



Marin County Transit District Board of Directors Special Meeting

Monday, November 3, 2025, 10:00 a.m.

Marin County Civic Center

3501 Civic Center Drive, Room 324A

San Rafael, CA 94903

Providing Public Comment

- To provide written public comment prior to the meeting, email info@marintransit.org or use the comment form at www.marintransit.org/meetings. Submit your comments no later than **5:00 P.M. Sunday, November 2, 2025** to facilitate timely distribution to the Board of Directors. Include the agenda item number you are addressing, your name, and address. Your comments will be forwarded to the Board of Directors and will be included in the written public record.
- Public comment is limited to two minutes per speaker unless a different time limit is announced. The Board President may limit the length of comments during public meetings due to the number of persons wishing to speak or if comments become repetitious.

General Meeting Information

- Late agenda material can be inspected at the office of Marin Transit, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.
- All Marin Transit public meetings are conducted in accessible locations.
- Documents are available in accessible formats or additional languages by request. If you require translation or other accommodation, call (415) 226-0855 or 711. Requests must be received no less than five working days prior to the meeting.
- Si usted requiere una traducción u otra adaptación, llame al (415) 226-0855 or 711. Para acceder a estas instrucciones en español, [haga clic aquí](#).
- 如果您需要翻译或其他辅助服务，请致电(415) 226-0855 或711。如需查看这些说明的简体中文版本，[请点击此处](#)。
- Nếu bạn cần thông dịch hoặc các hỗ trợ khác, hãy gọi (415) 226-0855 hoặc 711. Để truy cập các hướng dẫn này bằng tiếng Việt, [hãy nhấp vào đây](#).

10:00 a.m. Convene as the Marin County Transit District Board of Directors

- 1. Consider approval of Directors request to participate remotely and utilize Just Cause or Emergency Circumstance per AB 2449**
- 2. Open Time for Public Expression**
(Limited to two minutes per speaker on items on the District's agenda)
- 3. [Short Range Transit Plan Board Workshop](#)**

Recommended Action: Discussion item.

Adjourn



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November 3, 2025

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

Subject: Short Range Transit Plan Board Workshop

Dear Board Members:

Recommendation

Discussion item.

Summary

Marin Transit staff are developing an updated draft of the District's Short Range Transit Plan (S RTP). The S RTP is the District's guiding strategic plan and is typically updated every 2-4 years. The prior update was a "mini" S RTP in December 2022 and the last full update was adopted in January 2020. Prior S RTPs can be found on Marin Transit's website at <https://marintransit.org/short-range-transit-plan>.

This cycle will be a full update including evaluation of current services and updated 10-year financial, capital and service plans. In addition to being the guiding document, the plan is needed to meet regional requirements from the Metropolitan Transportation Commission (MTC) and Measure AA funding requirements from the Transportation Authority of Marin (TAM).

This workshop is an opportunity for your Board to learn more about the draft elements in the plan and provide staff guidance on key topics.

Background

Marin Transit's S RTP includes a system overview, establishes goals and targets, evaluates performance and provides a 10-year service plan, capital plan and financial plan. As presented with the FY2025/26 budget in June 2025, the District's 10-year financial projections show a significant fiscal cliff. Marin Transit had significant carryforward funding from a strong economic climate combined with federal COVID relief funds. This funding has been successfully used to maintain a high level of service and grow ridership. Marin Transit has a fully funded operations reserve but is currently expending more of the District's annual revenues and without adjustments cannot maintain fiscal stability over the next ten years.

This workshop focuses on the 10-year operations projections and the draft actions and assumptions made to maintain fiscal stability. Time permitting,



staff will also review elements of the Capital Plan relating to the programming of the current capital reserves and unfunded needs.

MTC requires all transit agencies to have a fiscally constrained SRTP. While reserves can be used to fund operations and capital expenditures, the District's fund balance (operational revenues plus reserves less expenses) cannot be projected to go below zero within the 10-year period. To do this, the adopted plan will need to include service adjustments and future fare increases. These planning assumptions are important for the SRTP; however, Board adoption of the SRTP is not the same as Board approval of service or fare changes. Significant service changes or fare increases require additional scoping, outreach and development to create and refine proposals. Separate Board actions and associated public hearings are required to implement these changes.

Since the presentation of the FY2025/26 budget to your Board last June, the 10-year financial plan has been updated to include the actuals from last fiscal year and any available updated financial projections. In addition, to ensure fiscal sustainability over the 10-year period, the financial plan was updated to include a service reduction. Staff has identified four major actions or assumptions used to balance the financial plan. These actions or assumptions will be presented for your Board's discussion on November 3rd:

- Measure AA sales tax projections;
- Incorporation of fixed route service reductions;
- Purchase transportation contract assumptions; and
- Fare increases.

Staff will present details on how or why these items are included in the draft financial plan and there will be an opportunity for your Board to provide feedback.

SRTP Schedule

MTC postponed the current regional SRTP submittal deadline to the summer of 2027 to allow transit agencies to have more clarity on several regional funding measures. Staff recommends continuing to develop the updated SRTP on an early schedule since the document is also critical for the District's internal planning and budgeting. Marin Transit's planned SRTP schedule is shown below.

September 9, 2024	Board Adoption of Updated Service Typologies & Targets
November 3, 2025	1 st Board Workshop
January 2026	Optional 2 nd Board Update or Workshop
April 2026	Presentation to Board of Draft SRTP
May 2026	Adoption of Final SRTP Adoption

Fiscal/Staffing Impact

None.



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "L. Gradia".

Lauren Gradia
Director of Finance and Capital Programs