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March 3, 2025

Honorable Board of Directors  
Marin County Transit District  
3501 Civic Center Drive  
San Rafael, CA 94903

**Subject: Marin County Transit District Second Quarter FY 2024/25  
Financial Report**

Dear Board Members:

#### Recommendation

Accept report and approve associated budget amendment.

#### Summary

The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2024/25 and requests your approval of budget amendment 2025-04 (Attachment B).

#### Background

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

#### Discussion

Second quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A). Capital expenditures were 59 percent of the capital budget which includes the purchase of the new Francisco Blvd land parcel.

#### Transit Operating Expenses

FY 2024/25 transit operating expenditures through the second quarter (Attachment A, Page 1) are \$21.4 million, which is 47 percent of the annual budget of \$45.3 million. With these expenditures, Marin Transit delivered 49 percent of budgeted fixed route service hours and 37 percent of budgeted paratransit service hours as identified in Table 1.



### **Transit Operating Revenues**

Marin Transit's FY 2024/25 operating revenues through the second quarter (Attachment A, Page 1) are \$24.5 million or 53 percent of the annual budget of \$45.8 million.

### **Capital Budget**

Through the second quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$21.2 million or 59 percent of the \$35.8 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. The presented financials include an outstanding account receivable for \$10 million of Federal Transit Administration (FTA) Section 5339 funds for the purchase of the Francisco property. These funds are from the District's facility grant but cannot be obligated until after the Environmental phase is complete. There is more uncertainty around the receipt of these funds since it is our understanding that all unobligated FTA discretionary are on hold. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

**Table 1: FY 2024/25 Year to Date (YTD) thru Second Quarter Service Operations**

Service	Budgeted Annual Revenue Hours	YTD thru Q2 Actual Revenue Hours	% of Annual
Regular Fixed Route	167,400	82,247	49%
School Supplemental Service	1,725	691	40%
Muir Woods Shuttle	4,200	2,466	59%
West Marin Stagecoach Service	16,500	8,106	49%
<b>Fixed Route Subtotal</b>	<b>189,825</b>	<b>93,510</b>	<b>49%</b>
Marin Access Shuttles	2,500	355	14%
Local Paratransit Service	30,000	13,901	46%
Regional Paratransit Service	5,000	2,463	49%
Yellow School Bus Service	4 buses	4 buses	-
Service	Annual Estimated Trips	YTD thru Q2 Actual Trips	% of Annual
Catch A Ride	16,000	10,752	67%
Volunteer Driver	10,000	4,243	42%

Source: Marin Transit

### **Fiscal/Staffing Impact**

This item includes Board adoption of budget amendment 2025-04. This amendment adds additional budget to the Novato Bus Stop Improvements project (BN).



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Karina", with a long, sweeping horizontal line extending to the right.

Karina Sawin  
Accounting Manager

**Attachment A:** FY 2024/25 Second Quarter Financial Report

**Attachment B:** FY 2024/25 Budget Amendments

**Attachment C:** Capital Projects Report

Marin Transit  
FY2024/25 Q2 Budget Report  
From 7/1/2024 Through 12/31/2024

*(In Whole Numbers)*

	<u>FY24 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue					
Vehicle Operations	46,688,114	49,283,402	45,786,750	24,453,102	53%
Capital	2,441,429	9,751,108	34,352,213	18,135,972	53%
Total Revenue	<u>49,129,543</u>	<u>59,034,510</u>	<u>80,138,963</u>	<u>42,589,074</u>	<u>53%</u>
Expenses					
Vehicle Operations	41,350,242	45,290,112	45,290,112	21,397,694	47%
Capital	2,400,336	9,751,108	35,799,713	21,181,624	59%
Total Expenditures	<u>43,750,578</u>	<u>55,041,220</u>	<u>81,089,825</u>	<u>42,579,318</u>	<u>53%</u>
Expenditures	<u>43,750,578</u>	<u>49,220,186</u>	<u>81,089,825</u>	<u>42,579,318</u>	53%
Net Revenue Over Expenditures	<u>5,378,965</u>	<u>3,993,290</u>	<u>(950,862)</u>	<u>9,757</u>	-1%

Marin Transit  
FY2024/25 Q2 Budget Report  
From 7/1/2024 Through 12/31/2024

*Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus*

	<u>FY24 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Fare Revenue	3,489,555	3,434,005	3,434,005	1,503,005	43.77%
Advertising & Other Revenue	48,325	50,000	50,000	24,162	48.32%
Fee for Service	1,493,935	1,521,924	1,521,924	842,123	55.33%
Interest	922,103	800,700	800,700	357,426	44.64%
Measure A	942,866	80,832	80,832	80,830	100.00%
Measure AA	17,754,997	18,561,868	18,561,868	7,814,578	42.10%
Measure B	793,674	913,000	913,000	682,230	74.72%
Property Taxes	5,909,281	6,166,642	6,166,642	3,143,801	50.98%
Redevelopment Area (RDA) Fees	84,675	84,000	84,000	39,296	46.78%
State Transit Assistance (STA)	5,245,116	5,784,253	5,784,253	2,305,015	39.85%
Transit Development Act (TDA)	7,881,923	11,412,830	11,412,830	5,706,415	50.00%
Other State	26,132	22,300	22,300	11,526	51.69%
FTA Funds	1,550,942	1,773,055	1,773,055	1,499,153	84.55%
National Park Service	548,596	658,047	658,047	443,542	67.40%
Cost Center Revenue Transfers	(4,003)	(1,980,054)	(5,476,706)	-	0.00%
Total Revenue	<u>46,688,117</u>	<u>49,283,402</u>	<u>45,786,750</u>	<u>24,453,102</u>	<u>53.41%</u>
Salaries and Benefits	3,317,126	3,833,506	3,833,506	1,805,980	47.11%
Consultant Services	622,871	692,088	692,088	148,082	21.40%
Professional Service-Legal	27,563	154,500	154,500	20,224	13.09%
Security and Maintenance	195,017	260,783	260,783	84,167	32.27%
Mobility Management Support Programs	6,472	63,506	63,506	2,939	4.63%
Grants to External Agencies	771,899	768,388	768,388	-	0.00%
Office Supplies	349,611	405,102	405,102	263,834	65.13%
General Insurance	125,419	162,000	162,000	125,803	77.66%
Contract Service Operation	32,699,205	35,065,755	35,065,755	17,337,999	49.44%
Membership & Prof Development	71,176	91,000	91,000	50,928	55.96%
Mileage and Travel	23,933	26,500	26,500	9,044	34.13%
Marketing	105,570	169,486	169,486	85,748	50.59%
Communication	171,859	268,648	268,648	202,167	75.25%
Fuel	2,948,794	3,563,954	3,563,954	1,304,477	36.60%
Utilities	55,363	70,072	70,072	33,410	47.68%
Vehicle Leases	27,130	27,944	27,944	13,537	48.44%
Office - Rental and Overhead	-	192,000	192,000	95,036	49.50%
Cost Center Transfers	<u>(168,764)</u>	<u>(525,121)</u>	<u>(525,121)</u>	<u>(185,682)</u>	<u>35.36%</u>
Total Expenses	<u>41,350,244</u>	<u>45,290,111</u>	<u>45,290,111</u>	<u>21,397,694</u>	<u>47.25%</u>
Net Revenue Over Expenditures	<u>5,337,873</u>	<u>3,993,291</u>	<u>496,639</u>	<u>3,055,409</u>	<u>615.22%</u>

Marin Transit  
FY2024/25 Q2 Budget Report  
From 7/1/2024 Through 12/31/2024

<i>Detail - Administration</i>			Total Budget -	Total Budget -	Current Period	Percent Total
		FY24 Actual	Original	Revised	Actual	Budget Used
Revenue						
Interest	4070400	922,103	800,700	800,700	357,426	44.64%
Redevelopment Fees	4079950	45,589	49,000	49,000	23,568	48.10%
Residual ABX 126	4079954	39,086	35,000	35,000	15,728	44.94%
PropTax-CurrntSecured	4080101	5,185,538	5,468,100	5,468,100	2,807,263	51.34%
County Fee-SV2557Admin Basic Tax	4080102	(59,603)	(68,959)	(68,959)	(33,571)	48.68%
Property Tax-Unitary	4080103	53,542	50,000	50,000	0	0.00%
PropTax-CurrntUnSecur	4080104	108,969	90,000	90,000	0	0.00%
Educ Rev Augm Fund-Redist	4080105	510,865	513,500	513,500	340,435	66.30%
PropTax-Supp CY SECR	4080106	97,015	100,000	100,000	21,839	21.84%
PropTax-Supp Unsecured	4080107	6,279	5,000	5,000	0	0.00%
PropTax-Redemption	4080108	984	3,500	3,500	2,861	81.74%
Total Revenue		6,916,251	7,051,641	7,051,641	3,540,714	50.21%
Transfers						
Property Tax Transfer	4700001	(1,643,981)	(2,535,380)	(6,035,380)	(144,566)	2.40%
Total Transfers		(1,643,981)	(2,535,380)	(6,035,380)	(144,566)	2.40%
Net Revenue		<u>5,272,268.00</u>	<u>4,516,262.00</u>	<u>1,016,261.00</u>	<u>3,396,148</u>	<u>334.18%</u>
Expense						
Salaries	5010200	2,020,831	2,376,983	2,376,983	1,314,057	55.28%
Employee Benefits	5020000	1,296,294	1,456,523	1,456,523	491,923	33.77%
Consultant Services	5030301	185,859	240,400	240,400	77,369	32.18%
Professional Svcs - Legal	5030303	27,563	154,500	154,500	20,224	13.09%
Prof Svcs - Accounting and Audit	5030305	36,571	38,500	38,500	0	0.00%
Security Services	5030701	1,843	3,000	3,000	2,274	75.80%
Office Supplies	5049901	6,220	14,626	14,626	3,237	22.13%
Small Furn/Equip	5049902	7,306	10,300	10,300	3,415	33.16%
Software	5049903	108,247	97,850	97,850	77,160	78.86%
Copier Suppl & Srvc	5049904	8,113	10,300	10,300	4,299	41.74%
Postage	5049905	4,970	9,000	9,000	99	1.10%
Computers	5049906	32,525	23,690	23,690	6,006	25.35%
Communication - Phone	5050201	32,922	37,500	37,500	17,675	47.13%
Insurance - Gen Liability	5060301	125,419	162,000	162,000	125,803	77.66%
Membership & Prof Development	5090101	71,176	91,000	91,000	50,928	55.96%
Mileage and Travel	5090202	23,933	26,500	26,500	9,044	34.13%
Marketing	5090801	17,160	15,000	15,000	5,928	39.52%
Office Rental	5121200	<u>180,444</u>	<u>192,000</u>	<u>192,000</u>	<u>95,036</u>	<u>49.50%</u>
Total Expense		4,187,396	4,959,672	4,959,672	2,304,478	46.46%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	(3,449,455)	(3,773,191)	(3,773,191)	(1,796,280)	47.61%
Cost Center Transfer Overhead	5100101	(718,177)	(658,490)	(658,490)	(269,801)	40.97%
Total Transfers		(4,167,632)	(4,431,681)	(4,431,681)	(2,066,081)	46.62%
Total Expense		<u>19,764</u>	<u>527,991</u>	<u>527,991</u>	<u>238,397</u>	<u>45.15%</u>

Marin Transit  
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<i>Detail- Local</i>		FY24 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Special Fares - Paid By Another Agency	4020000	337,289	350,000	350,000	88,594	25.31%
Advertising Revenue	4060301	48,324	50,000	50,000	24,162	48.32%
Local Government Payments	4090101	11,792	-	-	106,889	N/A
Measure A Sales Tax	4092001	712,000	61,039	61,039	61,038	100.00%
Measure AA - Sales Tax	4092005	12,905,349	13,500,000	13,500,000	6,467,414	47.91%
State Transit Assistance -Population Based	4110101	2,685,116	3,224,253	3,224,253	995,016	30.86%
Transit Development Act (TDA)	4110102	7,881,923	11,412,830	11,412,830	5,706,415	50.00%
State Transit Assistance - Revenue Based	4110104	2,500,000	1,000,000	1,000,000	500,000	50.00%
SREC Credits	4119911	7,579	6,000	6,000	8,613	143.55%
Fed- FTA 5307 STP	4139912	284,002	-	-	-	-
National Park Service	4139951	548,596	658,047	658,047	443,542	67.40%
Fare Revenue	4140100	<u>2,364,674</u>	<u>2,213,000</u>	<u>2,213,000</u>	<u>1,084,217</u>	<u>48.99%</u>
Total Revenue		30,286,644	32,475,169	32,475,169	15,485,899	47.69%
Transfers						
Property Tax Transfer	4700001	137,566	100,000	100,000	100,000	100.00%
Program Revenue Transfer	4700002	<u>110,369</u>	<u>100,000</u>	<u>100,000</u>	85,473	85.47%
Total Transfers		247,935	200,000	200,000	185,473	92.74%
Net Revenue		<u>30,534,579</u>	<u>32,675,169</u>	<u>32,675,169</u>	<u>15,671,372</u>	<u>47.96%</u>
Expense						
Consultant Services	5030301	331,055	267,800	267,800	17,360	6.48%
Fare Processing Charges	5030310	42,142	23,340	23,340	17,805	76.29%
Bus Stop Maintenance	5030501	105,172	160,000	160,000	41,715	26.07%
Custodial Service	5030602	55,773	74,483	74,483	28,575	38.36%
Fuel	5040101	2,131,968	2,471,839	2,471,839	872,798	35.31%
Electrical Power	5040160	94,701	222,789	222,789	80,384	36.08%
Utilities (Facility)	5040180	40,339	38,245	38,245	21,667	56.65%
Small Furn/Equip	5049902	11,935	10,609	10,609	3,784	35.67%
Software	5049903	47,219	65,000	65,000	71,223	109.57%
Communication	5050200	94,517	157,430	157,430	131,208	79.29%
Purchased Transportation - In Report	5080101	24,373,401	25,987,128	25,987,128	12,912,061	49.69%
Marketing	5090801	<u>55,020</u>	<u>95,000</u>	<u>95,000</u>	<u>55,893</u>	<u>58.83%</u>
Total Expense		27,383,242	29,573,663	29,573,663	14,254,473	48.20%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	2,608,290	2,664,770	2,664,770	1,231,872	46.23%
Cost Center Transfer Overhead	5100101	<u>543,046</u>	<u>436,817</u>	<u>436,817</u>	<u>185,027</u>	<u>42.36%</u>
Total Transfers		3,151,335	3,101,588	3,101,588	1,416,899	45.68%
Total Expense		<u>30,534,577</u>	<u>32,675,251</u>	<u>32,675,251</u>	<u>15,671,372</u>	<u>47.96%</u>

Marin Transit  
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<i>Detail - Rural</i>		<u>FY24 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue						
Measure A Sales Tax	4092001	57,672	4,944	4,944	4,944	100.00%
Measure AA - Sales Tax	4092005	926,812	933,109	933,109	484,888	51.96%
State Transit Assistance - Revenue Based	4110104	-	1,500,000	1,500,000	750,000	50.00%
Fed-FTA 5311 Rural	4139920	413	-	-	78,900	0.00%
Fare Revenue	4140100	<u>77,818</u>	<u>70,000</u>	<u>70,000</u>	<u>38,136</u>	<u>54.48%</u>
Total Revenue		1,062,715	2,508,053	2,508,053	1,356,868	54.10%
Transfers						
Property Tax Transfer	4700001	<u>1,442,593</u>	<u>255,326</u>	<u>255,326</u>	<u>10,831</u>	<u>4.24%</u>
Total Transfers		1,442,593	255,326	255,326	10,831	4.24%
Net Revenue		<u>2,505,308</u>	<u>2,763,379</u>	<u>2,763,379</u>	<u>1,367,699</u>	<u>49.49%</u>
Expense						
Consultant Services	5030301	-	16,480	16,480	-	0.00%
Fuel	5040101	268,984	338,697	338,697	160,128	47.28%
Small Furn/Equip	5049902	118	5,000	5,000	-	0.00%
Communication-AVL	5050205	3,384	19,868	19,868	12,358	62.20%
Purchased Transportation - In Report	5080101	2,051,073	2,207,290	2,207,290	1,104,263	50.03%
Marketing	5090801	<u>5,882</u>	<u>21,855</u>	<u>21,855</u>	<u>8,011</u>	<u>36.66%</u>
Total Expense		2,329,441	2,609,190	2,609,190	1,284,760	49.24%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	149,488	140,495	140,495	72,108	51.32%
Cost Center Transfer Overhead	5100101	<u>31,123</u>	<u>41,273</u>	<u>41,273</u>	<u>10,831</u>	<u>26.24%</u>
Total Transfers		180,612	181,768	181,768	82,939	45.63%
Total Expense		<u>2,510,053</u>	<u>2,790,958</u>	<u>2,790,958</u>	<u>1,367,699</u>	<u>49.00%</u>



Marin Transit  
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<i>Detail - Marin Access</i>		<u>FY24 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue						
Measure A Sales Tax	4092001	173,194	14,848	14,848	14,848	100.00%
Measure AA - Sales Tax	4092005	2,830,506	3,020,411	3,020,411	610,651	20.22%
Measure B	4099950	793,674	913,000	913,000	682,230	74.72%
State Transit Assistance -Population Based	4110101	60,000	60,000	60,000	60,000	100.00%
State Prop Tx Relief HOPTR	4119910	18,361	16,000	16,000	2,722	17.01%
Fed-FTA 5307 Urbanized Area Formula	4139910	1,065,277	1,006,374	1,006,374	1,208,899	120.12%
Fed-FTA 5310 Mobility	4139915	201,250	766,681	766,681	211,354	27.57%
Fare Revenue	4140100	201,181	200,500	200,500	120,697	60.20%
GGBHTD Payment for Local Paratransit	4601003	668,028	736,916	736,916	335,257	45.49%
GGBHTD Payment for Regional Paratransit	4601004	<u>800,005</u>	<u>766,040</u>	<u>766,040</u>	<u>392,697</u>	<u>51.26%</u>
Total Revenue		6,811,476	7,500,770	7,500,770	3,639,355	48.52%
Transfers						
Property Tax Transfer	4700001	59,819	200,000	200,000	33,735	16.87%
Program Revenue Transfer	4700002	<u>(110,369)</u>	<u>(100,000)</u>	<u>(100,000)</u>	-	<u>0.00%</u>
Total Transfers		(50,550)	100,000	100,000	33,735	33.74%
Net Revenue		<u>6,760,926</u>	<u>7,600,770</u>	<u>7,600,770</u>	<u>3,673,090</u>	<u>48.33%</u>
Expense						
Consultant Services	5030301	16,605	88,265	88,265	30,971	35.09%
Fare Processing Charges	5030310	1,551	-	-	1,140	0.00%
Custodial Service	5030602	16,557	19,500	19,500	7,844	40.23%
Security Services	5030701	1,150	2,300	2,300	-	0.00%
Fuel	5040101	453,142	530,629	530,629	191,167	36.03%
Utilities (Facility)	5040180	15,024	31,827	31,827	11,743	36.90%
Small Furn/Equip	5049902	-	10,000	10,000	-	0.00%
Software	5049903	121,751	148,727	148,727	94,176	63.32%
Communication-MERA Radio	5050204	33,742	34,754	34,754	34,463	99.16%
Communication-Data	5050206	11,863	19,096	19,096	6,163	32.27%
Purchased Transportation - In Report	5080101	4,781,903	5,380,048	5,380,048	2,603,880	48.40%
Purchased Transportation - Regional	5080102	737,591	700,009	700,009	367,652	52.52%
Marketing	5090801	27,507	37,132	37,132	15,894	42.80%
Misc-Exp Transit User Training	5098001	6,390	13,506	13,506	2,939	21.76%
Gap Grant	5098002	82	50,000	50,000	-	0.00%
Total Expense		<u>6,224,858</u>	<u>7,065,793</u>	<u>7,065,793</u>	<u>3,368,032</u>	<u>47.67%</u>
Transfers						
Cost Center Salary/Benefit Transfers	5100100	443,695	401,414	401,414	265,222	66.07%
Cost Center Transfer Overhead	5100101	<u>92,377</u>	<u>117,923</u>	<u>117,923</u>	<u>39,836</u>	<u>33.78%</u>
Total Transfers		536,072	519,337	519,337	305,058	37.31%
Total Expense		<u>6,760,930</u>	<u>7,585,130</u>	<u>7,585,130</u>	<u>3,673,090</u>	<u>48.42%</u>

Marin Transit  
FY2024/25 Q2 Budget Report  
From 7/1/2024 Through 12/31/2024

*Detail - Yellow Bus*

		<u>FY24 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue						
Yellow Bus Fares - Paid by Another Agency	4030000	171,000	177,840	177,840	-	0.00%
Local Government Payments	4090101	14,110	18,969	18,969	7,280	38.38%
Measure AA - Sales Tax	4092005	1,092,330	1,108,348	1,108,348	251,625	22.70%
Fare Revenue - Yellow Bus	4140105	<u>337,593</u>	<u>422,665</u>	<u>422,665</u>	<u>171,361</u>	<u>40.54%</u>
Total Revenue		1,615,033	1,727,822	1,727,822	430,266	24.90%
Net Revenue		<u>1,615,033</u>	<u>1,727,822</u>	<u>1,727,822</u>	<u>430,266</u>	<u>24.90%</u>
Expense						
Consultant Services	5030301	11,102	5,000	5,000	1,421	28.42%
Fare Processing Charges	5030310	11,961	13,803	13,803	5,535	40.10%
Custodial Service	5030602	545	-	-	240	0.00%
Software	5049903	1,383	-	-	734	0.00%
Yellow Bus School Service	5080103	755,237	791,280	791,280	350,143	44.25%
Marketing	5090801	-	500	500	22	4.40%
Measure AA Yellow Bus Grants	5098008	771,899	768,388	768,388	-	0.00%
Leases and Rentals - Passenger Vehicles	5120401	<u>27,130</u>	<u>27,944</u>	<u>27,944</u>	<u>13,537</u>	<u>48.44%</u>
Total Expense		1,579,257	1,606,915	1,606,915	371,632	23.13%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	108,300	80,283	80,283	65,643	81.76%
Cost Center Transfer Overhead	5100101	<u>22,548</u>	<u>23,585</u>	<u>23,585</u>	<u>9,860</u>	<u>41.81%</u>
Total Transfers		130,849	103,867	103,867	75,503	280.43%
Total Expense		<u>1,710,106</u>	<u>1,710,782</u>	<u>1,710,782</u>	<u>447,135</u>	<u>26.14%</u>

Marin Transit  
FY2024/25 Q2 Budget Report  
From 7/1/2024 Through 12/31/2024

**Detail: Capital Budget**

	Total Project Budget	Prior Year Expenditures	FY2024/25 Budget	FY2024/25 Revised	FY2024/25 Actual	Total Project Expenditures
HZ 10 Hybrid Bus Battery Replacements	716,431	0	716,431	716,431	1,235	1,235
LE Purchase 7 35 ft Hybrids	6,423,974	40,936	0	6,383,038	6,093,654	6,134,590
LF Purchase 3 35ft Hybrids	2,850,000	0	5,000	5,000	0	0
PE Purchase 1 electric paratransit	677,208	9,862	667,913	667,346	105	9,967
PG Purchase 12 Paratransit Replacements	1,308,000	0	5,000	5,000	0	0
<b>Subtotal Vehicles</b>	<b>11,975,613</b>	<b>50,798</b>	<b>1,394,344</b>	<b>7,776,815</b>	<b>6,094,993</b>	<b>6,145,792</b>
BN Novato Bus Stop Shelters	61,115	3,257	55,143	93,656	57,856	61,113
BP ADA Bus Stop Improvements	1,803,000	361,024	1,461,679	1,441,985	79,559	440,583
BQ Capital Corridor Improvements	2,000,000	78,245	800,000	806,755	101,912	180,157
<b>Subtotal Bus Stop Improvements</b>	<b>3,864,115</b>	<b>442,526</b>	<b>2,316,822</b>	<b>2,342,396</b>	<b>239,326</b>	<b>681,853</b>
FG Facility Maintenance Facility	45,678,000	253,542	355,902	20,096,458	14,145,582	14,399,124
FH Facility - 3010/3020 Kerner Improvements	3,535,967	471,923	3,164,040	3,064,044	103,549	575,472
FI Facility - Kerner Driver Break Room	650,000	0	650,000	650,000	0	0
YF Yellow Bus Parking Facility	3,000,000	0	0	0	0	0
<b>Subtotal Facility</b>	<b>52,863,967</b>	<b>725,465</b>	<b>4,169,942</b>	<b>23,810,502</b>	<b>14,249,131</b>	<b>14,974,596</b>
OD On Board Equipments	1,250,000	0	1,250,000	1,250,000	475,569	475,569
<b>Subtotal On Board Equipment</b>	<b>1,250,000</b>	<b>0</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>475,569</b>	<b>475,569</b>
GG Golden Gate Capital Costs (GG)	24,000	74,127	20,000	20,000	7,133	7,133
VR Major Vehicle Repairs (VR)	200,000	285,443	200,000	200,000	45,539	45,539
IF Infrastructure Support (IF)	400,000	1,652,015	400,000	400,000	69,932	69,932
<b>Subtotal Ongoing Capital Expenses</b>	<b>624,000</b>	<b>2,011,585</b>	<b>620,000</b>	<b>620,000</b>	<b>122,604</b>	<b>122,604</b>
<b>Total Expenditures</b>	<b>70,577,695</b>	<b>3,230,374</b>	<b>9,751,108</b>	<b>35,799,713</b>	<b>21,181,624</b>	<b>22,400,415</b>

## Attachment B

FY2024/25 Q2  
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2025-01	08/05/2024	Moved budget from future years to FY2024/25 for the purchase of property. No change to total project cost.	Capital	Capital	FG	5230104 Facilities	355,902	19,750,000	20,105,902
		Total Change for 2025-01						19,750,000	
2025-02	12/02/2024	Roll forward of FY2024 Capital Project expenditures.	Capital	Capital	LE	5230101 Vehicles	0	6,383,038	6,383,038
					PE	5230101 Vehicles	667,913	-567	667,346
					BN	5230104 Facilities	55,143	2,715	57,858
					BP	5230104 Facilities	1,461,679	-19,694	1,441,985
					BQ	5230104 Facilities	800,000	6,755	806,755
					FG	5230104 Facilities	20,105,901	-9,444	20,096,458
					FH	5230104 Facilities	3,164,040	-99,996	3,064,044
		Total Change for 2025-02						6,262,807	
2025-03	12/02/2024	Increase total project budget for 3010/3020 Kerner construction	Capital	Capital	FH	5230104 Facilities	3,535,967	1,100,000	4,635,967
		Total Change for 2025-03						1,100,000	

## Attachment B

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2025-04	Pending	Add additional budget to Novato Bus Stop Shelter project	Capital	Capital	BN	5230104 Facilities and Stops	61,115	35,798	96,913
		Total Change for 2025-04						35,798	



## Capital Projects Report FY2024/25

This capital project report provides details through the Second Quarter FY2024/25. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2025	Total Project Expenditures
Vehicles	\$11,975,613	\$6,094,993	\$6,145,792
Bus Stop Improvements	\$3,864,115	\$239,326	\$681,853
Facility	\$52,863,967	\$14,249,131	\$14,974,596
Technology Projects	\$1,250,000	\$475,569	\$475,569
Ongoing Capital Expenses	\$624,000	\$122,604	\$122,604 (annual)
	\$70,577,695	\$21,181,624	\$22,400,415

### Hybrid Battery Refresh

Total Project Budget

\$716,431

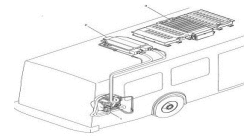
Concept: Purchase replacement batteries for Hybrid buses

Funding: \$716,431 Measure AA

\*Federal funds allocated will be spent on preventive maintenance

Description: Perform required mid-life hybrid battery refresh on 10 2017 35ft buses

Status: Procurement process has started and is expected to finish in 2025.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
HZ	\$716,431	\$1,235	0%	Dec-25

### Purchase Seven 35ft Hybrid Vehicles (Replacement)

Total Project Budget

\$6,423,974

Concept: Replace seven 35ft Hybrid vehicles to replace vehicles beyond their useful life.

Funding: \$4,882,220 Federal Section 5307

\$770,877 State

\$770,877 Measure AA

Description: Purchase seven 35ft Hybrid vehicles

Status: Vehicles have been delivered and entered service in July 2024. An additional spare parts order for this purchase is in process.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
LE	\$6,423,974	\$6,134,590	95%	Jun-25

### Purchase Three 35ft Hybrid Vehicles

Total Project Budget

\$2,850,000

Concept: Purchase Three 35ft Hybrid Vehicles

Funding: \$2,166,000 Federal 5307

\$684,000 Measure AA

Description: Purchase 3 35ft Hybrid Vehicles to replace one shuttle and narrow XHF vehicles that are no longer available.

Status: This purchase is anticipated to start in Spring 2025.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
LF	\$2,850,000	\$0	0%	Jun-26

VEHICLES



## VEHICLES

**Purchase 12 Paratransit Replacements****Total Project Budget \$1,308,000**Concept: Purchase 12 paratransit replacementsFunding: \$1,046,400 Federal Section 5307  
\$261,600 Measure AADescription: Replace 12 paratransit vehicles beyond their useful lifeStatus: This purchase is anticipated to start in Spring 2025.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
PG	\$1,308,000	\$0	0%	Aug-25

**Purchase Electric Paratransit Vehicle****Total Project Budget \$677,208**Concept: Purchase One Electric Paratransit VehicleFunding: \$677,208 State LCTOPDescription: Replace 1 paratransit vehicles that is beyond its useful lifeStatus: Marin Transit will replace one paratransit vehicle with two electric paratransit vehicles. The District is waiting for the release of a upcoming vehicle that may have improved range and features. Staff plans to bring this purchase to the Board for authorization in early 2025.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
PE	\$677,208	\$9,967	1%	Dec-25

## BUS STOP IMPROVEMENTS

**Bus Stop Improvements - Novato Bus Shelters****Total Project Budget \$61,115**Concept: Replace Bus Shelters in NovatoFunding: \$48,892 Federal Lifeline Program  
\$12,223 Measure AADescription: Marin Transit will replace up to eight advertising shelters previously under contract with an advertising company through the City of Novato with low-maintenance shelters.Status: Shelters were ordered and delivered in October 2024. They are being installed by the City of Novato staff as schedules allow.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion Date</u>
		<u>Date</u>	<u>Percent Complete</u>	
BN	\$61,115	\$61,113	100%	Jun-25



BUS STOP IMPROVEMENTS

**Bus Stop Improvements - County Wide Stop Improvements****Total Project Budget \$1,803,000**Concept: Complete construction of Bus Stop Improvements

Funding: \$1,362,400 Federal  
\$440,600 Measure AA

Description: Design & Construction for ADA Bus Stop Improvements

Status: A construction contract was awarded in December 2024. Construction is anticipated to break ground in Spring 2025.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
BP	\$1,803,000	\$440,583	24%	Jun-26

**Bus Stop Improvements - Capital Corridors Improvements****Total Project Budget \$2,000,000**Concept: Improve High Ridership Corridors

Funding: \$1,600,000 Federal OBAG 3  
\$400,000 Measure AA

Description: Evaluate and make improvements to three high ridership corridors.

Status: Marin Transit has procured communication needed for buses to use signal priority features in San Rafael. Staff is working with San Rafael to enable the system in San Rafael. Staff executed a task order with On-Call planning team to start the corridor evaluation process and identify improvement opportunities.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
BQ	\$2,000,000	\$180,157	9%	Jan-26

ADMIN AND OPERATIONS FACILITY

**Facility - Maintenance Facility****Total Project Budget \$45,678,000**Concept: Purchase/Build Fixed Route Maintenance Facility

Funding: \$14,178,000 Capital Reserve  
\$31,500,000 FTA 5339

Description: Purchase/Build Fixed Route Maintenance Facility

Status: Property was purchased at 1075 Francisco Blvd E. Marin Transit is working on NEPA and CEQA clearances.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
FG	\$45,678,000	\$14,399,124	32%	Jul-27



**Facility - Kerner Driver Break Room Improvements****Total Project Budget****\$650,000**Concept: Improve Driver Break Room at KernerFunding: \$650,000 Local Property TaxDescription: Make improvements to Kerner Maintenance Facility to provide drivers with a Break Room area.Status: Project anticipated to begin in 2025.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
FI	\$650,000	\$0	0%	Jun-26

**Facility - 3010/3020 Kerner Improvement****Total Project Budget****\$3,535,967**Concept: Improvements to the 3010/3020 Kerner Parking FacilityFunding: \$655,747 LCTOP Funding

\$1,192,790 FTA 5307

\$300,000 Local Property Tax

Description: Prepare site for vehicle parking and electric bus chargingStatus: Board authorized a construction Contract in December 2024. Staff anticipates construction to break ground in the Spring of 2025 and be complete by December 2025.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
FH	\$3,535,967	\$575,472	16%	Dec-25

**Facility - Yellow Bus Parking Facility****Total Project Budget****\$3,000,000**Concept: Identify and purchase property for vehiclesFunding: \$3,000,000 Capital ReserveDescription: Replace temporary leased parking with a permanent locationStatus: Marin Transit is evaluating and identifying opportunities for land acquisition.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
YF	\$3,000,000	\$0	0%	NA



## TECHNOLOGY PROJECTS

## Technology Projects - On Board Technology

Total Project Budget \$1,250,000

Concept: Fund the purchase of equipment needed for farebox transition.

Funding: \$1,000,000 Federal 5307  
\$250,000 Measure AA

Description: Fund purchase of new passenger counting equipment, replacement fareboxes, and associated advanced vehicle location equipment.

Status: New automatic passenger counters were installed fleetwide in November 2024. A contract for a new advanced vehicle location system, will be brought to the Board for award in January. A procurement for replacement fareboxes will begin summer 2025.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion Date</u>
OD	\$1,250,000	\$475,569	38%	Jun-25

## ONGOING CAPITAL EXPENSES

## Ongoing Capital Expenses

Annual Budget \$624,000

Concept: Ongoing capital expenses

Funding: \$624,000 Measure A

<u>Projects:</u>		<u>Total Project</u> <u>Budgets</u>	<u>Annual Budget</u>	<u>Expended in</u> <u>FY2025</u>
GG	Golden Gate Capital Costs	\$24,000	\$20,000	\$7,133
VR	Major Vehicle Repairs	\$200,000	\$200,000	\$45,539
IF	Infrastructure Support	\$400,000	\$400,000	\$69,932



Description: Ongoing capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses.

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.

- Ripple Notification, a cloud-based solution for automating communication between our paratransit operation, scheduling software and your riders. It provides SMS, voice and email notifications.