accounting and Audit	5030305	7,000	0	0	0 --
Customer Service	5030320	133,083	450,000	450,000	63,873 14.19%
Fuel	5040101	438,385	629,626	629,626	105,513 16.76%
Software	5049903	42,452	45,550	45,550	67 0.15%
Communication- Mobile Data Terminal	5050203	4,257	4,500	4,500	1,130 25.11%
Communication-MERA Radio	5050204	18,057	20,499	20,499	0 0.00%
Communication-Data	5050206	8,010	8,600	8,600	1,950 22.67%
Purchased Transportation - In Report	5080101	4,224,934	4,070,137	4,070,137	912,151 22.41%
Purchased Transportation - Regional	5080102	933,222	813,775	813,775	189,471 23.28%
Marketing	5090801	21,316	92,292	92,292	994 1.08%
Misc-Exp Transit User Training	5098001	5,000	9,270	9,270	528 5.70%
Gap Grant	5098002	28,931	40,000	40,000	0 0.00%
Low Income Rider Scholarships	5098003	17,796	0	0	0 --
Total Expense		5,947,049	6,308,249	6,308,249	1,281,482 20.31%
Transfers					
Cost Center Salary/Benefit Transfers	5100100	354,899	371,877	371,877	73,585 19.79%
Cost Center Transfer Overhead	5100101	85,105	95,815	95,815	15,600 16.28%
Total Transfers		440,003	467,692	467,692	89,185 19.07%
Total Expense		6,387,052	6,775,941	6,775,941	1,370,667 20.23%
Net Revenue Over Expenditures		0	1	1	0

Marin Transit
 FY2016/17 Q1 Budget Report
 From 7/1/2016 Through 9/30/2016

		Total Project	Prior Years	FY 2016/17 Budget	FY2016/17 Budget Revised	Current Period Actual
SV	Purchase One Shuttle (replacement)	122,000	2,549	122,000	119,451	3,217
XH	Purchase Two 29ft XHF Vehicles (replacements)	944,000	0	944,000	944,000	507
LY	Purchase 10 - 40ft Hybrid Vehicles (replacements)	7,710,000	4,953	500,000	500,000	63
EV	Purchase Two Electric Vehicles (replacements)	1,527,000	0	1,527,000	1,527,000	7,795
	Subtotal Vehicles	10,303,000	7,502	3,093,000	3,090,451	11,582
BI	Bus Stop Improvements SGR	2,000,000	1,350,363	641,006	649,637	1,172
BS	Bus Stop Inventory Update	100,000	0	100,000	100,000	0
NC	Downtown Novato Stop Construction	4,700,000	62,337	3,205,000	4,637,663	48,424
BW	Muir Woods Infrastructure Improvements	638,000	95,271	542,729	542,729	0
	Subtotal Bus Stop Improvements	7,438,000	1,507,971	4,488,735	5,930,029	49,596
FC	Operations Facility	600,000	21,537	164,292	164,292	3,387
	Subtotal Admin and Operations Facilities	600,000	21,537	164,292	164,292	3,387
AX	AVL Expansion	150,000	0	150,000	150,000	726
SE	Security Cameras	100,000	235	100,000	99,765	77,585
OA	On Board Equipment-2016	210,000	44,044	180,638	165,956	0
OB	On Board Equipment-2015	430,472	312,558	187,739	117,914	13,313
TB	Mobility Management Technology Backbone	375,000	14,456	358,250	360,544	3,950
ME	MERA	28,000	0	28,000	28,000	0
RD	Radio Communication Upgrade	348,000	0	348,000	348,000	0
YC	Yellow Bus Technology Project	38,400	14,687	31,200	23,713	7,545
	Subtotal Technology Projects	1,679,872	385,980	1,383,827	1,293,892	103,119
GG	Golden Gate Capital Costs	150,000	-	150,000	150,000	5,165
BM	Bus Stop Maintenance	100,000	-	100,000	100,000	12,578
VR	Major Vehicle Repairs	303,000	-	303,000	303,000	4,964
IF	Infrastructure Support	250,000	-	250,000	250,000	58,494
CP	Capital Planning	200,000	-	200,000	200,000	3,499
	Subtotal Ongoing Capital Expenses	1,003,000	N/A	1,003,000	1,003,000	84,700
			0			
	Total Expenditures	21,023,872	1,922,990	10,132,854	11,481,664	252,384

**Attachment B: FY2016/17 Q1
Budget Amendments**

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2017-01	8/15/2016	Increase Redwood and Grant Construction Budget to reflect updates to the Engineers estimates and recognize \$311,000 in additional OBAG funding from TAM and \$208,520 in State PTMISEA funding transferred to the project.	Capital	CPT	NC	Total Project	\$3,255,000	+\$245,000	\$3,500,000
FY17-02	Pending Q1 Report	Correct project codes.	Capital	Capital	LZ to LY			0	
			Capital	Capital	MW to BW			0	
			Capital	Capital	AV to AX			0	
			Capital	Capital	SQ to SE			0	
FY17-03	Pending Q1 Report	Roll forward of unspent FY2016 Capital Project budgets; and update all Prior Years and Total Budgets	Capital		SV	5230101 Vehicles	\$122,000	(\$2,549)	\$119,451
			Capital		BI	5230101 Bus Stops	\$641,006	\$8,631	\$649,637
			Capital		OB	5230102 Equipment	\$187,739	(\$69,824)	\$117,915
			Capital		OA	5230102 Equipment	\$209,523	(\$14,681)	\$168,948
			Capital		TB	5230102 Equipment	\$358,250	\$2,294	\$360,544
			Capital		YC	5230102 Equipment	\$31,200	(\$7,487)	\$23,713
			Capital		SE	5230102 Equipment	\$100,000	(\$235)	\$99,765
FY17-04	11/21/2016	Redwood and Grant – Increase construction budget and add \$1,120,000 in Measure A reserve funds and \$80,000 in Measure A transit capital funds	Capital		NC	5230104 Facility and Stops	\$3,205,000	(\$12,337)	\$3,192,663
			Capital		NC	Total Project	\$3,500,000	\$1,200,000	\$4,700,000
FY17-05	Pending Q1 report	Shift Purchase Transportation funds for yellow bus to yellow bus parking lease	Capital		YL	5230104 Facility and Stops	\$3,192,663	\$1,200,000	\$4,392,663
			Operations	YLW	YL	4092002 Measure A Capital	\$219,284	\$1,200,000	\$1,419,284
						5080103 Yellow Bus Contract Service	\$607,435	(\$25,000)	\$582,435
						5120401 Revenue Vehicle Parking Lease	0	+\$25,000	\$25,000

Capital Projects Report through September 2016

This capital project report provides detail for through the First Quarter of FY2016/17. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended in Q1 FY2017	Total Project Expenditures
Vehicles	\$10,303,000	\$11,582	\$19,084
Bus Stop Improvements	\$7,438,000	\$49,596	\$1,557,567
Facility	\$600,000	\$3,387	\$24,924
Technology Projects	\$1,679,872	\$103,119	\$489,099
Ongoing Capital Expenses	\$1,003,000	\$84,700	\$84,700 (annual)
	<u>\$21,023,872</u>	<u>\$252,384</u>	<u>\$2,175,374</u>

Shuttle Vehicles

\$122,000

Concept: Purchase one shuttle vehicle

Funding: \$100,040 Federal Section 5307
\$21,960 Measure A

Description: Replace one shuttle vehicle that is beyond its useful lives.

Status: Vehicle was delivered but is waiting for corrected decals. New decals will be installed on the bus next quarter.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
SV	\$122,000	\$5,766	5%	Jan-17

Purchase Two 29ft XHF Vehicles

\$944,000

Concept: Replacement of vehicles beyond their useful life with new Gillig Hybrid Vehicles

Funding: \$487,080 Federal Section 5307
\$11,019 Other Federal Proceeds
\$445,901 Measure A

Description: Two vehicles will be purchased for service on the Stagecoach. One is a replacement for a cutaway vehicle and the other is replacement of a 40ft vehicle operated by Golden Gate. The 29ft vehicle is more flexible for use on rural routes.



VEHICLES

Status: Board authority for purchase was given in September 2016. Vehicle delivery is expected in March 2017.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XH	\$944,000	\$507	0%	Jun-17

VEHICLES

Replace Ten 40ft Vehicles with Hybrid Vehicles

\$7,710,000

Concept: Purchase ten 40ft Hybrid Vehicles

Funding: \$8,218,860 Federal Section 5307
\$1,804,140 Measure A

Description: Replace ten 40 ft vehicles that are beyond their useful life.

Status: Board authority to purchase the vehicles was given in March 2016 and the vehicle order has been placed with Gillig.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
LY	\$7,710,000	\$5,016	0%	Dec-17	

Purchase Two Electric Vehicles

\$1,527,000

Concept: Purchase Two Electric Vehicles

Funding: \$1,190,640 Federal Section 5307
\$75,000 Transportation Authority of Marin
\$260,360 Measure A

Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in March 2016 and the vehicle order has been placed with BYD Motors.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
EV	\$1,527,000	\$7,795	1%	Dec-17	

Bus Stop Improvements (State of Good Repair)

\$2,000,000

Concept: Improve bus stops in Marin County

Funding: \$1,600,000 Federal Section 5309
\$400,000 PTMISEA

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County (see table below for locations and improvements). Planning for Phase 3 improvements is underway.

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - delayed until Marin Transit is able to hire additional staff



BUS STOP IMPROVEMENTS

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 2 Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BI	\$2,000,000	\$1,351,535	68%	Jun-17	



BUS STOP IMPROVEMENTS

Downtown Novato Bus Stop Improvements- Construction

\$4,700,000

Concept: Construct Downtown Novato Bus Stop Improvement Project

Funding: \$1,980,716 PTMISEA
 \$989,000 ATP Grant
 \$299,284 Measure A
 \$1,120,000 Measure A Reserve
 \$311,000 OBAG2



Description: Marin Transit will begin construction for this project in FY2016/17 in partnership with the City of Novato, GGBHTD, and the County of Marin.

Status: The construction contract was put out to competitive bid.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
NC	\$4,700,000	\$110,761	2%	Dec-17

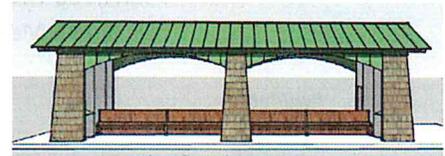
Muir Woods Infrastructure Improvements

\$638,000

Concept: Improve boarding locations and purchase signage for the Muir Woods Shuttle

Funding: \$638,000 Federal Transit In the Parks

Description: Project includes funding for permanent changeable message signs and improvements to bus stops related to the Muir Woods Shuttle.



Status: Real time bus information was installed on vehicles and available for operations staff and onsite liaisons. Preliminary design and site plan work has been completed for upgrades to the boarding location at Pohono. Marin Transit is working with multiple partner agencies to develop a long term agreement regarding access and responsibilities for the site.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
BW	\$638,000	\$95,271	15%	Dec-17

Bus Stop Inventory Update

\$100,000

Concept: Update District Bus Stop Inventory

Funding: \$100,000 Measure A

Description: Project to update the District's bus stop inventory to access bus stop improvement and access needs.

Status: The District has not started this project.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
BS	\$100,000	\$0	0%	Dec-17

BUS STOP IMPROVEMENTS

BUS STOP IMPROVEMENTS

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Project Development

\$600,000

Concept: Develop a maintenance facility

Funding: \$447,189 Measure A
\$122,249 FTA 5307

Description: Evaluate facility needs and develop plans to acquire a District-owned maintenance facility.

Status: Board authority to analyze facility needs was given June 2016. The District has been working with consultants to evaluate potential facility locations and feasibility. Marin Transit was awarded a federal discretionary grant for \$4.4 million for the right of way acquisition. This funding will be added to this project.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
FC	\$600,000	\$24,924	4%	NA	

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS

\$1,679,872

Concept: District technology projects

Funding: \$300,000 Federal Job Access Funds (JARC)
\$384,580 Federal Section 5307
\$995,292 Measure A

<u>Projects:</u>		<u>Total Project</u>	<u>Expended to</u>
		<u>Cost</u>	<u>Date</u>
AX	AVL Expansion	\$150,000	\$726
SE	Security Cameras	\$100,000	\$77,820
OA	On Board Equipment 2016	\$210,000	\$44,044
OB	Associated On-Board Equipment-2015	\$430,472	\$325,871
TB	Mobility Technology Backbone	\$375,000	\$18,406
ME	MERA	\$28,000	\$0
RD	Radio Communication Upgrades	\$348,000	\$0
YC	School AVL	\$38,400	\$22,232



Description: Marin Transit projects related to technology for vehicle operations, fare collection, and passenger information

ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses

\$1,003,000

Concept: Ongoing capital expenses
Funding: \$1,003,000 Measure A

<u>Projects:</u>		<u>Total Project</u>	<u>Annual Budget</u>	<u>Expended to</u>
		<u>Budgets</u>		<u>date in</u>
				<u>FY2017</u>
GG	Golden Gate Capital Costs	\$150,000	\$150,000	\$5,165
BM	Bus Stop Maintenance	\$100,000	\$100,000	\$12,578
VR	Major Vehicle Repairs	\$303,000	\$303,000	\$4,964
IF	Infrastructure Support	\$250,000	\$250,000	\$58,494
CP	Capital Planning	\$200,000	\$200,000	\$3,499

Description: Ongoing capital costs including capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses.

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.