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June 03, 2024

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

Subject: Marin County Transit District Third Quarter FY2023/24 Financial Report

Dear Board Members:

Recommendation

Accept report and approve associated budget amendment.

Summary

The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the third quarter of Fiscal Year 2023/24 and requests your approval of budget amendment 2024-08 (Attachment B).

Background

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

Discussion

Third quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A). Capital expenditures were five percent of the capital budget due to timing of vehicle purchases and construction projects.

Transit Operating Expenses

FY 2023/24 transit operating expenditures through the third quarter (Attachment A, Page 1) are \$31.1 million, which is 71 percent of the annual budget of \$43.8 million. With these expenditures, Marin Transit delivered 73 percent of budgeted fixed route service hours and 55 percent of budgeted paratransit service hours as identified in Table 1.



Transit Operating Revenues

Marin Transit’s FY2023/24 operating revenues through the third quarter (Attachment A, Page 1) are \$34.6 million or 79 percent of the annual budget of \$43.9 million.

Capital Budget

Through the third quarter, Marin Transit’s expenditures in the Capital Budget (Attachment A, Page 1) were \$1,024,112 or 5% percent of the \$18.8 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Table 1: FY2023/24 Year to Date (YTD) thru Third Quarter Service Operations

Service	Budgeted Annual Revenue Hours	YTD thru Q3 Actual Revenue Hours	% of Annual
Regular Fixed Route	126,374	105,154	83%
Local Connectors (Shuttles)	39,700	17,479	44%
School Supplemental Service	1,725	1,112	64%
Muir Woods Shuttle	6,500	2,804	43%
West Marin Stagecoach Service	16,500	12,107	73%
Fixed Route Subtotal	190,799	138,656	73%
Marin Access Shuttles	400	356	89%
Local Paratransit Service	36,000	19,858	55%
Regional Paratransit Service	5,000	2,993	60%
Yellow School Bus Service	4 buses	4 buses	-
Service	Annual Estimated Trips	YTD thru Q3 Actual Trips	% of Annual
Catch A Ride	9,000	8,088	90%
Volunteer Driver	9,500	5,788	61%

Source: Marin Transit

Fiscal/Staffing Impact

This item includes Board adoption of budget amendment 2024-08. This amendment corrects amendment 2024-02 to include the increased project budget associated with the revenue that was added in 2024-02 for project FH, the construction of the 3010/3020 Kerner Improvements.



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Karina", written in a cursive style.

Karina Sawin

Accounting Manager

Attachment A: FY2023/24 Third Quarter Financial Report

Attachment B: FY2023/24 Budget Amendments

Attachment C: Capital Projects Report

Marin Transit
 FY2023/24 Q3 Budget Report
 From 7/1/2023 Through 3/31/2024

(In Whole Numbers)

	FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Vehicle Operations	37,990,774	43,865,464	43,865,464	34,629,635	79%
Capital	7,325,565	14,447,657	16,303,572	871,252	5%
Total Revenue	<u>45,316,339</u>	<u>58,313,121</u>	<u>60,169,035</u>	<u>35,500,887</u>	<u>59%</u>
Expenses					
Vehicle Operations	37,104,214	42,939,813	43,789,813	31,134,397	71%
Capital	7,347,763	16,347,653	18,795,570	1,024,113	5%
Total Expenditures	<u>44,451,977</u>	<u>59,287,466</u>	<u>62,585,383</u>	<u>32,158,510</u>	<u>51%</u>
Net Revenue Over Expenditures	<u>864,362</u>	<u>(974,345)</u>	<u>(2,416,348)</u>	<u>3,342,377</u>	<u>-138%</u>

Marin Transit
FY2023/24 Q3 Budget Report
From 7/1/2023 Through 3/31/2024

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,359,930	3,367,118	3,367,118	2,433,131	72.26%
Advertising & Other Revenue	235,790	60,000	60,000	36,244	60.41%
Fee for Service	1,336,976	1,441,552	1,441,552	1,090,353	75.64%
Interest	285,133	90,700	90,700	647,957	714.40%
Measure A	900,490	942,869	942,869	942,866	100.00%
Measure AA	9,403,780	17,703,716	17,703,716	12,990,931	73.38%
Measure B	825,310	895,000	895,000	506,948	56.64%
Property Taxes	5,615,424	5,682,781	5,682,781	4,177,258	73.51%
Redevelopment Area (RDA) Fees	90,392	67,500	67,500	36,672	54.33%
State Transit Assistance (STA)	3,021,660	5,158,794	5,158,794	3,942,520	76.42%
Transit Development Act (TDA)	10,909,658	7,881,923	7,881,923	5,911,442	75.00%
Other State	25,419	32,300	32,300	14,455	44.75%
FTA Funds	5,421,507	1,681,360	1,681,360	1,527,663	90.86%
National Park Service	521,983	655,985	655,985	371,196	56.59%
Cost Center Revenue Transfers	(3,962,680)	(1,796,134)	(1,796,134)	-	0.00%
Total Revenue	<u>37,990,772</u>	<u>43,865,464</u>	<u>43,865,464</u>	<u>34,629,635</u>	<u>78.95%</u>
Salaries and Benefits	3,015,440	3,523,449	3,523,449	2,471,773	70.15%
Consultant Services	369,148	654,585	654,585	454,655	69.46%
Professional Service-Legal	35,708	150,000	150,000	25,459	16.97%
Security and Maintenance	236,725	272,628	272,628	132,188	48.49%
Customer Service	126,842	-	-	-	0.00%
Mobility Management Support Programs	3,873	63,113	63,113	4,646	7.36%
Grants to External Agencies	514,606	758,571	758,571	688,946	90.82%
Office Supplies	342,750	398,997	398,997	324,199	81.25%
Covid Cleaning and Supplies	3,709	-	-	-	0.00%
General Insurance	104,159	122,000	122,000	107,396	88.03%
Contract Service Operation	29,349,517	32,701,974	33,551,974	24,301,841	72.43%
Membership & Prof Development	68,339	88,065	88,065	69,451	78.86%
Mileage and Travel	16,094	25,750	25,750	15,383	59.74%
Marketing	127,998	167,483	167,483	56,229	33.57%
Communication	189,448	255,623	255,623	196,543	76.89%
Fuel	2,902,027	3,662,108	3,662,108	2,195,157	59.94%
Utilities	55,362	68,032	68,032	41,401	60.86%
Vehicle Leases	26,210	32,556	32,556	21,704	66.67%
Office - Rental and Overhead	-	189,479	189,479	139,644	73.70%
Cost Center Transfers	(383,741)	(194,600)	(194,600)	(112,217)	57.67%
Total Expenses	<u>37,104,214</u>	<u>42,939,813</u>	<u>43,789,813</u>	<u>31,134,397</u>	<u>71.10%</u>
Net Revenue Over Expenditures	<u>886,558</u>	<u>925,651</u>	<u>75,651</u>	<u>3,495,238</u>	<u>4620.21%</u>

Marin Transit
 FY2023/24 Q3 Budget Report
 From 7/1/2023 Through 3/31/2024

<i>Detail - Administration</i>		FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	285,133	90,700	90,700	647,957	714.40%
Redevelopment Fees	4079950	38,459	27,500	27,500	23,612	85.86%
Residual ABX 126	4079954	51,933	40,000	40,000	13,060	32.65%
PropTax-CurrntSecured	4080101	4,861,117	5,006,731	5,006,731	3,755,048	75.00%
County Fee-SV2557Admin Basic Tax	4080102	(62,795)	(66,950)	(66,950)	(29,802)	44.51%
Property Tax-Unitary	4080103	49,892	45,000	45,000	26,812	59.58%
PropTax-CurrntUnSecur	4080104	88,184	85,000	85,000	23,242	27.34%
Educ Rev Augm Fund-Redist	4080105	489,524	500,000	500,000	330,057	66.01%
PropTax-Supp CY SECR	4080106	174,652	100,000	100,000	59,293	59.29%
PropTax-Supp Unsecured	4080107	5,711	4,000	4,000	6,279	156.98%
PropTax-Redemption	4080108	4,284	3,500	3,500	636	18.17%
Property Tax-Prior Unsecured	4080109	4,855	5,500	5,500	5,692	103.49%
National Park Service	4089901	1	150	150	-	0.00%
Local Government Payments	4090101	84,632	-	-	-	0.00%
Other State	4119940	206	300	300	192	64.00%
Total Revenue		6,075,788	5,841,431	5,841,431	4,862,078	83.23%
Transfers						
Property Tax Transfer	4700001	(5,060,645)	(4,137,308)	(4,137,308)	(1,378,013)	33.31%
Total Transfers		(5,060,645)	(4,137,308)	(4,137,308)	(1,378,013)	33.31%
Net Revenue		4,064,537	1,682,115	1,704,123	3,484,065	204.45%
Expense						
Salaries	5010200	1,828,834	2,133,390	2,133,390	1,785,133	83.68%
Employee Benefits	5020000	1,186,605	1,390,059	1,390,059	686,640	49.40%
Consultant Services	5030301	135,533	220,000	170,000	128,199	75.41%
Professional Svcs - Legal	5030303	33,143	150,000	150,000	25,459	16.97%
Prof Svcs - Accounting and Audit	5030305	31,682	37,000	37,000	-	0.00%
Security Services	5030701	1,328	5,000	5,000	1,196	23.92%
Office Supplies	5049901	6,193	14,200	14,200	5,089	35.84%
Small Furn/Equip	5049902	2,115	10,000	10,000	6,612	66.12%
Software	5049903	93,803	95,000	95,000	106,414	112.01%
Copier Suppl & Srvc	5049904	7,836	10,000	10,000	6,124	61.24%
Postage	5049905	1,033	3,500	3,500	3,988	113.94%
Computers	5049906	22,223	23,000	23,000	24,483	106.45%
Communication - Phone	5050201	29,752	36,350	36,350	24,581	67.62%
Insurance - Gen Liability	5060301	104,159	122,000	122,000	107,396	88.03%
Membership & Prof Development	5090101	68,339	88,065	88,065	69,451	78.86%
Mileage and Travel	5090202	16,094	25,750	25,750	15,383	59.74%
Marketing	5090801	6,522	14,420	14,420	14,437	100.12%
Office Rental	5121200	16,753	189,479	189,479	139,644	73.70%
Total Expense		3,591,947	4,567,213	4,517,213	3,150,229	69.74%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	(2,800,830)	(3,117,902)	(3,117,902)	(2,573,455)	54.59%
Cost Center Transfer Overhead	5100101	(636,698)	(592,663)	(592,663)	(535,793)	59.79%
Total Transfers		(3,437,527)	(3,710,565)	(3,710,565)	(3,109,248)	55.42%
Total Expense		154,420	856,648	806,648	40,981	(1.97)%

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<i>Detail- Local</i>		FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Special Fares - Paid By Another Agency	4020000	497,295	566,783	566,783	268,461	47.37%
Advertising Revenue	4060301	142,601	60,000	60,000	36,243	60.41%
Lease of Property	4070301	93,189	-	-	-	N/A
Local Government Payments	4090101	20,000	-	-	-	N/A
Measure A Sales Tax	4092001	680,000	712,006	712,006	712,000	100.00%
Measure AA - Sales Tax	4092005	4,938,072	12,768,830	12,768,830	9,410,392	73.70%
State Transit Assistance -Population Based	4110101	1,461,660	2,598,794	2,598,794	2,007,520	77.25%
Transit Development Act (TDA)	4110102	10,909,658	7,881,923	7,881,923	5,911,442	75.00%
State Transit Assistance - Revenue Based	4110104	1,500,000	2,500,000	2,500,000	1,875,000	75.00%
SREC Credits	4119911	6,915	16,000	16,000	5,083	31.77%
Fed- FTA 5307 STP	4139912	239,570	40,400	40,400	284,002	702.98%
Fed-FTA 5307 CARES	4139914	3,589,664	-	-	-	0.00%
National Park Service	4139951	521,982	655,835	655,835	371,196	56.60%
Fare Revenue	4140100	<u>2,117,981</u>	<u>2,081,000</u>	<u>2,081,000</u>	<u>1,620,315</u>	<u>77.86%</u>
Total Revenue		26,718,587	29,881,571	29,881,571	22,501,654	75.30%
Transfers						
Property Tax Transfer	4700001	435,988	320,000	320,000	326,145	101.92%
Program Revenue Transfer	4700002	<u>72,367</u>	<u>80,000</u>	<u>80,000</u>	<u>80,687</u>	<u>100.86%</u>
Total Transfers		508,355	400,000	400,000	406,832	101.71%
Net Revenue		<u>27,226,942</u>	<u>30,281,571</u>	<u>30,281,571</u>	<u>22,908,486</u>	<u>75.65%</u>
Expense						
Consultant Services	5030301	201,942	260,000	310,000	270,967	87.41%
Fare Processing Charges	5030310	25,579	22,660	22,660	25,978	114.64%
Customer Service	5030320	126,842	-	-	-	0.00%
Bus Stop Maintenance	5030501	-	160,000	160,000	71,448	44.66%
Custodial Service	5030602	49,610	81,490	81,490	36,302	44.55%
Security Services	5030701	82,391	-	-	7,867	N/A
Fuel	5040101	2,104,339	2,525,811	2,525,811	1,627,510	64.44%
Electrical Power	5040160	59,541	216,300	216,300	57,878	26.76%
Utilities (Facility)	5040180	42,814	37,132	37,132	31,540	84.94%
Small Furn/Equip	5049902	13,935	10,300	10,300	3,400	33.01%
Software	5049903	62,570	60,000	60,000	46,008	76.68%
COVID- Supplies and Cleaning	5049911	131	-	-	-	0.00%
Communication	5050200	109,580	157,887	157,887	125,185	79.29%
Purchased Transportation - In Report	5080101	21,793,060	23,798,817	24,648,817	18,196,618	73.82%
Marketing	5090801	<u>100,822</u>	<u>95,295</u>	<u>95,295</u>	<u>26,309</u>	<u>27.61%</u>
Total Expense		24,773,156	27,425,692	28,325,692	20,527,010	72.47%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	2,015,664	2,325,271	2,325,271	1,971,094	84.77%
Cost Center Transfer Overhead	5100101	<u>435,988</u>	<u>375,989</u>	<u>375,989</u>	<u>410,382</u>	<u>109.15%</u>
Total Transfers		2,451,652	2,701,261	2,701,261	2,381,476	88.16%
Total Expense		<u>27,224,808</u>	<u>30,126,953</u>	<u>31,026,953</u>	<u>22,908,486</u>	<u>73.83%</u>

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<i>Detail - Rural</i>	FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Measure A Sales Tax	4092001	55,080	57,672	57,672	100.00%
Measure AA - Sales Tax	4092005	1,131,141	926,812	926,812	100.00%
Fed-FTA 5311 Rural	4139920	297,303	303,249	-	0.00%
Fed-FTA 5311 CARES	4139923	246,000	-	-	0.00%
Fare Revenue	4140100	<u>71,688</u>	<u>80,000</u>	<u>50,403</u>	<u>63.00%</u>
Total Revenue		1,801,212	1,367,733	1,034,887	75.66%
Transfers					
Property Tax Transfer	4700001	<u>598,419</u>	<u>1,318,000</u>	<u>827,530</u>	<u>62.79%</u>
Total Transfers		598,419	1,318,000	827,530	62.79%
Net Revenue		<u>2,399,631</u>	<u>2,685,733</u>	<u>1,862,417</u>	<u>69.34%</u>
Expense					
Consultant Services	5030301	23,180	16,000	-	0.00%
Fuel	5040101	296,310	322,568	178,308	55.28%
Utilities (Facility)	5040180	60	-	-	0.00%
Small Furn/Equip	5049902	-	5,000	-	0.00%
Communication-AVL	5050205	11,824	15,000	4,192	27.95%
Purchased Transportation - In Report	5080101	1,907,873	2,057,149	1,541,807	74.95%
Marketing	5090801	<u>11,229</u>	<u>21,218</u>	<u>3,900</u>	<u>18.38%</u>
Total Expense		2,250,476	2,436,935	1,728,207	70.92%
Transfers					
Cost Center Salary/Benefit Transfers	5100100	122,629	140,938	111,083	78.82%
Cost Center Transfer Overhead	5100101	<u>26,525</u>	<u>41,751</u>	<u>23,127</u>	<u>55.39%</u>
Total Transfers		149,154	182,689	134,210	73.46%
Total Expense		<u>2,399,630</u>	<u>2,619,624</u>	<u>1,862,417</u>	<u>71.09%</u>

Marin Transit
FY2023/24 Q3 Budget Report
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<i>Detail - Marin Access</i>	FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used	
Revenue						
Measure A Sales Tax	4092001	165,410	173,191	173,191	100.00%	
Measure AA - Sales Tax	4092005	2,594,817	2,934,903	2,934,903	56.83%	
Measure B	4099950	825,310	895,000	895,000	56.64%	
State Transit Assistance -Population Based	4110101	60,000	60,000	60,000	100.00%	
State Prop Tx Relief HOPTR	4119910	18,298	16,000	16,000	57.38%	
Fed-FTA 5307 Urbanized Area Formula	4139910	1,039,640	1,061,461	1,061,738	100.03%	
Fed-FTA 5310 Mobility	4139915	9,330	276,250	276,250	181,923	65.85%
Fare Revenue	4140100	203,095	170,875	170,875	137,951	80.73%
GGBHTD Payment for Local Paratransit	4601003	682,849	786,640	786,640	494,253	62.83%
GGBHTD Payment for Regional Paratransit	4601004	525,969	636,495	636,495	584,855	91.89%
Total Revenue	6,124,718	7,010,815	7,010,815	4,877,962	69.58%	
Transfers						
Property Tax Transfer	4700001	63,558	703,174	703,174	143,651	20.43%
Program Revenue Transfer	4700002	(72,367)	(80,000)	(80,000)	(80,687)	100.86%
Total Transfers	(8,809)	623,174	623,174	62,964	10.10%	
Net Revenue	6,115,909	7,633,989	7,633,989	4,940,926	64.72%	
Expense						
Consultant Services	5030301	8,238	85,782	85,782	11,325	13.20%
Fare Processing Charges	5030310	1,403	-	-	1,086	0.00%
Custodial Service	5030602	20,769	24,000	24,000	12,716	52.98%
Security Services	5030701	-	-	-	1,150	0.00%
Fuel	5040101	441,837	597,429	597,429	331,461	55.48%
Utilities (Facility)	5040180	12,488	30,900	30,900	9,862	31.92%
Small Furn/Equip	5049902	1,253	10,000	10,000	-	0.00%
Software	5049903	130,942	156,997	156,997	121,176	77.18%
COVID- Supplies and Cleaning	5049911	3,578	-	-	-	0.00%
Communication-MERA Radio	5050204	25,963	27,846	27,846	33,742	121.17%
Communication-Data	5050206	12,330	18,540	18,540	8,813	47.54%
Purchased Transportation - In Report	5080101	4,568,889	5,525,452	5,525,452	3,477,101	62.93%
Purchased Transportation - Regional	5080102	476,339	566,716	566,716	535,242	94.45%
Marketing	5090801	9,425	36,050	36,050	11,583	32.13%
Misc-Exp Transit User Training	5098001	3,873	13,113	13,113	4,564	34.81%
Gap Grant	5098002	-	50,000	50,000	82	0.00
Total Expense	5,717,327	7,142,825	7,142,825	4,559,903	63.84%	
Transfers						
Cost Center Salary/Benefit Transfers	5100100	327,701	459,980	459,980	315,364	68.56%
Cost Center Transfer Overhead	5100101	70,882	136,262	136,262	65,659	48.19%
Total Transfers	398,583	596,242	596,242	381,023	37.31%	
Total Expense	6,115,910	7,739,067	7,739,067	4,940,926	63.84%	

Marin Transit
 FY2023/24 Q3 Budget Report
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Detail - Yellow Bus

		FY23 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by Another Agency	4030000	171,000	171,000	171,000	80,000	46.78%
Local Government Payments	4090101	23,526	18,416	18,416	11,245	61.06%
Measure AA - Sales Tax	4092005	739,750	1,073,171	1,073,171	985,808	91.86%
Fare Revenue - Yellow Bus	4140105	<u>298,871</u>	<u>297,460</u>	<u>297,460</u>	<u>276,000</u>	<u>92.79%</u>
Total Revenue		1,233,147	1,560,047	1,560,047	1,353,053	86.73%
Transfers						
Property Tax Transfer	4700001	-	-	-	-	-
Total Transfers		-	-	-	-	-
Net Revenue		<u>1,233,147</u>	<u>1,560,047</u>	<u>1,560,047</u>	<u>1,353,053</u>	<u>86.73%</u>
Expense						
Consultant Services	5030301	11,799	4,000	4,000	8,451	211.28%
Fare Processing Charges	5030310	10,533	9,143	9,143	9,764	106.79%
Custodial Service	5030602	1,885	2,138	2,138	393	18.38%
Software	5049903	848	1,000	1,000	933	93.30%
Yellow Bus School Service	5080103	603,356	753,840	753,840	551,072	73.10%
Marketing	5090801	-	500	500	-	0.00%
Measure AA Yellow Bus Grants	5098008	514,606	758,571	758,571	688,946	90.82%
Leases and Rentals - Passenger Vehicles	5120401	<u>26,210</u>	<u>32,556</u>	<u>32,556</u>	<u>21,704</u>	<u>66.67%</u>
Total Expense		1,169,237	1,561,748	1,561,748	1,281,263	82.04%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	44,723	27,599	27,599	83,034	300.86%
Cost Center Transfer Overhead	5100101	<u>9,674</u>	<u>8,176</u>	<u>8,176</u>	<u>17,288</u>	<u>211.45%</u>
Total Transfers		54,397	35,775	35,775	100,322	280.43%
Total Expense		<u>1,223,634</u>	<u>1,597,523</u>	<u>1,597,523</u>	<u>1,381,585</u>	<u>86.48%</u>

Marin Transit
 FY2023/24 Q3 Budget Report
 From 7/1/2023 Through 3/31/2024

Detail: Capital Budget

	Total Project Budget	Prior Year Expenditures	FY2023/24 Budget	FY203/24 Revised	FY2023/24 Actual	Total Project Expenditures
HA Hybrid Battery Refresh	600,000	0	0	600,000	474	474
LE Purchase 7 35 ft Hybrids	6,423,974	1,363	6,422,474	6,421,116	28,930	30,293
PD Purchase 5 paratransit replacements	505,000	7,313	496,594	497,687	6,798	14,111
PE Purchase 1 electric paratransit	677,208	4,295	673,208	672,913	5,172	9,467
PF Purchase 5 paratransit replacements	515,000	4,438	509,500	510,562	6,709	11,147
Subtotal Vehicles	8,721,182	17,409	8,101,776	8,702,278	48,083	65,492
BN Novato Bus Stop Shelters	61,115	2,972	52,052	50,143	285	3,257
BP ADA Bus Stop Improvements	1,703,000	261,331	1,477,288	1,441,679	73,853	335,184
BQ Capital Corridor Improvements	2,000,000	0	500,000	500,000	78,083	78,083
Subtotal Bus Stop Improvements	3,764,115	264,303	2,029,340	1,991,822	152,221	416,524
FS Facility - Rush Landing Improvements	2,800,000	2,480,568	0	319,432	317,790	2,798,358
FG Facility Maintenance Facility	20,000,000	44,098	300,000	300,000	127,677	171,775
FH Facility - 3010/3020 Kerner Improvements	2,688,716	121,927	1,848,537	3,414,041	123,986	245,913
FI Facility - Kerner Driver Break Room	650,000	0	650,000	650,000	0	0
YF Yellow Bus Parking Facility	3,000,000	0	3,000,000	3,000,000	0	0
Subtotal Facility	29,138,716	2,646,593	5,798,537	7,683,473	569,453	3,216,046
GG Golden Gate Capital Costs (GG)	24,000	54,186	18,000	18,000	14,956	14,956
VR Major Vehicle Repairs (VR)	200,000	236,197	200,000	200,000	29,115	29,115
IF Infrastructure Support (IF)	400,000	1,426,624	200,000	200,000	210,284	210,284
Subtotal Ongoing Capital Expenses	624,000	1,717,007	418,000	418,000	254,355	254,355
Total Expenditures	42,248,013	4,645,312	16,347,653	18,795,573	1,024,113	3,952,417

Attachment B

FY2023/24 Q3
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2024-01	12/4/2023	Roll forward of FY2023 Capital Project expenditures.	Capital	Capital	LE	5230101 Vehicles	6,422,474	-1,363	6,421,111
					PD	5230101 Vehicles	496,594	1,093	497,687
					PE	5230101 Vehicles	673,208	-295	672,913
					PF	5230101 Vehicles	509,500	1,062	510,562
					BN	5230104 Facilities	52,052	6,091	58,143
					BP	5230104 Facilities	1,477,288	-35,609	1,441,679
					FH	5230104 Facilities	1,848,537	178,073	2,026,610
					FS	5230104 Facilities	0	319,432	319,432
Total Change for 2024-01							\$468,485		
2024-02	12/4/2023	Update to add additional federal and local funding to 3010/3020 Kerner Project	Capital	Capital	FH	4139910 Fed-FTA 5307	1,192,789	193,579	1,386,368
						4700101 Ptax Reserves	0	346,600	346,600
						5230104 Facility	2,026,610	540,179	2,566,789
		Total Change for 2024-02							\$540,179

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2024-03	05/06/2024	Update to add new funding to 3010/3020 Kerner Project	Capital	Capital	FH	4139910 Fed-FTA 5307	1,386,368	693,184	2,079,552
						4119904 - LCTOP	655,747	154,068	809,815
		Total Change for 2024-03							847,252
2024-04	05/06/2024	Add project for 2017 Hybrid Battery Refresh	Capital	Capital	HA	5230101 Vehicles	0	600,000	600,000
		Total Change for 2024-04							\$600,000
2024-05	05/06/2024	Increase Local Fixed Route Service hours by 5,374 budget	Operations	LCL	NA	5080101-Purchased Transportation	23,798,817	850,000	24,648,817
			Operations	LCL	NA	Fixed Route Hours	70,700 hours	5,374 hours	76,074 hours
		Total Change for 2024-05							\$850,000
2024-06	05/06/2024	Move Consultant Service budget from Administration to Local Services Budget	Operations	ADM	NA	5030301 Consultant Services	225,000	(50,000)	175,000
			Operations	LCL	NA	5030301 Consultant Services	260,000	50,000	310,000
		Total Change for 2024-06							\$0
2024-07	05/06/2024	Increase estimated Catch A Ride trips	Operations	CAR	NA	Catch A Ride Trips	4,000 trips	5,000 trips	9,000 trips
		Total Change for 2024-07							5,000 trips

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2024-08	Pending	Correction to Budget Amendment 2024-02 to add associated expenditures budget to 3010/3020 Kerner Project	Capital	Capital	FH	5230104 - Facility	2,566,789	847,252	3,414,041
		Total Change for 2024-08						\$847,252	

Capital Projects Report FY2023/24

This capital project report provides details through the Third Quarter FY2023/24. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2024 thru Q3	Total Project Expenditures
Vehicles	\$8,721,182	\$48,083	\$65,492
Bus Stop Improvements	\$3,764,115	\$152,221	\$416,523
Facility	\$29,138,716	\$569,453	\$3,216,046
Technology Projects	\$0	\$0	\$0
Ongoing Capital Expenses	\$624,000	\$254,355	\$254,355 (annual)
	<u>\$42,248,013</u>	<u>\$1,024,113</u>	<u>\$3,952,417</u>

Hybrid Battery Refresh Total Project Budget \$600,000

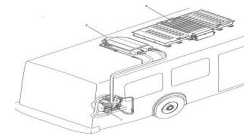
Concept: Purchase replacement batteries for Hybrid buses

Funding: \$600,000 Measure AA

*Federal funding has been requested from Section 5307 formula funds

Description: Perform required mid-life hybrid battery refresh on 10 2017 35ft buses

Status: Procurement process has started and project is waiting for federal funding



Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion Date
HA	\$600,000	\$474	0%	Dec-25

Purchase Seven 35ft Hybrid Vehicles (Replacement) Total Project Budget \$6,423,974

Concept: Replace seven 35ft Hybrid vehicles to replace vehicles beyond their useful life.

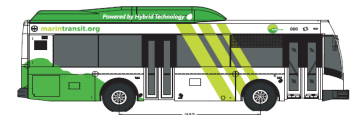
Funding: \$4,882,220 Federal Section 5307

\$770,877 State

\$770,877 Measure AA

Description: Purchase seven 35ft Hybrid vehicles

Status: Vehicles have been delivered and they are being tested and equipment is being installed. They are anticipated to be put into service in April 2024. An additional spare parts order is in process.



Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion Date
LE	\$6,423,974	\$30,292	95%	Dec-24

Purchase 5 Paratransit Vehicles (Replacements) Total Project Budget \$505,000

Concept: Purchase 5 Paratransit Replacements

Funding: \$404,000 Federal 5307

\$101,000 Measure AA

Description: Purchase 5 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Vehicles have been delivered and are being tested and prepared for service.



Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion Date
PD	\$505,000	\$14,111	95%	May-24

VEHICLES

Purchase 5 Paratransit Replacements
Total Project Budget
\$515,000
Concept: Purchase 5 paratransit replacements

Funding: \$412,000 Federal Section 5307
 \$103,000 Measure AA

Description: Replace 5 paratransit vehicles beyond their useful life

Status: Vehicles have been delivered and are being tested and prepared for service.


<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
PF	\$515,000	\$11,147	95%	May-24

Purchase 1 Electric Paratransit
Total Project Budget
\$677,208
Concept: Purchase One Electric Paratransit Vehicle

Funding: \$677,208 State LCTOP

Description: Replace 1 paratransit vehicles that is beyond its useful life

Status: Marin Transit will replace one paratransit vehicle with an electric paratransit vehicle. The District is waiting for the release of a upcoming vehicle that may have improved range and features. Staff plans to bring this purchase to the Board for authorization in 2024.


<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
PE	\$677,208	\$9,468	1%	Mar-25

Bus Stop Improvements - Novato Bus Shelters
Total Project Budget
\$61,115
Concept: Replace Bus Shelters in Novato

Funding: \$48,892 Federal Lifeline Program
 \$12,223 Measure AA

Description: Marin Transit will replace up to eight advertising shelters previously under contract with an advertising company through the City of Novato with low-maintenance shelters.

Status: Shelters were ordered and delivery is anticipated in July 2024


<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion Date</u>
		<u>Date</u>	<u>Percent Complete</u>	
BN	\$61,115	\$3,257	20%	Sep-24

Bus Stop Improvements - County Wide Stop Improvements
Total Project Budget
\$1,703,000
Concept: Complete construction of Bus Stop Improvements

Funding: \$1,362,400 Federal
 \$340,600 Measure AA

Description: Design & Construction for ADA Bus Stop Improvements

Status: Design is complete and the project is delay due to Caltrans review process for stops on and adjacent to Caltrans ROW. Staff would like to release construction bis documents by October 2024.


<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion Date</u>
		<u>Date</u>	<u>Percent Complete</u>	
BP	\$1,703,000	\$335,183	20%	Jun-25

Bus Stop Improvements - Capital Corridors Improvements **Total Project Budget \$2,000,000**

Concept: Improve high ridership corridors

Funding: \$1,600,000 Federal OBAG 3
\$400,000 Measure AA

Description: Evaluate and make improvements to three high ridership corridors.

Status: Marin Transit has procured communication needed for buses to use signal priority features in San Rafael. Staff is working with San Rafael to enable the system in San Rafael. Staff is initiating a task order with On-Call planning team to start the corridor evaluation process and identify improvement opportunities.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion Date</u>
		<u>Date</u>	<u>Percent Complete</u>	
BQ	\$2,000,000	\$78,083	4%	Jan-26

Facility - Capital Improvements **Total Project Budget \$2,800,000**

Concept: Acquire property and develop a maintenance facility

Funding: \$2,696,747 Measure AA/Capital Reserves
\$103,253 FTA 5339

Description: Make improvements to Rush Landing Facility

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being constructed. Phase 1, which included Bus Charging infrastructure installation is complete. Phase 2 including enhanced fencing and lighting is almost complete.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
FS	\$2,800,000	\$2,798,358	100%	Mar-24

Facility - Maintenance Facility **Total Project Budget \$20,000,000**

Concept: Purchase/Build Fixed Route Maintenance Facility

Funding: \$20,000,000 Capital Reserve

Description: Purchase/Build Fixed Route Maintenance Facility

Status: Marin Transit is completing due diligence activities on potential properties.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
FG	\$20,000,000	\$171,775	1%	Jul-25

Facility - Kerner Driver Break Room Improvements **Total Project Budget \$650,000**

Concept: Improve Driver Break Room at Kerner

Funding: \$650,000 Local Property Tax

Description: Make improvements to Kerner Maintenance Facility to provide drivers with a Break Room area.

Status: Project anticipated to begin in 2025.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>
FI	\$650,000	\$0	0%	Jun-24

Facility - 3010/3020 Kerner Improvement **Total Project Budget \$2,148,537**

Concept: Improvements to the 3010/3020 Kerner Parking Facility

Funding: \$655,747 LCTOP Funding
\$1,192,790 FTA 5307
\$300,000 Local Property Tax

Description: Prepare site for vehicle parking and electric bus charging

Status: Board authorized contract for design of a new parking facility at 3000 Kerner Blvd in December 2022. Staff completed the 90% design in November 2023 and is going through the review process with the City of San Rafael and PG&E. Pending PG&E permits, staff intends to release the construction bid documents in October 2024.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>	
FH	\$2,148,537	\$245,913	11%	Dec-25	

Facility - Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion Date</u>	
YF	\$3,000,000	\$0	0%	NA	

Ongoing Capital Expenses **Annual Budget \$418,000**

Concept: Ongoing capital expenses

Funding: \$418,000 Measure A

<u>Projects:</u>		Total Project Budgets	Annual Budget		Expended in
			Annual Budget		FY2024
GG	Golden Gate Capital Costs	\$18,000	\$18,000		\$14,956
VR	Major Vehicle Repairs	\$200,000	\$200,000		\$29,115
IF	Infrastructure Support	\$200,000	\$200,000		\$210,284



Description: Ongoing capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses.

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.