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March 1, 2021

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District Second Quarter FY 2020/21
Financial Report**

board of directors

Dear Board Members:

kate colin
president
city of san rafael

RECOMMENDATION: Accept report.

judy arnold
vice president
supervisor district 5

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2021.

stephanie moulton-peters
2nd vice president
supervisor district 3

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

damon connolly
director
supervisor district 1

Second quarter operations expenses were below budget (43% of the annual budget, Attachment A, page 2). This was primarily due to lower demand for Marin Access services. Total operations revenue was consistent with the adopted budget, but the type of revenue received varied significantly from the adopted budget. Capital revenue and expenses were below budget due to significant vehicle expenditures that are anticipated in the second half of the fiscal year (Attachment A, page 9).

eric lucan
director
city of novato

Transit Operating Expenses

katie rice
director
supervisor district 2

FY 2020/21 transit operating expenditures through the second quarter (Attachment A, Page 2) are \$14.8 million, 43 percent of the annual budget of \$34.9 million. Operation expenditures are \$2.6 million below the mid-year budget amount primarily due to lower demand for Marin Access services. Marin Access expenses were 35 percent of the annual budget (Attachment A, page 7). With these expenditures, Marin Transit delivered 47 percent of budget fixed route service hours and 18 percent of budgeted demand response service hours as identified in Table 1.

dennis rodoni
director
supervisor district 4

brian colbert
alternate
town of san anselmo

Transit Operating Revenue

Marin Transit's FY2020/21 operating revenues through the second quarter (Attachment A, Page 1) are \$17.0 million or 50 percent of the annual budget of \$34.3 million. Marin Transit received significantly more federal funding that replaced lower fare revenue and sales tax funding.

Capital Budget

Through the second quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$1.1 million or ten percent of the \$10.7 million budget. The District has significant capital expenditures in the second half of the fiscal year, including the purchase of replacement vehicles and an anticipated facility purchase. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Facility Operations Budget

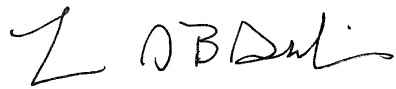
The facility operations expense were 38 percent and 48 percent of budget respectively (Attachment A page 1 and page 3). While expenses were under budget, the District anticipates some additional expenses in the second half of the fiscal year due the timing of expenses from the property manager and anticipated maintenance for the HVAC system.

Table 1: FY 2020/21 Year to Date (YTD) thru Second Quarter Service Operations

Service	Budgeted Annual Revenue Hours	Revised - Budgeted Annual Revenue Hours	YTD thru Q2 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,899	112,523	53,602	48%
Community Shuttles	43,700	43,700	21,202	49%
Local and School Supplemental Service ¹	6,700	23,800	10,022	42%
Muir Woods Shuttle	6,500	1,820	0	0%
West Marin Stagecoach Service	16,400	17,450	8,255	47%
<i>Fixed Route Subtotal</i>	<i>188,199</i>	<i>199,293</i>	<i>93,081</i>	<i>47%</i>
Rural Dial A Ride	400	400	198	50%
Transit Connect	8,500	8,500	3,977	47%
Novato Dial-A-Ride	2,600	2,600	442	17%
Local Paratransit Service	60,400	60,400	8,809	15%
Regional Paratransit Service	7,400	7,400	1,040	14%
Yellow School Bus Service	6 buses	6 buses	0	-
Service	Annual Estimated Trips	Revised Estimated Annual Trips	YTD thru Q2 Actual Trips	% of Annual
Catch A Ride	14,300	14,300	2,289	16%
Volunteer Driver	14,000	14,000	429	3%
Note: 1) Includes College of Marin service and supplemental service added to reduce pass-ups				

FISCAL/STAFFING IMPACT: There are no fiscal impacts from this report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L Gradia". The signature is fluid and cursive, with a large initial "L" and a distinct "G" for the last name.

Lauren Gradia
Director of Finance and Capital Projects

Attachment A: FY2020/21 Second Quarter Financial Report
Attachment B: FY2020/21 Budget Amendments
Attachment C: Capital Project Report

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Summary

	FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	15,853,562	8,455,992	8,694,494	1,060,739	12%
Facility Operations	124,706	173,808	173,808	84,480	49%
Vehicle Operations	35,725,681	35,124,123	34,328,178	17,049,205	50%
Total Revenue	<u>51,703,950</u>	<u>43,753,923</u>	<u>43,196,480</u>	<u>18,194,424</u>	<u>42%</u>
Expenditures					
Capital	15,858,925	10,523,834	10,762,336	1,060,739	10%
Facility Operations	28,885	90,414	90,414	34,327	38%
Vehicle Operations	31,037,461	35,117,071	34,871,908	14,828,408	43%
Total Expenditures	<u>46,925,271</u>	<u>45,731,319</u>	<u>45,724,658</u>	<u>15,923,474</u>	<u>35%</u>
Net Revenue Over Expenditures	<u>4,778,679</u>	<u>(1,977,396)</u>	<u>(2,528,178)</u>	<u>2,270,950</u>	<u>-90%</u>

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY20 Actual	Total Budget Original	Total Budget Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,233,295	3,430,831	3,157,591	674,686	21%
Advertising & Other Revenue	395,462	420,240	420,240	205,304	49%
Fee for Service	1,897,214	2,074,256	2,074,256	684,475	33%
Interest	353,735	200,700	200,700	73,581	37%
Measure A	1,699,572	727,065	727,065	1,044,011	144%
Measure A Interest	85,000	0	0	0	-
Measure AA	11,212,364	11,995,237	11,995,237	804,595	7%
Measure B	956,701	1,075,000	1,075,000	724,101	67%
Property Taxes	4,755,734	4,471,001	4,471,001	2,428,320	54%
Redevelopment Area (RDA) Fees	54,204	45,500	45,500	34,574	76%
State Transit Assistance (STA)	2,047,902	1,498,871	1,498,871	779,951	52%
Transit Development Act (TDA)	5,225,171	3,817,097	3,817,097	1,908,549	50%
Other State	18,958	16,300	16,300	11,082	68%
FTA Funds	3,475,476	5,713,288	5,713,288	7,706,886	135%
National Park Service	370,399	538,738	16,033	0	0%
Cost Center Revenue Transfers	(55,505)	(900,000)	(900,000)	(30,908)	3%
Total Revenue	<u>35,725,681</u>	<u>35,124,123</u>	<u>34,328,178</u>	<u>17,049,207</u>	<u>50%</u>
Salaries and Benefits	2,470,182	2,675,000	2,675,000	1,258,592	47%
Consultant Services	268,196	560,508	560,508	106,902	19%
Professional Service-Legal	25,385	100,000	100,000	9,733	10%
Security and Maintenance	261,864	312,130	312,130	100,729	32%
Customer Service	637,447	659,555	659,555	342,769	52%
Mobility Management Support Programs	9,812	72,000	72,000	0	0%
Grants to External Agencies	435,485	435,485	435,485	0	0%
Office Supplies	359,293	739,694	739,694	335,474	45%
General Insurance	47,662	63,000	63,000	63,052	100%
Contract Service Operation	24,172,094	26,442,927	26,050,929	11,697,188	45%
Membership & Prof Development	22,955	52,318	52,318	8,300	16%
Mileage and Travel	16,015	25,000	25,000	171	1%
Marketing	126,142	199,042	199,042	41,620	21%
Communication	158,029	228,670	228,670	148,923	65%
Fuel	2,111,976	2,820,333	2,967,168	823,499	28%
Vehicle Leases	19,019	25,472	25,472	0	0%
Office - Rental and Overhead	137,817	142,000	142,000	69,927	49%
Partner Agency Pass Through	85,000	0	0	0	-
Cost Center Transfers	(326,912)	(436,063)	(436,063)	(178,470)	41%
Total Expenses	<u>31,037,461</u>	<u>35,117,071</u>	<u>34,871,908</u>	<u>14,828,408</u>	<u>43%</u>
Net Revenue Over Expenditures	<u>4,688,220</u>	<u>7,052</u>	<u>(543,730)</u>	<u>2,220,799</u>	<u>-408%</u>

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Facility Operations

	FY20 Actual	Total Budget · Original	Total Budget · Revised	Current Period Actual	Percent Total Budget Used
Rental Revenue	124,706	173,808	173,808	84,480	48.61%
Total Revenue	<u>124,706</u>	<u>173,808</u>	<u>173,808</u>	<u>84,480</u>	<u>48.61%</u>
Consultant Services	9,632	14,000	14,000	13,702	97.87%
Custodial Service Janitorial	0	10,000	10,000	0	0.00%
Landscaping	0	5,000	5,000	0	0.00%
Security Services	0	3,000	3,000	1,882	62.73%
Utilities	12,547	34,200	34,200	11,818	34.56%
Small Furniture/Equip	0	5,000	5,000	0	0.00%
Insurance	742	5,200	5,200	3,038	58.42%
Total Expenses	<u>22,921</u>	<u>76,400</u>	<u>76,400</u>	<u>30,440</u>	<u>39.84%</u>
Sal/Ben Transfer	4,700	12,000	12,000	3,185.00	26.54%
Overhead Transfer	1,264	2,014	2,014	702.00	34.86%
Total Expenses	<u>28,885</u>	<u>90,414</u>	<u>90,414</u>	<u>34,327</u>	<u>37.97%</u>

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail: Administration

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	353,735	200,700	200,700	73,581	37%
Development Fees	4079950	22,103	20,500	20,500	12,383	60%
Residual ABX 126	4079954	32,101	25,000	25,000	22,191	89%
PropTax-CurrntSecured	4080101	4,143,282	4,200,000	4,200,000	2,100,000	50%
County Fee-SV2557	4080102	(55,828)	(66,499)	(66,499)	(31,246)	47%
Property Tax-Unitary	4080103	38,244	39,000	39,000	0	0%
PropTax-CurrntUnSecur	4080104	86,244	80,000	80,000	74,333	93%
Educ Rev Augm Fund-Redist	4080105	441,482	120,000	120,000	265,018	221%
PropTax-Supp CY SECR	4080106	92,303	90,000	90,000	14,879	17%
PropTax-Supp Unsecured	4080107	3,583	1,000	1,000	1,083	108%
PropTax-Redemption	4080108	3,291	2,000	2,000	2,157	108%
Property Tax-Prior Unsecured	4080109	3,133	5,500	5,500	2,096	38%
National Park Service	4089901	154	150	150	0	0%
Other State	4119940	239	300	300	217	72%
Total Revenue		<u>5,164,066</u>	<u>4,717,651</u>	<u>4,717,651</u>	<u>2,536,693</u>	54%
Property Tax Transfer	4700001	(467,196)	(3,495,075)	(3,495,075)	(273,503)	8%
Net Revenue		<u>4,696,870</u>	<u>1,222,576</u>	<u>1,222,576</u>	<u>2,263,190</u>	185%
Expense						
Salaries	5010200	1,586,784	1,710,720	1,710,720	911,910	53%
Employee Benefits	5020000	883,398	964,280	964,280	346,681	36%
Consultant Services	5030301	119,669	200,000	200,000	43,884	22%
Professional Svcs - Legal	5030303	25,385	100,000	100,000	9,733	10%
Prof Svcs - Accounting and Audit	5030305	28,535	35,898	35,898	0	0%
Security Services	5030701	140	-	0	0	-
Office Supplies	5049901	7,784	13,000	13,000	1,107	9%
Small Furn/Equip	5049902	2,123	10,000	10,000	8,913	89%
Software	5049903	69,213	65,000	65,000	64,048	99%
Copier Suppl & Srvc	5049904	8,784	9,725	9,725	4,158	43%
Postage	5049905	2,349	3,278	3,278	1,611	49%
Computers	5049906	10,065	21,500	21,500	2,739	13%
COVID- Supplies and Cleaning	5049911	3,057	-	0	561	-
Communication - Phone	5050201	28,111	32,500	32,500	12,945	40%
Insurance - Gen Liability	5060301	47,662	63,000	63,000	63,052	100%
Membership & Prof Development	5090101	22,955	52,318	52,318	8,300	16%
Mileage and Travel	5090202	16,015	25,000	25,000	171	1%
Marketing	5090801	12,747	13,506	13,506	1,079	8%
Office Rental	5121200	137,817	142,000	142,000	69,927	49%
Subtotal Expense		<u>3,012,593</u>	<u>3,461,726</u>	<u>3,461,726</u>	<u>1,550,819</u>	45%
Salary/Benefit Transfers	5100100	(2,345,658)	(2,497,265)	(2,497,265)	(1,232,721)	49%
Transfer Overhead	5100101	(658,288)	(629,039)	(629,039)	(275,708)	44%
Total Expense		<u>8,648</u>	<u>335,423</u>	<u>335,423</u>	<u>42,391</u>	13%

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail - Local

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Advertising Revenue	4060301	237,238	265,740	265,740	122,774	46%
Lease of Property	4070301	158,224	154,500	154,500	82,530	53%
Local Government Payments	4090101	30,000	-	0	0	-
Measure A Sales Tax	4092001	1,699,572	565,432	565,432	882,378	156%
Measure A Sales tax - Interest	4092003	85,000	-	0	0	-
Measure AA - Sales Tax	4092005	7,703,546	8,899,994	8,899,994	417,838	5%
State Transit Assist. -Pop. Based	4110101	944,383	607,097	607,097	292,958	48%
Transit Develoment Act (TDA)	4110102	5,225,171	3,817,097	3,817,097	1,908,549	50%
State Transit Assistance - Lifeline	4110103	391,151	-	0	0	-
State Transit Assist. - Rev Based	4110104	650,000	831,774	831,774	426,993	51%
SREC Credits	4119911	-	-	0	8,084	-
Fed-FTA 5307 Urbanized Area	4139910	-	70,520	70,520	0	0%
Fed-FTA 5307 CARES	4139914	1,500,608	3,000,000	3,000,000	6,122,675	204%
National Park Service	4139951	370,245	538,588	373,010	0	0%
Special Fares - Paid By Another	4020000	510,430	646,250	15,883	0	0%
Fare Revenue	4140100	<u>1,964,027</u>	<u>1,786,534</u>	<u>1,786,534</u>	<u>588,970</u>	33%
Total Revenue		21,469,595	21,183,525	20,387,580	10,853,749	53%
Property Tax Transfer	4700001	39,176	1,500,000	1,500,000	194,310	13%
Program Revenue Transfer	4700002	<u>66,604</u>	<u>80,000</u>	<u>80,000</u>	-	0%
Total Transfers		105,780	1,580,000	1,580,000	194,310	12%
Net Revenue		<u>21,575,375</u>	<u>22,763,525</u>	<u>21,967,580</u>	<u>11,048,059</u>	50%
Expense						
Consultant Services	5030301	45,392	210,000	210,000	44,714	21%
Fare Processing Charges	5030310	14,523	17,510	17,510	5,871	34%
Customer Service	5030320	310,030	330,000	330,000	177,991	54%
Custodial Service	5030602	12,133	22,613	22,613	0	0%
Security Services	5030701	248,254	287,560	287,560	100,729	35%
Fuel	5040101	1,405,450	1,852,562	1,983,935	629,273	32%
Electrical Power	5040160	28,906	60,000	60,000	16,472	27%
Small Furn/Equip	5049902	3,983	5,000	5,000	0	0%
Software	5049903	38,311	42,000	42,000	37,584	89%
COVID- Supplies and Cleaning	5049911	45,828	300,000	300,000	93,925	31%
Communication	5050200	59,692	114,740	114,740	89,655	78%
Purchased Transportation	5080101	17,191,268	18,315,607	17,770,564	8,776,781	49%
Marketing	5090801	72,320	98,403	98,403	24,885	25%
Expense Transfer - GGT Pass Thru	5100404	<u>85,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	-
Subtotal Expense		19,561,090	21,655,996	21,242,326	9,997,880	47%
Sal/Ben Transfers	5100100	1,587,426	1,589,698	1,589,698	858,805	54%
Transfer Overhead	5100101	<u>426,859</u>	<u>422,368</u>	<u>422,368</u>	<u>191,374</u>	45%
Total Transfers		2,014,285	2,012,066	2,012,066	1,050,179	52%
Total Expense		<u>21,575,375</u>	<u>23,668,062</u>	<u>23,254,392</u>	<u>11,048,059</u>	48%

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail - Rural

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	-	27,059	27,059	27,059	100%
Measure AA - Sales Tax	4092005	900,000	564,320	564,320	28,341	5%
Fed-FTA 5311 Rural	4139920	231,638	220,302	220,302	110,151	50%
Fed-FTA 5311 CARES	4139923	239,772	109,772	109,772	795,149	724%
Fare Revenue	4140100	<u>81,649</u>	<u>81,423</u>	<u>81,423</u>	<u>24,943</u>	31%
Total Revenue		1,453,059	1,002,875	1,002,875	985,643	98%
Transfers						
Property Tax Transfer	4700001	<u>362,105</u>	<u>995,407</u>	<u>995,407</u>	<u>11,115</u>	1%
Total Transfers		362,105	995,407	995,407	11,115	1%
Net Revenue		<u>1,815,164</u>	<u>1,998,282</u>	<u>1,998,282</u>	<u>996,758</u>	50%
Expense						
Consultant Services	5030301	4,472	15,450	15,450	1,153	7%
Fuel	5040101	199,554	241,500	256,962	80,099	31%
Small Furn/Equip	5049902	132	5,000	5,000	1,642	33%
COVID- Supplies and Cleaning	5049911	-	-	0	1,503	-
Communication-AVL	5050205	13,756	17,652	17,652	12,887	73%
Communication-Data	5050206	831	1,093	1,093	416	38%
Purchased Transportation	5080101	1,457,241	1,535,051	1,688,096	833,770	49%
Marketing	5090801	<u>8,073</u>	<u>34,132</u>	<u>34,132</u>	<u>4,336</u>	13%
Subtotal Expense		1,684,060	1,849,879	2,018,386	935,805	46%
Transfers						
Sal/Ben Transfers	5100100	103,321	109,503	109,503	49,838	46%
Transfer Overhead	5100101	<u>27,783</u>	<u>32,205</u>	<u>32,205</u>	<u>11,115</u>	35%
Total Transfers		131,104	141,708	141,708	60,953	43%
Total Expense		<u>1,815,164</u>	<u>1,991,587</u>	<u>2,160,094</u>	<u>996,758</u>	46%

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail - Special / Marin Access

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	-	134,574	134,574	134,574	100%
Measure AA - Sales Tax	4092005	2,137,479	1,930,923	1,930,923	352,296	18%
Measure B	4099950	956,701	1,075,000	1,075,000	724,101	67%
State Transit Assistance -Pop. Based	4110101	62,368	60,000	60,000	60,000	100%
State Prop Tx Relief HOPTR	4119910	18,719	16,000	16,000	2,781	17%
Fed-FTA 5307 Formula	4139910	687,028	697,574	697,574	73,659	11%
Fed-FTA 5307 CARES	4139914	315,743	1,500,000	1,500,000	559,614	37%
Fed-FTA 5310 Mobility	4139915	500,687	115,120	115,120	45,638	40%
Fare Revenue	4140100	224,988	342,960	342,960	60,773	18%
GGBHTD Pymt local Paratransit	4601003	1,036,216	1,148,187	1,148,187	388,503	34%
GGBHTD Pymt for Reg. Paratransit	4601004	<u>738,501</u>	<u>819,586</u>	<u>819,586</u>	<u>295,972</u>	36%
Total Revenue		6,678,429	7,839,924	7,839,924	2,697,910	34%
Transfers						
Property Tax Transfer	4700001	1,561	80,000	80,000	36,167	45%
Program Revenue Transfer	4700002	<u>(66,604)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>0</u>	-
Total Transfers		(65,043)	-	0	36,167	
Net Revenue		<u>6,613,386</u>	<u>7,839,924</u>	<u>7,839,924</u>	<u>2,734,077</u>	35%
Expense						
Consultant Services	5030301	36,094	63,000	63,000	9,802	16%
Fare Processing Charges	5030310	586	-	0	0	-
Customer Service	5030320	327,417	329,555	329,555	164,778	50%
Fuel	5040101	478,066	666,271	666,271	97,655	15%
Small Furn/Equip	5049902	431	5,000	5,000	0	0%
Software	5049903	145,414	183,315	183,315	88,343	48%
COVID- Supplies and Cleaning	5049911	21,283	75,076	75,076	29,339	39%
Communication-MERA Radio	5050204	20,291	21,598	21,598	20,204	94%
Communication-Data	5050206	15,587	15,450	15,450	12,816	83%
Purchased Transportation	5080101	4,457,843	5,144,938	5,144,938	1,799,787	35%
Purchased Trans. - Regional	5080102	639,654	785,074	785,074	286,850	37%
Marketing	5090801	32,809	50,000	50,000	11,321	23%
Misc-Exp Transit User Training	5098001	7,242	12,000	12,000	0	0%
Gap Grant	5098002	<u>2,570</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>	0%
Total Expense		6,185,288	7,411,276	7,411,276	2,520,894	34%
Transfers						
Sal/Ben Transfers	5100100	337,378	312,866	312,866	174,066	56%
Transfer Overhead	5100101	<u>90,721</u>	<u>92,015</u>	<u>92,015</u>	<u>39,117</u>	43%
Total Transfers		428,099	404,880	404,880	213,183	53%
Total Expense		<u>6,613,386</u>	<u>7,816,156</u>	<u>7,816,156</u>	<u>2,734,077</u>	35%

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail - Yellow Bus

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Fares - Pd by Anthr Agency	4030000	151,010	151,000	151,000	0	0%
Local Government Payments	4090101	92,497	106,483	106,483	0	0%
Measure AA - Sales Tax	4092005	471,339	600,000	600,000	6,120	1%
Fare Revenue - Yellow Bus	4140105	<u>301,192</u>	<u>422,665</u>	<u>422,665</u>	<u>0</u>	0%
Total Revenue		1,016,038	1,280,148	1,280,148	6,120	0%
Transfers						
Property Tax Transfer	4700001	<u>8,849</u>	<u>19,668</u>	<u>19,668</u>	<u>1,003</u>	5%
Total Transfers		8,849	19,668	19,668	0	0%
Net Revenue		<u>1,024,887</u>	<u>1,299,816</u>	<u>1,299,816</u>	<u>7,123</u>	1%
Expense						
Consultant Services	5030301	5,595	-	0	700	-
Fare Processing Charges	5030310	13,330	18,650	18,650	779	4%
Custodial Service	5030602	1,337	1,957	1,957	0	0%
Small Furn/Equip	5049902	136	1,800	1,800	0	0%
Software	5049903	400	-	0	0	-
Communication-AVL	5050205	11,550	15,852	15,852	0	0%
Communication-Data	5050206	8,210	9,785	9,785	0	0%
Yellow Bus School Service	5080103	426,087	662,256	662,256	0	0%
Marketing	5090801	193	3,000	3,000	0	0%
Measure AA Yellow Bus Grants	5098008	435,485	435,485	435,485	0	0%
Leases and Rentals - Passenger	5120401	<u>19,019</u>	<u>25,472</u>	<u>25,472</u>	<u>0</u>	0%
Vehicles						
Total Expense		921,342	1,174,257	1,174,257	1,479	0%
Transfers						
Sal/Ben Transfers	5100100	81,603	101,681	101,681	4,641	5%
Transfer Overhead	5100101	<u>21,943</u>	<u>29,905</u>	<u>29,905</u>	<u>1,003</u>	3%
Total Transfers		103,546	131,586	131,586	5,644	4%
Total Expense		<u>1,024,888</u>	<u>1,305,843</u>	<u>1,305,843</u>	<u>7,123</u>	1%

Marin Transit
 FY2020/21 Q2 Budget Report
 From 7/1/2020 Through 12/31/2020

Detail:Capital Budget

		Total Project Budget	FY2020/21 Budget	FY2020/21 Revised	FY2020/21 Actual	Total Project Expenditures
EA	Replace 2 Artics with 4 - 40ft Electric	4,366,507	1,000	1,000	3,186	5,406
PC	Purchase 16 Paratransit Replacements	1,472,000	1,471,000	1,466,234	427,006	432,772
SC	Purchase 9 Shuttle Replacements	1,161,000	1,160,000	1,155,025	11,495	17,470
XB	Purchase 4 Replacement XHF's	1,740,000	1,728,597	1,727,407	9,786	22,379
XC	Purchase 2 XHF Replacements	906,241	850,000	903,604	1,755	4,392
NR	Staff Car	49,000	49,000	49,000	0	0
Subtotal Vehicles		9,694,748	5,259,597	5,302,270	453,228	482,419
BN	Novato Bus Stop Shelters	0	0	0	0	0
Subtotal Bus Stop Improvements		0	0	0	0	0
FS	Facility - Improvements	1,187,842	1,187,842	1,187,842	51,939	51,939
YF	Yellow Bus Parking Facility	3,000,000	3,000,000	3,000,000	0	0
Subtotal Facility		4,187,842	4,187,842	4,187,842	51,939	51,939
AY	AVL Replacement Equipment	180,000		32,225	15,245	163,020
ME	MERA	29,000	29,000	29,000	2,243	2,243
RT	Realtime Signs	212,394	210,394	184,167	127,849	156,076
Subtotal Technology Projects		421,394	239,394	245,392	145,337	321,339
GG	Golden Gate Capital Costs (GG)	17,000	17,000	17,000	8,348	8,348
BM	Bus Stop Maintenance (BM)	120,000	120,000	120,000	52,364	52,364
VR	Major Vehicle Repairs (VR)	300,000	300,000	300,000	33,433	33,433
IF	Infrastructure Support (IF)	590,000	400,000	590,000	316,091	316,091
Subtotal Ongoing Capital Expenses		1,027,000	837,000	1,027,000	410,236	410,236
Total Expenditures		15,330,984	10,523,833	10,762,505	1,060,740	1,265,932

FY2020/21 Q2
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-01	6/1/2020	Reduce GGT hours by 14,800 revenue (17/17x)	Operations	LCL	NA	5080104- Purchased Transportation GGT	10,237,536	(1,859,970)	8,407,566
			Operations	LCL	NA	5040150-Oil and Fuel GGT	836,927	(151,160)	685,317
		Increase Marin Airporter hours by 12,424 revenue hours (add 17/17x, and reduce 22 hours by 2,375)	Operations	LCL	NA	5080106- Purchased Transportation MA	6,196,803	656,975	6,853,778
			Operations	LCL	NA	5040151-Oil and Fuel Airporter	760,948	122,949	883,897
		Increase Stagecoach Hours by 1,050	Operations	STG	NA	5080105- Purchased Transportation	\$1,509,363	\$62,118	\$1,571,481
			Operations	STG	NA	5040152-Oil and Fuel	\$241,500	\$15,462	\$256,962
		Transfer seven 2015, 40ft Gillig Hybrids between contractors	Capital	CPT	IF	5230101 Vehicles	0	\$190,000	\$190,000
		Total Change for 2021-01							
2021-02	7/13/2020	Increase Project budget for 2- XHF Replacements	Capital	XC	NA	5230101 Vehicles	\$850,000	\$56,241	\$906,241
2021-03	8/03/2020	Add 8,500 hours of SUP service to the MV contract to address COVID impacts	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$831,275	\$761,480	\$1,592,755
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$854,122	(\$184,135)	\$669,987
			Operations	STG	NA	5080105 – Purchased Transportation MV	\$1,571,481	(\$58,450)	\$1,513,031
			Operations	LCL	NA	5040152 – Oil and Fuel	126,846	\$140,314	\$267,160
			Operations	MWS	NA	5040152 -Oil and Fuel	105,000	(\$33,923)	\$71,077

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-04	11/02/2020	Add 7,000 SUP service and 1,600 SUP School service to MV contract to address COVID Impacts, Reduce Muir Woods shuttle hours by 4,680.	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$1,592,755	\$491,230	\$2,083,985
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$669,987	(\$531,962)	\$138,024
			Operations	STG	01	5080105 – Purchased Transportation MV	\$1,513,031	\$149,377	\$1,662,409
			Operations	SUP,05	NA	5080105 – Purchased Transportation MV	\$0	\$121,340	\$121,340
			Operations	LCL	NA	5040152 – Oil and Fuel	\$267,160	\$75,670	\$342,830
			Operations	MWS	NA	5040152 -Oil and Fuel	\$71,077	(\$41,677)	\$29,400
			Operations	SUP,05	NA	5040152 -Oil and Fuel	\$0	\$19,200	\$19,200
			Operations	MWS	NA	4139952 Fed- National Parks Fare Payment	\$172,500	(\$124,200)	\$48,300
			Operations	MWS	NA	4139951 National Parks Payment	\$538,588	(\$522,705)	\$15,882
			Operations	MWS	NA	4140106 Muir Woods Shuttle Fares	\$207,000	(\$149,040)	\$57,960
2021-05	Pending	Roll forward of FY2020 Capital Project expenditures;	Capital	Capital	EA	Future Years	\$4,366,007	(\$1,720)	\$4,363,287
					PC	5230101 Vehicles	\$1,471,000	(\$4,766)	\$1,466,234
					SC	5230101 Vehicles	\$1,160,000	(\$4,975)	\$1,155,025
					XB	5230101 Vehicles	\$1,728,597	(\$1,190)	\$1,727,407
					XC	5230101 Vehicles	\$850,000	(\$2,637)	\$847,363
					AY	5230102 Equipment	0	\$32,056	\$32,056
					RT	5230102 Equipment	\$210,394	(\$26,227)	\$184,167

Capital Projects Report FY2020/21

This capital project report provides detail FY2020/21. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended thru Q2 FY2021	Total Project Expenditures
Vehicles	\$9,694,748	\$453,228	\$482,419
Bus Stop Improvements	\$0	\$0	\$0
Facility	\$4,187,842	\$51,939	\$51,939
Technology Projects	\$421,394	\$110,844	\$286,846
Ongoing Capital Expenses	\$1,027,000	\$410,236	\$410,236 (annual)
	\$15,330,984	\$1,026,247	\$1,231,440

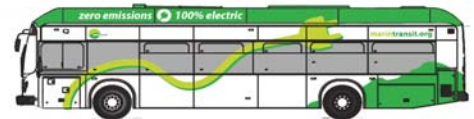
Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$4,366,507

Concept: Replace two 60ft Artics with four 40ft Electric Buses

Funding: \$3,580,536 Federal Section 5307
\$785,971 Measure A

Description: Purchase of four 40-foot Battery Electric Buses to replace two 60-foot Articulated buses beyond their useful life

Status: These vehicles will replace three 60-ft articulated buses in a seat for seat replacement. Board authorized the purchase of four 40ft Electric buses in October 2020. Vehicles are estimated to begin production in late August 2021 and be delivered in September 2021.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
EA	\$4,366,507	\$5,406	0%	Dec-21	

Purchase 16 Paratransit Vehicles (Replacements) Total Project Budget \$1,472,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$1,207,040 Federal 5307
\$263,738 Measure A
\$1,222 Property Tax

Description: Purchase 16 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Board authorized the purchase of 15 paratransit vehicles in May 2020. The remaining vehicle replacement is being delayed to pilot a battery electric cutaway in the future. The paratransit vehicles were received in October 2020. Equipment installations are anticipated to be complete by March 2021



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
PC	\$1,472,000	\$432,772	29%	Dec-20	

VEHICLES

Purchase 9 Shuttle Replacements

Total Project Budget \$1,161,000

Concept: Purchase Nine Shuttle Replacements

Funding: \$952,020 Federal Section 5307
\$208,980 State STA SB1

Description: Replace 9 Shuttles that are beyond their useful life



Status: Board authorized the purchase of nine replacement shuttle vehicles in May 2020. The vehicles were received in December 2020. Equipment Installations are anticipated to be complete by March 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
SC	\$1,161,000	\$17,470	10%	Jan-21	

VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement)

Total Project Budget \$1,740,000

Concept: Purchase four 35ft XHF vehicles

Funding: \$559,600 Federal Section 5307
\$94,089 State Transit Assistance - Revenue Based
\$313,147 State Transit Assistance - State of Good Repair
\$576,670 Measure A
\$151,494 Paul Sarbanes

Description: Purchase of four replacement 30-foot XHFs



Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. This purchase was approved by your Board in April 2019. Delivery of these vehicles was expected this year, but is anticipated to be delayed due to COVID-19 impacts at the manufacturer's site. Delivery is now expected in February 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XB	\$1,740,000	\$22,379	10%	Jun-21	

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement)

Total Project Budget \$906,241

Concept: Purchase two 35ft XHF vehicles

Funding: \$697,000 Federal 5307
\$56,241 State STA SB1
\$153,000 Measure A

Description: Purchase of two replacement 35-foot XHFs



Status: Board authorized the purchase of two replacement XHFs in May 2020. Staff anticipates delivery of these vehicles in October 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XC	\$906,241	\$4,392	10%	Sep-21	



VEHICLES

Staff Car **Total Project Budget \$49,000**

Concept: Purchase an electric staff car
Funding: \$2,000 Measure B
 \$2,000 CVRP Rebate
 \$45,000 State STA



Description: Purchase an electric staff car to replace a retired-active vehicle

Status: Board approved the purchase of a new electric staff car on May 4, 2020. This purchase is delayed until a charging station is installed at Marin Transit's office location, and staff return to the office.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
NR	\$49,000	\$0	0%	Jun-21	

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Capital Improvements **Total Project Budget \$1,187,842**

Concept: Acquire property and develop a maintenance facility
Funding: \$1,084,589 Measure A/Capital Reserves
 \$103,253 FTA 5339



Description: Purchase land for a new facility and make improvements

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being planned for the site like enhanced fencing, lighting, and infrastructure for charging electric buses. Maintenance capacity at this site is being evaluated.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
FS	\$1,187,842	\$51,939	5%	Jun-21	

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles
Funding: \$3,000,000 Capital Reserve


Description: Replace temporary leased parking with a permanent location


Status: Marin Transit is evaluating and identifying opportunities for land acquisition.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
YF	\$3,000,000	\$0	0%	NA	



TECHNOLOGY PROJECTS		Total Project Budget	\$421,394			
TECHNOLOGY PROJECTS	<u>Concept:</u> District technology projects					
	<u>Funding:</u> \$99,631 Measure A					
	\$174,163 Lifeline - Federal Section 5307					
	\$147,600 Federal Section 5307					
			<u>Total Project</u>	<u>Expended to</u>		
	<u>Projects:</u>		<u>Cost</u>	<u>Date</u>		
	AY	AVL Replacements	\$180,000	\$163,020		
	ME	MERA	\$29,000	\$2,243		
	RT	Realtime Signs	\$212,394	\$121,583		
	<u>Description:</u> Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information					
<u>Status:</u> Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. AVL Replacements are underway and should be complete in February 2021. Real Time Signs contract has been awarded with work underway. The MERA radio project includes the capital bond payments.						

ONGOING CAPITAL EXPENSES		Annual Budget	\$1,027,000			
ONGOING CAPITAL EXPENSES	<u>Concept:</u> Ongoing capital expenses					
	<u>Funding:</u> \$1,027,000 Measure A					
			<u>Total Project</u>	<u>Expended in</u>		
	<u>Projects:</u>		<u>Budgets</u>	<u>Annual Budget</u>		<u>FY2021</u>
	GG	Golden Gate Capital Costs	\$17,000	\$17,000		\$8,348
	BM	Bus Stop Maintenance	\$120,000	\$120,000		\$52,364
	VR	Major Vehicle Repairs	\$300,000	\$300,000		\$33,433
	IF	Infrastructure Support	\$590,000	\$590,000		\$316,091
	<u>Description:</u> Ongoing capital costs associated with the Golden Gate operations					
	<u>Status:</u> Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.					